



RTM Ways & Means Committee

TOWN OF BRANFORD

Judith Barron * Peter Black * Don Conklin * Linda Erlanger * Kevin Healy, Chair

WAYS AND MEANS REGULAR MEETING September 6, 2023 @ 7:00 p.m.

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Marilyn Estep
BRANFORD TOWN CLERK

There was a regular meeting of the Ways and Means Committee on Wednesday September 6, 2023, at 7:00 p.m. at the Branford Community House, 46 Church Street, Branford, CT. Representatives Barron, Black, Conklin, Erlanger, and Healy was present. Also in attendance were Representatives Twohill, Sires, Everson, and Ingraham as well as Robert Imperato, Chief Mahoney, Margaret Luberd and Jim Finch.

1. To approve the meeting minutes from June 7, 2023, meeting.

Representative Barron made a motion to accept the minutes and seconded by Representative Erlanger. Passed 5-0.

2. To consider, and if appropriate, approve the following transfer for the Tax Collector for FY 2023.

From:		
10149040-588802	Contingency	(\$87,949)
To:		
10141070-588620	Tax Refunds	\$87,949

Tax Collector Robert Imperato presented.

Representative Black made a motion to approve the transfer and was seconded by Representative Barron. Passed 5-0.

3. To consider, and if appropriate, approve the following transfer for Information Technology for FY2024:

From:		
10149040-588802	Contingency	(\$28,000)
To:		

10141190-579150	Technology Acquisitions	\$23,000
10141190-544300	Purchased Services	<u>5,000</u>
	Total	\$28,000

No presentation.

Representative Black made a motion to approve the transfer and Representative Erlanger seconded the motion. Passed 5-0.

4. To consider, and if appropriate, approve the following transfer for the Recreation Department for FY2023:

From:

10145010-517000 Regular Wages and Salaries (\$13,500)

To:

10145010-518000 Overtime \$5,000

10145010-526100 Uniforms/Clothing Allowance \$500

10145010-544100 Utilities-Water, Gas, Electric \$6,000

10145010-588200 Memberships, Conf. and Meetings \$2,000

Total \$13,500

No presentation.

Representative Black made a motion to approve the transfer and Representative Conklin seconded the motion. Passed 5-0.

5. To consider, and if appropriate, approve a request from Fire Chief Thomas Mahoney to appropriate \$250,000 earmarked in the FY2024 Contingency to staff the Indian Neck Fire Station with two firefighters M-F 0800 to 1800:

From:

10142040-000000 Contingency (\$250,000)

To:

10142040-518000 Overtime \$250,000

Fire Chief Thomas Mahoney presented.

Representative Erlanger made a motion to approve the transfer and was seconded by Representative Healy. Passed 4-0-1.

6. To consider, and if appropriate, approve the following transfer for the Director of Human Resources for FY2023:

From:

10149040-588802 Contingency (\$53,155)

To:

101411000-533670 Labor Relations \$53,155

No presentation. discussion was had with Human Resources Director, Margaret Lubberda.

Representative Black made a motion to approve the transfer and was seconded by Representative Erlanger. Passed 5-0.

7. To consider, and if appropriate, approve the following transfer for the Tax Collector for FY2023:

From:			
10149040-588802	Contingency		(\$13,141)
To:			
10141070-518000	Overtime		\$9,235
10141070-533285	Tax Processing		\$3,006
10141070-579300	Office Furniture		<u>\$900</u>
			Total \$13,141

Tax Collector Robert Imperato presented.

Representative Healy made a motion to approve the transfer and was seconded by Representative Black. Passed 5-0.

8. To consider, and if appropriate, approve the following transfer relating to Parks and Open Space Improvements for FY2023:

General Fund Contingency Transfer

From:			
10149040-588802	Contingency		(\$66,000)
To:			
10150000-599110	Transfer Out-Capital Fund 700		\$66,000

Transfers Capital Fund 700

Increase:			
70090000-490010	Transfer In		\$66,000

Increase:			
70070045050-579480-23310			
	Parks and Open Space Improvements		\$66,000

Finance Director Jim Finch presented.

Representative Conklin made a motion to approve the transfer and was seconded by Representative Black. Passed 5-0.

9. To consider, and if appropriate, approve the following transfers from the Finance Director:

Board of Finance-FY23

From:			
10149040-588802	Contingency		(\$32,500)
To:			
10141030-533260	Audit		\$32,500

Fiscal Services-FY23

From:			
10141040-518000	Overtime		(\$100)
To:			
10141040-519020	Longevity		\$100

Public Celebration-FY23

From:			
10145080-566900	Other Supplies		(\$78)
To:			
10145080-518250	Seasonal and Part Time Help		\$78

Public Celebration-FY24

From:			
10145080-566900	Other Supplies		(\$80)
To:			
10145080-518250	Seasonal and Part Time Help		\$80

Cable TV-FY23

From:			
10149040-588802	Contingency		(\$204)
To:			
10141180-518250	Seasonal and Part-Time Help		\$204

Finance Director Jim Finch presented.

Representative Black made a motion to approve the transfers and was seconded by Representative Conklin . Passed 5-0.

10. Motion for Adjournment

Representative Healy made a motion at 7:47 p.m. to adjourn and Representative Erlanger seconded. Passed 5-0.

Respectfully submitted,

Kevin Healy
Chair