

RTM ADMINISTRATIVE SERVICES COMMITTEE

Town of Branford

Nancy McCormack, Mark McCall, Alex Larsson, Victoria Verderame, Frank Twohill, Anthony Alfone

Dan Adelman, Chair

REGULAR MEETING MINUTES

Tuesday March 4, 2025 @ 7:00 p.m.

The regular meeting of the RTM Administrative Services Committee was held on Tuesday, March 4, 2025, at 7:00 p.m. at the Branford Community House, 46 Church Street, Branford, CT.

W. J. Spina
BRANFORD TOWN CLERK

2025 MAR - 6 A 10:56

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- The meeting was called to order at 7:05 pm.
- Roll call was taken and the following members were present: Rep. McCormack, Rep. Larsson, Rep. Verderame, Rep. Alfone, Rep. Adelman, Rep. Twohill (via telephone); Rep. McColl was absent.
- To approve the regular meeting minutes from February 4, 2025. (Motion to approve Rep. Verderame/second Rep. Larsson. Motion carried unanimously).
- To consider, and if appropriate, approve a transfer request from the Director of Human Resources pursuant to the collective bargaining agreement for the Police Union Contract and the Dispatchers Contract for FY2025 as follows:

General Fund Transfer

From:

10149040-588802	Contingency	\$1,124,507
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To:

10142010 - 517000	Wages & Salaries-Police & Dispatch	\$555,369
10142010 - 518000	Overtime	46,864
10142010 - 518010	Public Events	7,660

10142010 - 518050	Vacation	17,763
10142010 - 518150	Holiday Pay	20,933
10142010 - 518200	Sick Pay	10,104
10142010 - 519070	Retroactive Wages	457,134
10142010 - 519040	Accrued Payroll Expense	<u>8,680</u>
		\$1,124,507

(Motion to approve made by Rep. Alfone/second Rep. Verderame. Motion carried unanimously)

- To consider, and if appropriate, approve a transfer request from the Director of Human Resources pursuant to the collective bargaining agreement for the Water Treatment Union Contract for FY2025 as follows:

General Fund Transfer

From:

10149040-588802	Contingency	(\$77,272)
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To:

10143030-599105	Transfer Out-Sewer Utility Fund	\$77,272
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Corresponding Sewer Utility Fund Transfer & Resolution

Increase:

21090000-490010	Operating Transfer In	\$77,272
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Increase:

21043030-517000	Wages & Salaries	\$44,827
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21043030-518000	Overtime	7,891
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21043030-519070	Retroactive Wages	24,382
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21043030-519040 Accrued Payroll Expense 172

Total: \$77,272

(Motion to approve made by Rep. McCormack/second Rep, Verderame. Motion carried unanimously
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6. A motion to Adjourn was made by Rep. Verderame/second Rep. Adelman). The meeting adjourned
at 7:20pm.

Respectfully submitted,

Nancy McCormack, Clerk

March 5, 2025