

RECEIVED
BOARD OF SELECTMEN
2020 OCT 22 A 11: 53
BRANFORD, CONNECTICUT

JAMES B. COSGROVE
First Selectman

RAYMOND E. DUNBAR, JR.
ANGELA M. HIGGINS



hoi E Higgins
BRANFORD TOWN CLERK

1019 MAIN STREET
POST OFFICE BOX 150
BRANFORD, CT 06405
(203) 488-8394
FAX: 481-5561
www.branford-ct.gov

Date: October 22, 2020

To: Joseph Mooney, Chairman
Board of Finance

From: Jamie Cosgrove, First Selectman

Re: Budget Transfers FY 2020

I am requesting the following transfers be placed on the agenda for the Board of Finance October 26, 2020 meeting:

Executive

From:	Description	Amount
10141020-555400	Advertising, Printing, Binding	200
To:		
10141020-588225	Women & Families Center	200

The town budgets an annual contribution to the Women's & Families Center in the amount of \$300. This year a request was made to increase the contribution to \$500 as we had not yet made a contribution for FY 2020. The payment of \$500 was to be split between fiscal years but was accidentally processed in total to FY 2020 thereby creating the shortfall in the account.

Solid Waste

From:	Description	Amount
10143040-517000	Salaries	16,760
To:		
10143040-544353	Material Handling	16,760

The Board of Finance and RTM recently approved a transfer in the amount of \$31,305 for the material handling account. At the time the transfer was requested we believed all invoices had been processed for payment but subsequently learned that the town was waiting for the vendor to submit adjusted invoices for May & June services. The above transfer covers those revised invoices.

Date: September 24, 2020

To: Joseph Mooney
Board of Finance

From: Roberta Gill-Brooks, Tax Collector

Re: Tax Collector - Budget Transfer FY 2020

I am requesting the following transfers be placed on the agenda for the Board of Finance September 28th, 2020 meeting:

<u>From:</u>		
10149040 588802	Contingency	66,558
<u>To:</u>		
10141070 518000	Overtime	48,798
10141070 533280	Consulting	17,760

In light of many factors: high volume of staff turnover as a result of retirements of seasoned staff, loss of in-person training time due to Covid-19, and the impact of the Governor's executive order to defer tax payments, the tax office has faced several challenges. We have brought in a consultant, we will be facing an audit, and we adopted "lockbox" for the first time this year. Added to all of this, tax deferral payments are happening at the same time as sewer use collection—causing a backlog in payment processing.

At the request of the finance department we met to discuss these challenges and we concluded that we should seek the following: 1) create and fund an overtime account within the tax office (similar to what we currently do in the assessor's office). These dollars will fund additional hours for the Assistant Finance Director and Assistant Tax Collector; 2) increase the consulting budget to provide additional training for the staff. The overtime estimates were designed to take us through the remainder of the fiscal year.

The Assistant Finance Director will seek to assess and evaluate the current processes and procedures and incorporate suggestions identified by the consultant(s). Finally she will look improve the coordination between the tax and finance departments while


strengthening the existing team to better insulate the town from the turnover associated with the election cycle.

Thank you for your consideration.

Roberta Gill-Brooks, Tax Collector

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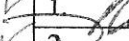
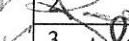
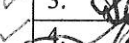
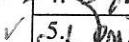

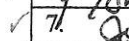
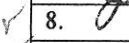
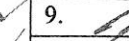
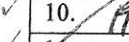
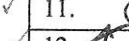
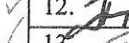
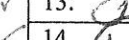
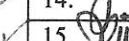
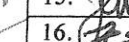
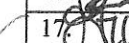
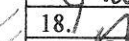
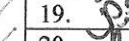
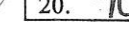


REVISED
2000-9 A 9:5
abolition debris pile

CIRCULATOR'S NAME	CIRCULATORS ADDRESS	CIRCULATOR'S SIGNATURE
Robert Costanzo	33 Wilford Avenue	

Usa Express

3/9/2020

Date _____

SIGNATURE OF ENROLLED ELECTOR	PRINTED NAME OF ELECTOR	BIRTH DATE	STREET ADDRESS
	ROBERT COSTANZO	6/22/1953	33 WILFORD AVENUE
	Rosemary Costanzo	5/2/23/1961	83 Wilford Avenue
	Lesky A. Ursini	04/09/1959	23 Wilford Avenue
	Richard Ursini	05/01/1962	23 Wilford Avenue
	Denise Cassella	10/18/54	21 Edison Woods Rd
	Ron Cassella	1/30/54	21 Edison Woods Rd
	Joseph Minicco	3/6/1961	38 Wilford Ave
	David C. Minicco	9/14/61	38 Wilford Ave
	Jeffrey Fishburn	12/10/82	27 Wilford Ave.
	Heidi Ahlstrom-Miller		42 Wilford Avenue
	John Miller		42 Wilford Ave
	Tim Morris		28 Wilford Ave
	Paul Bruno	12/6/43	77 12 Lous Drive
	Todd Petrowski	12-31-78	67 S. Montrose
	Jennifer Ryan		104 Smith Montrose
	Brian Nichols		12 Greenfield Ave
	Grace Kosciuk		104 S. Montrose
	Michael Peratony		21 Garden Street
	Peter Murphy		25 M. Dr.
	Nancy Petrowski		67 S. Montrose St

CITIZEN'S PETITION BRANFORD, CT

In accordance with the Branford Town Code, Part II, General Legislation, chapter A236, Section K, Subsection 4: Upon receipt of a petition signed by fifty (50) electors asking that an item of Town business be placed on the agenda of the RTM, the moderator shall place such item on the agenda for consideration by the RTM.

MEETING DATE:

AGENDA ITEM:

"An examination of the role of the Town of Branford in the removal of an earthen berm by the Branford Land Trust at Jarvis Creek and the potential for public safety hazards from the resulting flooding of Route 146."

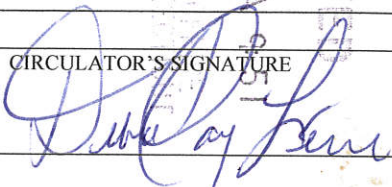
CIRCULATOR'S NAME

Debra Levi

CIRCULATORS ADDRESS

131 North Main St. #10

CIRCULATOR'S SIGNATURE



I, Lisa Arpin, Branford Town Clerk, acknowledge that the above circulator is an elector in the Town of Branford, CT.

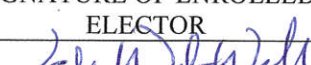
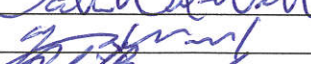
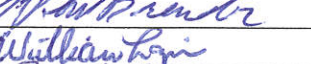



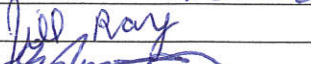
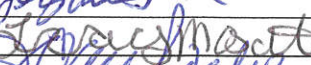


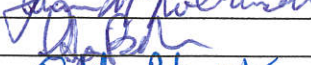
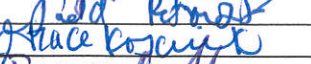


Signature of Town Clerk

Date



3/9/2020

We, the undersigned, being electors in the Town of Branford, do hereby petition the agenda item, aforementioned in this document, be included in the Branford Representative Town Meeting agenda.

SIGNATURE OF ENROLLED ELECTOR	PRINTED NAME OF ELECTOR	BIRTH DATE	STREET ADDRESS
✓ 1. 	Valerie Wiel Wilkins		697 Leetes Island Rd
✓ 2. 	Gregory Wilkins	Wilkins	697 Leetes Island Rd
✓ 3. 	PHILIP BRECHER	8/6/55	18 RIDGE RD, BRANFORD
✓ 4. 	William Lazare	11/25/19?	69 Stony Creek Rd Branford.
✓ 5. 	Bob Reilly	8/22/40	9? 19 OLD NEW ENGLAND RD
✓ 6. 	Bryan Dougherty		676 Leetes Island Rd
✓ 7. 	WAYNE N. COOKE	4/5/1955	612 EAST MAIN STREET
✓ 8. 	MARK RICHTER		1 RHIMBLE ISLAND RD
✓ 9. 	LAURA RICHTER		1 RHIMBLE ISLAND RD
✓ 10. 	Jill Ray		34 Old Hickory Lane
NO 11. 	Sean Marston W. Haven	1/15/1979	280 West Main St Apt 4
✓ 12. 	Freya Masotta	Masotta	44 Kelly Crest Rd
✓ 13. 	Erin Roche		14 Spring Rock Rd
NO 14. 	Erin Infantino	Guilford	4 Indian Point Rd
✓ 15.	James N. Robinson	2-7-57	20 Collins Dr Bfd
✓ 16.	Grace Baker	3/5/1971	26 Court St. Bfd
✓ 17.	Todd Petrowski	12-31-78	3 School Street
✓ 18.	Grace Kosciuk		69 S. Montrose
✓ 19.	James Medlyn Jr	5/29/96	104 S. Montrose St.
✓ 20.	James Medlyn Jr	5/29/96	698 Leetes Island Rd

MEETING DATE: _____

SIGNATURE OF ENROLLED ELECTOR	PRINTED NAME OF ELECTOR	BIRTH DATE	STREET ADDRESS
✓ 21. <i>[Signature]</i>	Jennifer Ryan		104 South Montauk
✓ 22. <i>[Signature]</i>	Brian Nichols		12 Greenfield Ave
✓ 23. <i>[Signature]</i>	Michael Porricone		21 Garden Street
✓ 24. <i>[Signature]</i>	Peter Murphy		25 m. 6 Dr
✓ 25. <i>[Signature]</i>	Nancy Petrowski		67 S. Montauk St
✓ 26. <i>[Signature]</i>	Paul Kenney		15 Ark Rd
✓ 27. <i>[Signature]</i>	Josephine Golig		54 Indian Neck Ave.
✓ 28. <i>[Signature]</i>	EDWARD E. LEIDERMAN		401-18 FLORENCE RD
✓ 29. <i>[Signature]</i>	Dana Almeida		36 Montoya Dr
✓ 30. <i>[Signature]</i>	Scott Nichols		5 Summer Island Pt.
✓ 31. <i>[Signature]</i>	SUBAN BRUCE		100 HENLOCK #10-1
✓ 32. <i>[Signature]</i>	Ergest Johnson		15 SWIFT ST
✓ 33. <i>[Signature]</i>	Mark Sansone		3 So. Montauk St.
✓ 34. <i>[Signature]</i>	JO ANN VIGLIONE		88 Chestnut St
✓ 35. <i>[Signature]</i>	Charon Fagundes		18 Ave Rd
✓ 36. <i>[Signature]</i>	Gina Vastola		26 Fawcett
✓ 37. <i>[Signature]</i>	Cindy Blomquist		86 South Montauk St
✓ 38. <i>[Signature]</i>	Teddy F. Donovon		36 Indian Neck Ave.
✓ 39. <i>[Signature]</i>	Sal Viglione		89 Chestnut St. Branford Ct.
✓ 40. <i>[Signature]</i>	Riga		89 Rona Street
✓ 41. <i>[Signature]</i>	Gina Suppa		24 Beechwood Rd
✓ 42. <i>[Signature]</i>	Dana Suppa		28 Beechwood Rd
✓ 43. <i>[Signature]</i>	JAMES J Medlyn		710 Leetes Island Rd
✓ 44. <i>[Signature]</i>	Cara Tennessee		208 Damascus Rd
✓ 45. <i>[Signature]</i>	Laurel Medlyn		710 Leetes Island Rd
✓ 46. <i>[Signature]</i>	Donald Tennessee		208 Damascus Rd
✓ 47. <i>[Signature]</i>	Debra Kay Levi		131 North Main St
✓ 48. <i>[Signature]</i>	ROBERT CASTANZO		33 WILKORD AVENUE
✓ 49. <i>[Signature]</i>	Rosemary Costanzo		33 Wilford Ave
✓ 50. <i>[Signature]</i>	Harvey M. Goldstein		26 Goodsell Pt. Road
✓ 51. <i>[Signature]</i>	Denise Cassella		21 Indian Neck Rd
✓ 52. <i>[Signature]</i>	RON CASSELLA		21 Indian Neck Rd
✓ 53. <i>[Signature]</i>	Florio		419 Shore Dr
✓ 54. <i>[Signature]</i>	EDWARD M. DRANT		93 MONTAUK ST.
✓ 55. <i>[Signature]</i>	Donna McGuire		57 Peddlers Drive
✓ 56. <i>[Signature]</i>	John Ream		36 South Main Way
✓ 57. <i>[Signature]</i>	Joanne Landano		17 Hoadley RE Hoadley
✓ 58. <i>[Signature]</i>	David Caranelli		184 Maple St. Branford
✓ 59. <i>[Signature]</i>	Deb Mancinelli		130 Maple St
✓ 60. <i>[Signature]</i>	John Graham		12 Pavilion Ct

CERTIFICATION BY TOWN CLERK

I, the Town Clerk of Branford, CT, hereby certify, that the number of signers of this 'Citizen's Petition', being electors in the Town of Branford, totals 57.

The aforementioned agenda item is eligible ✓ /is not eligible to be placed on the Branford Representative Town Meeting agenda. (MEETING DATE)

Wai Starpin 3/10/2020
Signature of Town Clerk Date

CITIZEN'S PETITION BRANFORD, CT

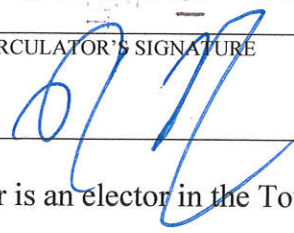
In accordance with the Branford Town Code, Part II, General Legislation, chapter A236, Section K, Subsection 4: Upon receipt of a petition signed by fifty (50) electors asking that an item of Town business be placed on the agenda of the RTM, the moderator shall place such item on the agenda for consideration by the RTM.

MEETING DATE:

AGENDA ITEM:

"An examination of the 77-acre Tabor property, its current use, and the development of a master plan".

RECEIVED
TOWN OF BRANFORD
2020 MAR -9 A 9:51

CIRCULATOR'S NAME	CIRCULATORS ADDRESS	CIRCULATOR'S SIGNATURE
Paul Kenney	15 Ark Road	

I, Lisa Arpin, Branford Town Clerk, acknowledge that the above circulator is an elector in the Town of Branford, CT.

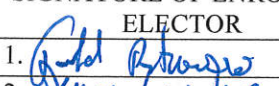
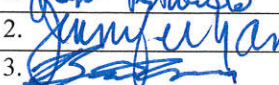
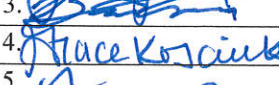
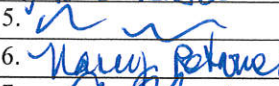
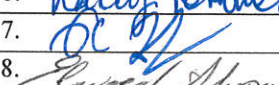

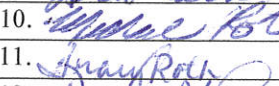
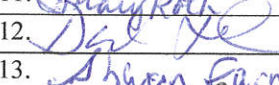
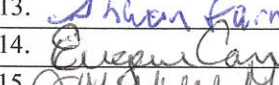
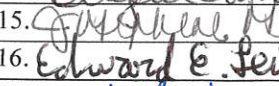
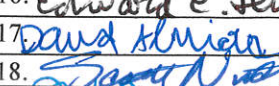







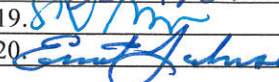



Signature of Town Clerk

3/9/2020

Date

We, the undersigned, being electors in the Town of Branford, do hereby petition the agenda item, aforementioned in this document, be included in the Branford Representative Town Meeting agenda.

SIGNATURE OF ENROLLED ELECTOR	PRINTED NAME OF ELECTOR	BIRTH DATE	STREET ADDRESS
✓ 1. 	Todd Petrowski	12-31-78	S. Montrose 67
✓ 2. 	Jennifer Ryan		104 South Montrose
✓ 3. 	Brian Nichols		12 Greenfield Ave
✓ 4. 	Grace Kosciuk		104 S. MONTROSE ST
✓ 5. 	Michael Perricone	Ferrigane	21 Carda Street
✓ 6. 	Nancy Petrowski		67 S. Montrose St
✓ 7. 	Paul Kenney		15 Ark Rd
✓ 8. 	Edward Shepard		27 Circle Dr.
✓ 9. 	Rick Colburn	Norman R.	44 Marshbury Rd
✓ 10. 	Michael Roth	2-11-55	1 Marshall Pl.
✓ 11. 	Tracy Roth		" "
✓ 12. 	Dave Fitch	Fitch	54 Ark
✓ 13. 	Sharon Farnsworth		18 Ark Rd Branford
✓ 14. 	Eugene Cammar		29 Woodside Dr
✓ 15. 	Josephine Golia		54 Indian Neck Ave
✓ 16. 	EDWARD E. LEIDEHAN		101-10 FLORENCE RD
✓ 17. 	DAVID ALMEIDA		30 MONTANA DR.
✓ 18. 	Scott Nichols		5 Summer Island Rd
✓ 19. 	SUSAN BRUCE		100 HENRIETTA RD
✓ 20. 	Ernest Johnson		15 SUZAN ST

MEETING DATE: _____

SIGNATURE OF ENROLLED ELECTOR	PRINTED NAME OF ELECTOR	BIRTH DATE	STREET ADDRESS
✓ 21. <i>Mark Sansone</i>	Mark Sansone		3 S. Montowese St
✓ 22. <i>John Viglione</i>	John Viglione	Viglione	846 Chocoma St
✓ 23. <i>Greg Catania</i>	Greg Catania	Catania	26 Ferry Rd
✓ 24. <i>Cindy Bloomquist</i>	Cindy Bloomquist		86 South Montowese St
✓ 25. <i>John P. Jambora</i>	John P. Jambora		36 26 Talia Neck Ave
✓ 26. <i>Salvatore Viglione</i>	SALVATORE VIGLIONE	Viglione	88 CHESTNUT ST. BRANFORD CT.
✓ 27. <i>Joe Riga</i>	Joe Riga	Riga	69 Rorer St
✓ 28. <i>Cina Suppa</i>	Cina Suppa	Suppa	25 Beechwood Rd
✓ 29. <i>Ilario Suppa</i>	Ilario Suppa	Ilario Suppa	28 Beechwood Rd
✓ 30. <i>Wayne N. Coosie</i>	WAYNE N. COOSIE		612 EAST MAIN ST.
✓ 31. <i>James J. Medlyn</i>	JAMES J. MEDLYN		710 Lecter Island Rd
✓ 32. <i>James J. Medlyn Jr</i>	James J. Medlyn Jr	? 710	698 Lecter Island Rd
✓ 33. <i>Debra Levi</i>	Debra Levi		131 North Main St
✓ 34. <i>Cara Hennessey</i>	CARA HENNESSEY		208 DAMASCUS RD
✓ 35. <i>Donald Hennessey</i>	DONALD HENNESSEY		208 DAMASCUS RD
✓ 36. <i>Laurel Medlyn</i>	LAUREL MEDLYN		710 Lecter Is Rd
✓ 37. <i>Philip Brencher</i>	PHILIP BRENCHE		1 Ridge Rd
✓ 38. <i>Robert Kelly</i>	ROBERT KELLY	? (9)	19 OLD NEW ENGLAND RD
✓ 39. <i>Robert Costanzo</i>	ROBERT COSTANZO		33 WILKINSON AVENUE
✓ 40. <i>Rosemary Costanzo</i>	Rosemary Costanzo		33 Wilford Ave
✓ 41. <i>Tiffany Fischer</i>	Tiffany Fischer		27 L. Ford Ave
✓ 42. <i>Debbie Cassella</i>	DEBBIE CASSELLA		21 Indrwoods Rd
✓ 43. <i>Ron Cassella</i>	Ron Cassella		21 Indrwn heds Rd
✓ 44. <i>Tracey Masotta</i>	Tracey Masotta		40 Kelly Crest Rd
✓ 45. <i>Don Florio</i>	Don Florio	Florio	489 Shore Dr
✓ 46. <i>Gina Vastola</i>	Gina Vastola	Gina Vastola	36 26 Ferry Rd
✓ 47. <i>Edwam M. Grant</i>	EDWARD M. GRANT		93 Montowese St
✓ 48. <i>Donna McGuire</i>	Donna McGuire	McGuire	57 Peddlers Drive
✓ 49. <i>John Ream</i>	John Ream	Ream	26 Bay View Rd
✓ 50. <i>Laundano</i>	Laundano	Laundano	17 Hendon Rd
✓ 51. <i>David Mancinelli</i>	David Mancinelli	36 Applewood?	154 Maple St. Bfd.
✓ 52. <i>Debra Mancinelli</i>	Debra Mancinelli		130 Maple St BFD
✓ 53. <i>John Graham</i>	John Graham	Graham	12 Pavilion Ct
✓ 54. <i>Mac Andree</i>	Mac Andree	Andree	107 S. Main ST. BFD
✓ 55. <i>Alisan Dziedzic</i>	Alisan Dziedzic	Dziedzic	12 Pavilion Court
✓ 56. <i>Jacey Wyatt</i>	JACEY WYATT		84 East Main Street Bfd
✓ 57. <i>Debra D'Amello</i>	Debra D'Amello		22 Pavilion Ct Bfd.
✓ 58. <i>Charlotte Danello</i>	CHARLOTTE DANIELLO		22 PAVILLION CT
✓ 59. <i>Mike Zarrillo</i>	Mike Zarrillo	Zarrillo	22 PAVILLION CT
✓ 60. <i>Gordon Wilkinson</i>	Gordon Wilkinson	(19)	19 Hunting Ridge Farm Rd

CERTIFICATION BY TOWN CLERK

I, the Town Clerk of Branford, CT, hereby certify, that the number of signers of this 'Citizen's Petition', being electors in the Town of Branford, totals 59.

The aforementioned agenda item is eligible ☒ /is not eligible ☐ to be placed on the _____
Branford Representative Town Meeting agenda. (MEETING DATE)

Lisa E. Arpin
Signature of Town Clerk

3/9/2020
Date