

Meeting Minutes of the Parker Memorial Park Commission, Town of Branford, Connecticut  
Regular Meeting of December 15<sup>th</sup>, 2021 at the Joe Trapasso Community House Honoring  
Branford World War II Veterans, 46 Church St.

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Present: Commissioners Esborn, O'Neill, Redman, and Radulski (Absent: Masotta). The meeting was called to order at 7:01 PM. The minutes of the previous meeting were accepted, with the motion to accept from Commissioner Esborn and seconded by Commissioner O'Neill.

**Public Comments and Budget:** There were no members of the public present, and no budget report, as the Commission's funds have been transferred to the Town's Board of Recreation.

**Correspondence:** Members of the public have been contacting Commissioners with various requests regarding memorial benches (one receipt is pending). Finally, the "Harbor Lights" luminaria event is to be held on Saturday, December 18<sup>th</sup>, with a rain date of January 8<sup>th</sup>, 2022.

**Old Business:**

1. Commissioner Radulski reported at the November meeting that he'd emailed a 'punchlist' of requests for maintenance/repair items to Director Palluzzi of the Town's Parks and Recreation Department (that punchlist is attached to these minutes); those items have been removed from the body of the minutes, and the remainder of the action items below reflect items within the Commission's area of responsibility.
2. With the repaving of the Park's road now completed, Commissioner Radulski is working to determine what actions are needed to limit the space available for cars to park illegally in the turning circle near the flagpole – details are in the October minutes. Commissioner Radulski has referred the question to the Town's Fire Marshall and will follow up.
3. There are several utility-furnished lights not working (see the October minutes for a list); Commissioner Redman has contacted Town Hall with that information and stated that she'd continue to follow up. The operability of the lights at the main gate and dock are to be checked by Commissioner Radulski periodically.
4. The Commission discussed when the concrete blocks in the main parking area should be moved to enclose the graveled area – it was decided to wait until after the "Harbor Lights" event.
5. In addition, the Commission has decided to prohibit the use of amplified public-address systems by private parties; Commissioner Radulski is to draft a statement for a vote after checking with the office of the First Selectman about any potential issues with such a ban.
6. The Commission discussed how to limit the distribution of special parking permits for the summer months; details are in the October minutes. Commissioner Radulski is to contact Town Hall about this.
7. Commissioner Redman suggested meeting with the gate guards twice yearly – once before the season starts, and again after the close of the season; this would be to define expectation and Park rules and answer any questions from the gate guards.
8. The Commission will conduct a walkthrough of Park as conditions and schedule permit.
9. Commissioner Radulski is to check with the office of the Town Engineer as to the process to have "Pedestrians in Roadway" and "Children Playing" to be erected in the roadway heading south from the Big Rock area.

**New Business:** None

**Continuing Items to Monitor:**

1. The area near the bocce court has been reported to sometimes have had personally owned items near it. Commissioner Radulski is monitoring the area.
2. The online rules about entry for non-stickerholders were incorrect at one point; Commissioner O'Neill was monitoring the Park-related information periodically.
3. Dumping of yard waste has been noted at the north-central part of the Park, at the 'back' entrance by which pedestrians can enter the Park; the "No Dumping" sign there needs to be replaced, and Commissioner Radulski will do this and monitor the area. His latest report is that there were no signs of any additional dumping.
4. Commissioners Esborn and Radulski will be inspecting the trees near the Playscape for any dead or interfering limbs, and then taking action as appropriate.
5. The Town fireworks are to be held in Parker Memorial Park in 2022, per a report from Commissioner Redman.
6. Commissioner Radulski reported at a previous meeting that he'd heard from a member of the public that there may be some type of evening/nighttime boat parade on the Branford River in 2021 year; the Commission discussed this and has no objection to allowing parking after sunset, so long as the parade organizers provide security. Commissioner Radulski reported at the August meeting that the event has been postponed until 2022.

The next meeting is to be held on Wednesday, January 19<sup>th</sup>, 2022, at 7 PM, via whatever means are available, allowing for safety; the location will be stated in that meeting's agenda.

The meeting was adjourned at 8:15 PM.

Respectfully Submitted,

Matt Radulski, Chairman