

RTM ADMINISTRATIVE SERVICES COMMITTEE

Town of Branford

Nancy McCormack, Mark McColl, Alex Larsson, Victoria Verderame, Frank Twohill, Anthony Alfone, Dan Adelman, Chair

REGULAR MEETING MINUTES

March 5, 2024 @ 7:00 p.m.

W. J. Estep
BRANFORD TOWN CLERK

2024 MAR - 7 P 1: 34

RECEIVED

The regular meeting of the RTM Administrative Services Committee convened on Tuesday March 5, 2024 at 7:00 p.m. at the Branford Community House, 46 Church Street, Branford, CT.

In attendance were Representatives Anthony Alfone, Alex Larsson, Nancy McCormack, Frank Twohill (telephonically), Victoria Verderame and Chair Dan Adelman. Representative Mark McColl was absent.

1. The meeting was called to order at 7:00pm
2. To consider and if appropriate, approve the following transfer request from the Assessor for FY2024:

From:
10141050-517000 Regular Wages & Salaries (\$25,300)
To:
10141050-518250 Seasonal & Part-Time Help 25,300

A motion to approve was made by Rep. Verderame and seconded by Rep. McCormack. Motion carried unanimously.

3. To consider and if appropriate, approve the following transfer request from the director of Human Resources for FY2024:
From:
10141200-533300 Professional Development (\$400)

To:

10141200-588090 Travel 400

The motion to approve was made by Rep. McCormack and seconded by Rep. Verderame.

The motion carried unanimously.

4. Rep. McCormack made a motion to adjourn, which was seconded by Rep. Verderame and the meeting adjourned at 7:15pm.

Respectfully submitted March 6, 2024

Nancy McCormack, Clerk

Administrative Services Committee