

BRANFORD HOUSING AUTHORITY

MINUTES

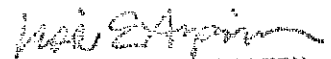
December 19, 2023 – 4pm

Location - Parkside II - Community Room

3 Block Island Road, Branford

RECEIVED

2024 JAN 12 P 2:35


BRANFORD TOWN CLERK

1. Call to Order - The meeting was called to order at 4:03 pm

2. Attendance - BHA Board Commissioners: Kate Collins via phone, Dawn Lynch, Andy Wight, Beacon Management: Elly Nunez, Jen Foito

3. Review of Minutes - The minutes of November 17, 2023, were reviewed. Kate Collins made a motion to approve, and Dawn Lynch seconded. The Minutes were approved by all.

4. Financial Report – Kate Collins reported she approved of Beacon Financial Department to continue using Mahoney Sabol CPA of Glastonbury, CT to perform the annual audits for Parkside Village II. The motion was made to approve the Parkside Village II 2024 budget. Andy Wight made a motion to approve, Dawn Lynch seconded and all approved. The budget will be submitted to CHFA

5. Management Report- Jen Foito reported there were 18 work orders submitted and completed and that work was done on the handicap units. She said one resident passed away and there were 8 back rent paydowns. She also wanted to acknowledge and thank the Parthenon Dinner for their Thanksgiving Day contribution. She said as well that she was so overwhelmed by the event given to her and her family by the residents.

6. Resident Issues –Dawn Lynch reported that the lifts continue to be a problem and the cleaning of the gutters should be completed. She also wished everyone a Merry Christmas.

7. Business –

Andy Wight noted the process is very slow in getting the moneys awarded from CHFA for repairs as it involves getting 3 sets of bids for each project, but we expect applications completed in early 2024.

On behalf of the BHA Board, Andy Wight thanked the Management Team (especially Jennifer Foito and Todd Florio) for hosting the very enjoyable Holiday Party at Parkside II and providing holiday cheer for all residents.

8. The meeting was adjourned at 4:15 pm