

Branford RTM Administrative Services Committee Special Meeting Agenda Revised July 9, 2019

A regular meeting of the RTM Administrative Services Committee will be held on Tuesday July 9, 2019 at 7:00 p.m. at the Canoe Brook Senior Center.

The Agenda will be as follows:

1. To consider a request from the First Selectman to fund the purchase of the property at 16 Summer Island Road.
2. 5. To consider, and if appropriate, approve a License Agreement between and API-Sycamore, LLC for a license to construct a paved driveway, and consider if appropriate, maintain a lawn and other suitable and appropriate landscaping along the driveway in the adjoining town right of way off Sycamore Way.
3. To consider, and if appropriate, approve a request from the Registrar of Voters for the following budget transfer:

From:	10141120-533300	Professional Development	(\$2,800)
	10141120-533590	Moving & Storage	(360)
	10141120-544300	Purc. Serv. Repair & Maint.	(822)
	10141120-579300	Furniture & Fixtures	(940)
	10149040-588802	Contingency	(12,003)
		Total:	(\$16,925)
To:	10141120-517100	Clerical Support	\$6,000
	10141120-517630	Election Workers	7,000
	10141120-566900	Other Supplies	2,900
	10141120-566920	Meal Supplies	1,025
		Total:	\$16,925

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4. To consider, and if appropriate, approve a request from the Director of Elderly Services (Canoe Brook Center) for the following FY19 budget transfer:

From:	10144020-566100	Office Supplies	(\$964)
	10144020-544300	Purchased Services & Repairs	(1,225)
To:	10144020-579300	Furniture & Fixtures	\$2,189

To consider, and if appropriate, approve various FY2019 budget transfer requests from the Finance Director

Human Resources

<u>From:</u>			
	10141200-517000	Wages and Salaries	\$14,727
<u>To:</u>			
	10141200-518250	Seasonal and Part-time Help	14,077
	10141200-518000	Overtime	650

Tax Collector

<u>From:</u>			
	10141070-517000	Wages and Salaries	\$4,700
	10149040-588802	Contingency	12,765
<u>To:</u>			
	10141070-518250	Seasonal and Part-time Help	4,700
	10141070-519030	Accumulated Sick	12,765

Dated this 5th day of July, 2019

Respectfully Submitted,

Anthony Alfone

Chair, Administrative Services Committee