

Branford RTM Administrative Services Committee Meeting

May 2, 2017

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RTM Administrative Services Committee will hold a normally schedule meeting on May 2, 2017, 7:00 p.m at Canoe Brook Senior Center, 11 Cherry Hill Road, Branford, Connecticut, at 7:00 p.m., to consider and if appropriate, act upon the following matters:

1. Roll Call.
2. approval of tonights agenda.
3. To consider and if appropriate approve a request from the Director of IT for the following budget transfers:

<u>From</u>		
101-49040-588802	Contingency	(\$18,700)
<u>To:</u>		
101-50000-599126	Transfer Out Lease Fund	10,000
101-41190-579150	Technology Acquisitions	8,700
		18,700

Lease Fund		
To (Increase):		
22090000 490010	Transfer In	10,000
To (Increase):		
22041190 579450 14321	Dell Desktops	10,000

This transfer will facilitate the purchase of a copier for the Counseling Center which is in dire need of replacement. The transfer to the Lease Fund will provide funds to buyout the Dell laptops acquired in 2014.

From:	10141190-579150	Technology Acquisitions	(\$633)
To:	10141190-579300	Furniture & Fixtures	\$633

4. To hear and vote on the following Department Budgets for fiscal year 17/18 as recommended by the Board of Finance to the Branford RTM:

Executive
Town Clerk
Legislative
Legal Services
Board of Finance
Fiscal Services
Information Technology
Elections
Tax Collector
Probate Court
East Shore District Health Department
Human Resources & Labor Relations
Elderly Services
Board of Assessment Appeals
Assessor
Human Services

5. Adjournment.

Dated this 2n day of May, 2017

Respectfully Submitted,

Anthony Alfone

Chair, Administrative Services Committee