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**TOWN OF BRANFORD  
DAN COSGROVE ANIMAL SHELTER COMMISSION  
MEETING MINUTES  
OCTOBER 17, 2023**

**Present:** Marilyn Vailette, Laurie Van Wilgen, Melodie O'Connor, John Dendas, Eric Maass

**Absent:** Gretchen Dale

**Guest:** Laura Burban

Marilyn Vailette called the meeting to order at 6:00pm.

**Monthly reports-** were reviewed. Melodie O'Connor and a motion to accept the reports. Laurie Van Wilgen seconded the motion. The motion was unanimously approved.

**Minutes from the last meeting-** were reviewed. Eric Maass made a motion to approve. Laurie Van Wilgen seconded the motion. The minutes were unanimously approved.

**Shelter Anniversary Party-** the 10/11/23 event was a success. 125 tickets were sold. We need to figure out a solution to make the ticket purchasing process easier. Marilyn Vailette and Melodie O'Connor will set up a meeting with the appropriate town people to discuss solutions.

**Result from Jamie Cosgrove Meeting-** Eric Maass and John Dendas discussed ways to be more efficient with staffing needs. They will work with Laura Burban on ways to accomplish this with next year's budget.

**Vacant Commission Seat-** a discussion was held about the open Commission Seat and if there were any additional possible candidates.

**Happenings at the Shelter-**Adoptions and donations are slow.

**Fundraisers-**the annual Home event will be held on 12/4/23. We are in need of donation baskets for this event. There is a Trivia Night event @ Lenny's in the planning stages. Date tbd.

Melodie O'Connor made a motion to adjourn the meeting. John Dendas seconded the motion. The motion was unanimously approved.

The meeting was adjourned at 6:54pm.

Respectfully submitted,

Melodie Lane O'Connor

Vice Chairman

Dan Cosgrove Animal Shelter Commission