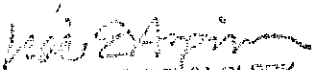


RECEIVED

2023 JUL -7 P 2:47


BRANFORD TOWN CLERK

BRANFORD HOUSING AUTHORITY

SPECIAL MEETING

MINUTES

June 29, 2023 - 5 pm

Location - Parkside II - Community Room

3 Block Island Road, Branford

1. **Call to Order** - The meeting was called to order at 5:01 pm

2. **Attendance** - BHA Board Commissioners: Kate Collins, Dawn Lynch, Andy Wight Beacon Management: John Elliot, Jennifer Foito, Elly Nunez, Todd Florio, Kristie Tafel

3. **Review of Minutes** - The minutes of May 9th and May 23rd were reviewed. Kate Collins made a motion to approve and Dawn Lynch seconded. The Minutes were approved by all.

4. **Election of Chair** - It was confirmed that Commissioner Andy Wight was nominated by Kate Collins and was seconded by Dawn Lynch. All attending Board Commissioners were in favor. Andy Wight is the current Chair of the Branford Housing Authority.

5. **Management Activity** – Jennifer Foito reported that there was one vacancy and several tenants had rent increases. Maintenance was continuing the painting projects as scheduled. Also, dumpsters were available until a given date at which time outside waste items were going to be removed. The J. Witkowsky Tree service is contracted to remove trees and branches along the borders.

6. **Financial Report** – Kate Collins reported that Beacon Finance Department sent her the Year End audited reports that she requested. Kate and Elly Nunez have scheduled a meeting at which they will review various line items and comparisons between budget and actual. She also wanted a better understanding of rent rolls and subsidies.

7. **Resident Issues** –Dawn Lynch said there were no new current issues brought to her for this meeting.
8. **Old Business** – Andy Wight reported that Larry Kluetsch was able to submit a timely application to CHFA for Parkside to repairs and improvements.
9. **New Business** – John Elliot said that Beacon was also working with BHA and the Assets Manager of CHFA regarding the application for funding. Andy mentioned the necessity of finding “in-kind” and financial support for the above projects.
10. **Public Comments** - Carolyn Sires mentioned that Jim Finch, Finance Director of the Town of Branford, could be a good source of information for acquiring funding.
11. **Adjournment** was at 5:47 pm