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RTM WAYS & MEANS COMMITTEE

Town of Branford

Noel E. Arpin
BRANFORD TOWN CLERK

Peter Black, Josh Brooks, Chris Hynes, Alisa Waterman
John Hartwell, Chair



REGULAR MEETING

Minutes

June 4, 2025

PLEASE NOTE TIME: 8:00PM

By Zoom Only

The Ways & Means Committee met by Zoom on Wednesday June 4th. All members except Representative Hynes were present. Also attending were Representative Twohill, Willoughby Wallace Memorial Library Director Jennifer Sullivan, and former RTM member Carolyn Sires.

1. Roll Call - Representatives Black, Brooks, Waterman, and Hartwell.
2. Approve the minutes of the special meeting on 4/2/2025 and the budget meeting on 5/7/2025
Moved by Representative Waterman, Seconded by Representative Black, Approved on a roll call vote 4-0.
3. To consider, and if appropriate, recommend a transfer request from Willoughby Wallace Memorial Library for following FY25:

From:		
10149040-588802	Contingency	(\$14,000)
To:		
10146020-517660	Library Staff	\$13,000
10146020-555300	Communications	<u>1,000</u>
	Total	\$14,000

Library Director Sullivan explained that last fall she determined that there should be two staff members present at all times for security purposes. She got agreement from the Administration but was told that her personnel budget would probably be exhausted before the end of the fiscal year. It was, and thus the request to utilize contingency to cover the gap. Going forward the FY2026 budget will provide appropriate funding.

Moved by Representative Black, seconded by Representative Waterman, approved on a roll call vote 4-0.

4. Any other business - None
5. Adjourn - Moved by Representative Black, seconded by Representative Brooks, approved on a roll call vote 4-0.

Respectfully Submitted
John Hartwell
Chair, RTM Ways & Means Committee