

Item #7

In Chapter 223, Vehicles and Traffic, add the following new language:

ARTICLE II Municipal Parking Lots

§ 223-5. Rules and regulations.

The Board of Selectmen is authorized to adopt by majority vote such rules and regulations as it shall determine from time to time regarding the use and operation of any municipal parking lot.

§ 223-6. Posting of Regulations.

Notice of such regulations shall be posted in applicable lots as a requirement of enforcement.

§ 223-7. Violations and penalties.

Any person who shall violate any rule or regulation established by the Board of Selectmen under the provisions of this article shall be fined no more than \$100 for each offense.

§ 223-8. Enforcement.

The following officers and agents of the Town of Branford are authorized to act as Enforcement Officers for the provisions of this ordinance:

- (a) Any duly authorized police officer of the Town of Branford;
- (b) Any agent of the Town duly appointed by the Board of Selectmen to enforce this ordinance.

Item #8

Rule 2.4. The RTM Clerk shall prepare the minutes of each meeting and shall deliver said minutes to the Town Clerk not later than **seven days** after said meeting. The Town Clerk shall distribute said minutes to the RTM members with the call for the next regularly scheduled meeting. **The minutes shall be posted on the Town's website.**

Add to Rule 4.3:

(4) It shall be the duty and responsibility of each standing or special committee to choose a clerk who shall be responsible for taking the minutes of said committee meeting. The committee clerk shall prepare the minutes of each meeting and shall deliver said minutes to the Town Clerk not later than seven days after said meeting, or prior to the expected action by the full RTM. The minutes shall be posted on the Town's website