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BRANFORD TOWN CLERK

BRANFORD HOUSING AUTHORITY

MINUTES

March 19, 2024 4pm

Location - Community House

46 Community House, Branford

1. **Call to Order** - The meeting was called to order at 4:01 pm

2. **Attendance** - BHA Board Commissioners: Kate Collins via phone, Dawn Lynch, Andy Wight, Jerry Mastrangelo
Beacon Management: John Elliott, Elly Nunez, Jen Foito, Todd Florio, Ebony Barnes

3. **Review of Minutes** - The minutes of December 19, 2023, 2023, were reviewed. Kate Collins made a motion to approve, and Dawn Lynch seconded. The Minutes were approved by all.

4. **Financial Report** – Kate Collins reported that the February income was in-line with the budget. Although the rents were increased, the ewrap subsidies were also. There was no significant increase to residents. The expenses showed some items out of line with budget and she would work with Ellie Nunez on that.

5. **Management Report**- Jen Foito reported there were 19 work orders completed from February to March. She welcomed Ebony Barns to the management team. She said as of April 1st there would be 39 occupied units. She thanked the Henry Family for providing residents with a St Patrick's Day dinner. A request to label buildings ABC was made by residents.

6. **Resident Issues** –Dawn Lynch reported that Parkside I residents will start to be relocated into the new Shoreline Grove apartments as of April 1st. She said it was also reported to her that the parking areas and landscaping should be complete this summer for Shoreline Grove.

7. **Chairman's Report**-Andy Wight reported that funds for the Fire Alarm system were due this Friday and a vote was needed approve walkway contracts. He said bids were due for the lift replacement and plans for the water valve were being revised.

8. New Business—Andy Wight made a motion to approve the contract for walkway stabilization at \$8,500. It was seconded by Jerry Mastrangelo and approved unanimously. Kate Collins made a motion to approve the contract for the walkway inspections for \$1,100 quarterly. It was seconded by Jerry Mastrangelo and approved unanimously.

9. Public Comment Period- Speakers were Lori Ross, John Hartwell, and Carolyn Sires

10. The meeting was adjourned at 4:38 pm