

# OFFICE OF THE TREASURER

BRANFORD, CONNECTICUT

# Item #3 <sup>A</sup>


1019 MAIN STREET  
POST OFFICE BOX 150  
BRANFORD, CT 06405



TEL: (203) 488-8394  
FAX: (203) 315-3736  
www.branford-ct.gov

Date: February 20, 2020

To: Joseph Mooney  
Board of Finance

From: James Finch  
Finance Director 

Re: Land Acquisition Fund/Crescent Bluff Settlement

RECEIVED  
2020 FEB 21 A 10:03  
TOWN OF BRANFORD  
OFFICE OF THE TREASURER

I am writing on behalf of the First Selectman to request an appropriation from the general fund into the land acquisition fund to provide additional resources for the Crescent Bluff land purchase. My understanding is that the purchase is a required condition of the settlement.

As the Board may recall, a transfer of \$175,000 was made into the land acquisition fund last August for fiscal year 2019. As the year came to a close the transferred funds flowed to fund balance. This current request includes an appropriation into the fund for \$25,000 from the general fund coupled with a request to appropriate out the land acquisition fund balance.

I anticipate the Selectman will expand on the details of the settlement during your meeting. Therefore, my letter will solely focus on the actions that require your approval.

## Required Actions:

If the Board concurs with the First Selectman's approach the following actions are required:

- Increase the transfer out line item in the general fund for transfer into the land acquisition fund.
- Create an appropriation in the land acquisition fund for the total purchase amount.

### General Fund Transfer

From		
10149040-588802	Contingency	\$25,000
To		
10150000-599123	Transfer Out Land Acquisition	\$25,000

### Land Acquisition Fund

**Resolved:** The Board of Finance recommends to the RTM an appropriation of \$200,000 in the Land Acquisition Fund. This appropriation will be funded through an appropriation from fund balance and transfer from the general fund.

Increase		
73541020-490010-xxxx	Transfer In	\$25,000
73590000-480296-xxxx	Fund Balance Transfer	\$175,000
Increase		
73541020-579610-xxxx	Land Acquisition	\$200,000



## PLANNING AND ZONING COMMISSION

Item #3<sup>A</sup>

1019 Main Street, PO Box 150, Branford, CT 06405  
Tel: (203) 488 - 1255, Fax: (203) 315 - 2188

March 20, 2020

James B. Cosgrove  
First Selectman  
Town of Branford  
1019 Main Street  
Branford, Connecticut 06405

Dennis T. Flanigan  
Moderator, Representative Town Meeting  
Town of Branford  
1019 Main Street  
Branford, Connecticut 06405

Re: Acceptance of the purchase, acquisition and acceptance of Crescent Bluff Avenue and associated drainage easement.

Dear Messrs. Cosgrove and Flanigan,

At the Planning & Zoning Commission meeting held on Thursday, March 20, 2020 the Commission voted to send a favorable report in response to the CGS 8-24 referral for the approval of the purchase, acquisition and acceptance of Crescent Bluff Avenue and associated drainage easement.

Sincerely,

Harry A. Smith, AICP  
Town Planner



# PLANNING AND ZONING COMMISSION Item #3<sup>B</sup>

1019 Main Street, PO Box 150, Branford, CT 06405  
Tel: (203) 488 - 1255, Fax: (203) 315 - 2188

March 20, 2020

James B. Cosgrove  
First Selectman  
Town of Branford  
1019 Main Street  
Branford, Connecticut 06405

Dennis T. Flanigan  
Moderator, Representative Town Meeting  
Town of Branford  
1019 Main Street  
Branford, Connecticut 06405

Re: Acceptance of the acquisition of a Sanitary Sewer Easement at 497 East Main St.

Dear Messrs. Cosgrove and Flanigan,

At the Planning & Zoning Commission meeting held on Thursday, March 20, 2020 the Commission voted to send a favorable report in response to the CGS 8-24 referral for the approval of the acquisition of a Sanitary Sewer Easement at 497 East Main Street.

Sincerely,

Harry A. Smith, AICP  
Town Planner



## PLANNING AND ZONING COMMISSION

Item #3<sub>c</sub>

1019 Main Street, PO Box 150, Branford, CT 06405  
Tel: (203) 488 - 1255, Fax: (203) 315 - 2188

March 20, 2020

James B. Cosgrove  
First Selectman  
Town of Branford  
1019 Main Street  
Branford, Connecticut 06405

Dennis T. Flanigan  
Moderator, Representative Town Meeting  
Town of Branford  
1019 Main Street  
Branford, Connecticut 06405

Re: Acceptance of Cosgrove Court.

Dear Messrs. Cosgrove and Flanigan,

At the Planning & Zoning Commission meeting held on Thursday, March 20, 2020 the Commission voted to send a favorable report in response to the CGS 8-24 referral for the road acceptance of Cosgrove Court.

Sincerely,

Harry A. Smith, AICP  
Town Planner



## PLANNING AND ZONING COMMISSION

# Item #6

1019 Main Street, PO Box 150, Branford, CT 06405  
Tel: (203) 488 - 1255, Fax: (203) 315 - 2188

March 20, 2020

James B. Cosgrove  
First Selectman  
Town of Branford  
1019 Main Street  
Branford, Connecticut 06405

Dennis T. Flanigan  
Moderator, Representative Town Meeting  
Town of Branford  
1019 Main Street  
Branford, Connecticut 06405

Re: Acceptance of the purchase of 17 Creek Court

Dear Messrs. Cosgrove and Flanigan,

At the Planning & Zoning Commission meeting held on Thursday, March 20, 2020 the Commission voted to send a favorable report in response to the CGS 8-24 referral for the approval of the purchase of 17 Creek Court.

Sincerely,

Harry A. Smith, AICP  
Town Planner

## BOARD OF SELECTMEN

BRANFORD, CONNECTICUT



JAMES B. COSGROVE  
*First Selectman*

RAYMOND E. DUNBAR, JR.  
JOSEPH E. HIGGINS, JR.

1019 MAIN STREET  
POST OFFICE BOX 150  
BRANFORD, CT 06405  
(203) 488-8394  
FAX: 481-5561  
[www.branford-ct.gov](http://www.branford-ct.gov)

DATE: March 14, 2020  
TO: Dennis Flanigan, RTM Moderator  
FROM: James B. Cosgrove, First Selectman *JC*  
RE: RTM Agenda

At the Board of Selectmen's meeting held on March 4, 2020, the board approved a recommendation by the Solid Waste Management Commission to approve the attached resolution to continue Branford's participation in the Haz Waste Central program for an additional three years.

Please place this item on the next agenda of the RTM for legislative approval. Thank you for your consideration.

South Central Connecticut Regional Water Authority  
90 Sargent Drive, New Haven, Connecticut 06511-5966 203-562-4020  
<http://www.rwater.com>

January 24, 2020

Mr. James Cosgrove, First Selectman  
Branford Town Hall  
1019 Main Street  
Branford, CT 06405

Dear First Selectman Cosgrove:

Since 1990, Branford has provided its residents with a safe way to properly dispose of household chemicals by being a member of the HazWaste Central (HWC) program. HWC is Connecticut's first permanent household hazardous waste collection center and is located at the Regional Water Authority's headquarters in New Haven. It has served 16 communities, including Branford, for almost 30 years.

Branford's current commitment resolution to participate in HWC expires June 30, 2020. A new three-year commitment resolution for July 1, 2020 through June 30, 2023 is needed to ensure Branford residents can continue to bring their household hazardous waste to the facility. Please present the enclosed resolution at your next Representative Town meeting for approval, and have the resolution signed and certified by the Town Clerk. Kindly return one copy to the HWC office, 90 Sargent Drive, New Haven and file a certified copy in your Town Clerk's office.

The Municipal Planning Committee (MPC) of HWC is comprised of a representative from each member community. The MPC meets to discuss and act on HWC operations. The representative on record for Branford needs to be updated. Please appoint a new MPC representative and MPC alternate to represent Branford. The appointment letter should also be sent to the HWC office.

Please let me know if you have any questions. I can be reached at 203-401-2720 or [lvitalgiano@rwater.com](mailto:lvitalgiano@rwater.com).

Sincerely,  
  
Lori Vitagliano

Government and Public Relations Specialist

cc: Larry Bingaman, RWA President & Chief Executive Officer  
Mario Ricoszi, RWA RPB Representative



## RESOLUTION

### Town of BRANFORD

#### CONFIRMING COMMITMENT AND PARTICIPATION IN A REGIONAL HOUSEHOLD HAZARDOUS WASTE COLLECTION CENTER

WHEREAS, the South Central Connecticut Regional Water Authority, as agent for the South Central Regional Council of Governments and participating municipalities, has undertaken the permitting, construction and operation of a regional facility for the collection of household hazardous waste and conditionally exempt small quantity generator business waste at its headquarters at 90 Sargent Drive in New Haven; and

WHEREAS, the municipalities participating in the facility are able to have residents drop off their household hazardous wastes on Saturday mornings from 9 a.m. until noon, and conditionally exempt small quantity generators deliver business waste on Saturday mornings, by appointment from 7 a.m. to 8:30 a.m., from spring through fall for proper processing, transportation and disposal;

WHEREAS, the facility is owned, managed and operated under the supervision of the South Central Connecticut Regional Water Authority for the benefit of the participating municipalities;

NOW, THEREFORE, BE IT RESOLVED BY THE Town OF Branford THAT:

The Town of Branford declares its commitment to continue participation in the regional household hazardous waste collection center for a minimum three-year period (July 1, 2020 through June 30, 2023), and confirms its intent to contribute financially for the operation, processing, transportation and disposal of household hazardous waste.

The Town of Branford authorizes its First Selectman to enter into this agreement with the South Central Connecticut Regional Water Authority for the operation of the facility. Such agreement will permit the Authority to act as its agent to maintain the facility, to contract with a vendor for the transportation and disposal of the hazardous wastes, to receive financial support from grant sources, to enter into agreements with other municipalities and to operate the facility.

Invoicing will be based on a two part formula:

1. Annual operational costs are based on the number of 1- and 2- family housing units in Branford, and
2. Annual transportation and waste disposal costs are prorated by residents' usage.

This resolution shall be effective July 1, 2020 through June 30, 2023.

I hereby certify that this is a true and correct copy of action taken by the Branford Representative Town Meeting, at its meeting held on \_\_\_\_\_.

Town of Branford:

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Date



Dennis Flanigan <dflanigan1215@gmail.com>

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## Unused Capital Funds

1 message

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Edward Prete <enprete@gmail.com>

Fri, Apr 24, 2020 at 8:24 AM

To: Dennis Flanigan <dflanigan1215@gmail.com>

April 23, 2020

Dennis Flanigan  
Moderator  
Branford, RTM

Dear Mr. Flanigan,

Over the past several budget cycles, a number of RTM representatives continually review the report titled, Budget Report - Capital Fund 700. This report shows all capital funds that have been allocated for projects but have monies left over or the projects not yet begun. In many cases these monies date back several years. I am proposing we create an ordinance where any unused capitals funds older than three years, or capital funds tied to a sinking fund that are over 5 years are forfeited and the monies returned to the undesignated fund balance.

Thank you for your consideration on this matter.

Respectfully submitted,  
Ed Prete  
6th District RTM Representative

## OFFICE OF THE TREASURER

BRANFORD, CONNECTICUT



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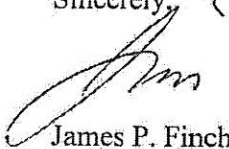
TEL: (203) 488-8394  
FAX: (203) 315-3736  
[www.branford-ct.gov](http://www.branford-ct.gov)

May 19, 2020

Honorable Dennis Flanigan  
RTM Moderator

Dear Mr. Flanigan:

Please be advised that the Town will be participating in the Neighborhood Assistance Tax Credit Program. In order for programs to be eligible they must be approved by the RTM and forwarded to the State by the end of July. In an effort to comply with this timetable I respectfully request that this item be referred to the appropriate RTM committee to facilitate the required approvals before the filing deadline.

Sincerely, 

James P. Finch Jr.  
Finance Director

CC: J. Cosgrove  
RTM