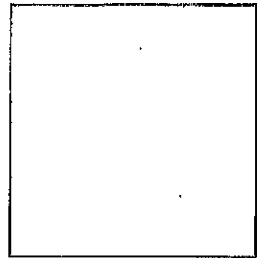


# RTM ADMINISTRATIVE SERVICES COMMITTEE

## Town of Branford

Nancy McCormack, Mark McCall, Alex Larsson, Victoria Verderame, Frank Twohill, Anthony Alfone  
Dan Adelman, Chair



### REGULAR MEETING MINUTES

Tuesday April 2, 2024 @ 7:00 p.m.

*Lisa Arpin*  
BRANFORD TOWN CLERK

2024 APR -4 P 2:23

RECEIVED

The regular meeting of the RTM Administrative Services Committee was called to order on Tuesday April 2, 2024 at 7:00 p.m. at the Branford Community House, 46 Church Street, Branford, CT. All committee members were present.

1. Presentations of the proposed budgets for fiscal year 2024-2025 to Administrative

Services Committee were made as follows:

<u>DEPARTMENT</u>	<u>PRESENTER</u>	<u>PAGE #</u>
Probate Court.....	Chuck Tiernan.....	21
Elderly Services.....	Dagmar Ridgway.....	44
Information Technology.....	Debi Mirto.....	29
Assessor.....	Paula Jenson.....	15
Board of Assessment Appeals.....	Paula Jenson.....	16
Tax Collector.....	Robert Imperato.....	17
Elections.....	Jeff Rowan/Darren Lawler.....	22
<i>(Neither were present, due to the Presidential Primary being held that day, but a document sent by Rep. Peter Black was received by the committee with an explanation of the Elections budget items).</i>		
Human Services.....	Peter Cimino.....	43, 69-70
East Shore District Health Department	Michael Pascucilla.....	45
Executive.....	Jamie Cosgrove.....	12
Legal Services.....	Jamie Cosgrove.....	19
Legislative.....	Lisa Arpin.....	11
Town Clerk.....	Lisa Arpin.....	18

*(Lisa Arpin was not present, due to the Presidential Primary being held that day, but she submitted a written document to committee members explaining the budget items).*

Labor Relations.....	Margaret Luberda.....	20
Human Resources.....	Margaret Luberda.....	30

2. To consider and if appropriate, approve an amendment to the Stony Creek Museum

Lease and allow the Stony Creek Museum to occupy additional space downstairs.

(Rep. Twohill spoke on this, indicating the Board of Selectmen approved this amendment at their Feb. 21, 2024 meeting. This extends the lease to 2043, allowing for a possible 2 more term extension.) Rep. Verderame made a motion to approve, seconded by Rep. McCormack. The motion passed unanimously.

3. Rep. Verderame made a motion to adjourn, seconded by Rep. McCormack. The meeting adjourned at 9:00PM.

Respectfully submitted,

Nancy McCormack, clerk

Administrative Services Committee