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# Branford RTM Administrative Services Committee Special Meeting

## May 3, 2017

RTM Administrative Services Committee will hold a Special meeting on May 3, 2017, 7:00 p.m at Canoe Brook Senior Center, 11 Cherry Hill Road, Branford, Connecticut, at 7:00 p.m., to consider and if appropriate, act upon the following matters:

1. Roll Call.
2. To consider and if appropriate approve a request from the Director of IT for the following budget transfers:

<b>Lease Fund</b>		
To (Increase):		
22090000 490010	Transfer In	10,000
To (Increase):		
22041190 579450 14321	Dell Desktops	10,000

This transfer will facilitate the purchase of a copier for the Counseling Center which is in dire need of replacement. The transfer to the Lease Fund will provide funds to buyout the Dell laptops acquired in 2014.

<b>From:</b>	10141190-579150	Technology Acquisitions	(\$633)
<b>To:</b>	10141190-579300	Furniture & Fixtures	\$633

3. To hear and vote on the following Department Budgets for fiscal year 17/18 as recommended by the Board of Finance to the Branford RTM:

Executive  
Town Clerk  
Legislative  
Legal Services  
Board of Finance  
Fiscal Services  
Information Technology  
Elections  
Tax Collector  
Probate Court  
East Shore District Health Department  
Human Resources & Labor Relations  
Elderly Services  
Board of Assessment Appeals  
Assessor  
Human Services

4. Any other business to come before the Committee.

5. Adjournment.

Dated this 2nd day of May, 2017

Respectfully Submitted,

Anthony Alfone

Chair, Administrative Services Committee