



RTM ADMINISTRATIVE SERVICES COMMITTEE
Town of Branford

Nancy McCormack, Mark McCall, Alex Larsson, Victoria Verderame, Frank Twohill, Anthony Alfone
Dan Adelman, Chair

REGULAR MEETING AGENDA
January 2, 2024 @ 7:00 p.m.

There will be a regular meeting of the RTM Administrative Services Committee on Tuesday January 2, 2024 at 7:00 p.m. at the Branford Community House, 46 Church Street, Branford, CT.

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1. To approve the meeting minutes from December 5, 2023 meeting.
2. To approve the agreement by and between the Town of Branford and the Town of Branford employees, UPSEU, (United Public Services Employee Union) through June 30, 2026.

Below are highlighted negotiated contract results:

a. Article 3, Recognition, page 4

Updated the contract to include MOA title changes to better enhance job titles more relevant to increasing candidate talent hiring pool and the position's responsibilities. Position title changes included Crime Research, Police Accreditation and Special Projects Manager; Senior IT Systems Administrator; IT Systems Administrator; Library Coordinator and Civil Design Engineer.

b. Article 11, Wages, page 9-10

July 1, 2022	2.5%
July 1, 2023	2.5%
July 1, 2024	2.5%
July 1, 2024	2.5%

c. Article 14, Vacations, page 11

Modified vacation eligibility from a July 1 increase date for all to an eligibility anniversary date or date of hire.

No more than 5 days of carry over vacation may be requested to a maximum of 25 carry over vacation days.

- d. Article 15, Compensation Time Off in Lieu of Overtime Pay, page 13
An employee who earns compensation time off can use this time within 12 weeks of it being earned as compared to within 10 weeks in the former contract. Employees will not be required by their Supervisors to change their regular scheduled work hours so that they will not be able to accrue compensatory time off.

- e. Article 19, Family, Medical, Military and Leave of Absence, page 15
If requested in writing, the Town may either grant or deny an unpaid leave of absence in its sole discretion.

- f. Article 25, Medical Benefits, page 19-29
Stated the Medical and Prescription Employee Programs are covered by the CT Partnership Plan 2.0

July 1, 2022	15%	health insurance plans employee contribution
July 1, 2023	15%	health insurance plans employee contribution
July 1, 2024	16%	health insurance plans employee contribution
July 1, 2025	16%	health insurance plans employee contribution

- g. Article 31, Duration, page 23
The duration of the contract is through June 30, 2026.

3. To approve the agreement by and between the Town of Branford and the Town of Branford employees, UPSEU, (United Public Services Employee Union) Local #405 through June 30, 2026.

Below are highlighted negotiated contract results:

- a. Article 6, Wages and Benefits, pages 9-11
Wages

July 1, 2022	2.5%
July 1, 2023	2.5%
July 1, 2024	2.5%
July 1, 2025	2.5%

The Land Use Customer Services Coordinators and the Administrative Assistant Solid Waste position's responsibilities were reviewed and for internal equity reasons these positions will move from the Group 3 level to the Group 2 level after the execution of the contract.

b. Article 6.1 Benefits

Stated the CT Partnership 2.0 plan covers the Medical and Prescription Employee Benefits.

July 1, 2022	14%	health insurance plans employee contribution
July 1, 2023	14%	health insurance plans employee contribution
July 1, 2024	14.5%	health insurance plans employee contribution
July 1, 2025	15%	health insurance plans employee contribution

c. Article 16, Duration, page 18

The duration of this contract is through June 30, 2026.

4. Adjournment

Dan Adelman, Chair
December 28, 2023