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Nancy McCormack
BRANFORD TOWN CLERK

RTM ADMINISTRATIVE SERVICES COMMITTEE

Town of Branford



Nancy McCormack, Mark McCall, Alex Larsson, Victoria Verderame, Frank Twohill, Anthony Alfone
Dan Adelman, Chair

MEETING MINUTES

Tuesday February 4, 2025 @ 7:00 p.m.

The regular meeting of the RTM Administrative Services Committee was held on Tuesday, February 4, 2025, at 7:00 p.m. via zoom.

1. The meeting was called to order at 7:26pm.
2. Roll call was taken and all members of the committee were present, along with majority leader Tracy Everson.
3. To approve the regular meeting minutes from December 3, 2024. Rep. Twohill made motion to approve/second Rep. Verderame. The motion carried unanimously.
4. To consider, and if appropriate, approve a transfer request from the Director of Information Technology for FY25 as follows:

From:

10141190-544300	Purch. Serv. Repairs/Maint.	(\$16,000)
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To:

10141190-518000	Overtime	\$5,000
10141190-519025	Part time Salaries	\$11,000
	Total	\$16,000

Rep. Verderame made a motion to approve/second Rep. Adelman. The motion carried unanimously.

5. To consider, and if appropriate, approve the re-appointment of Carolyn Mancini to the South Central Connecticut Regional Water District's Representative Policy Board to fill a vacancy left by Mario Riconzi, term to expire June 30, 2027. Rep. McCormack made a motion to approve/second Rep. Verderame. The motion carried unanimously.

6. The meeting adjourned at 7:50pm

Respectfully submitted,
Nancy McCormack, clerk
February 5, 2025