



RTM Administrative Services Committee

TOWN OF BRANFORD

Anthony Alfone * Maryann Amore * Linda Erlanger * Tracy Everson * Carolyn Sires * Frank Twohill
Tricia Anderson, Chair

REGULAR MEETING AGENDA September 5, 2023 @ 7:00 p.m.

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There will be a regular meeting of the RTM Administrative Services Committee on Tuesday September 5, 2023 at 7:00 p.m. at the Branford Community House, 46 Church Street, Branford, CT.

- To approve the meeting minutes from the 2/7, 4/4, 5/2 and 6/12/2023 meetings.
- To consider, and if appropriate, approve the following transfer for Information Technology for FY2023:

From:		
10141190-555300	Communications	(\$ 6,104)
To:		
10141190-517000	Regular Wages & Salaries	6,104

- To consider, and if appropriate, approve the following transfer for Elections for FY2023:

From:		
10141120-517700	Registrars	(\$ 13,485)
To:		
10141120-517100	Part-Time Clerical	2,018
10141120-517705	Deputy Registrars	7,102
10141120-533900	Other Purchases	296
10141120-566900	Other Supplies	546
10141120-579150	Technology	3,000
10141120-588090	Travel	523
	Total	\$ 13,485

- To consider, and if appropriate, approve the following transfer for the Town Clerk for FY2023:

From:		
10141080-517000	Regular Wages and Salaries	(\$ 3,275)
To:		
10141080-533300	Professional Development	1,809
10141080-533900	Other Purchased Services	459
10141080-544300	Purchase Services-Repairs & Maintenance	258
10141080-588200	Memberships, Conf. & Meetings	749
	Total	\$ 3,275

5. To consider, and if appropriate, approve the following transfers from the Finance Director:

Legal Services-FY23

From:		
10141090-533660	Tax Appeals	(\$16,420)
To:		
10141090-529420	Expenses and Claims	16,420

Probate Court-FY23

From:		
10141110-555300	Communications	(\$55)
To:		
10141110-533580	Microfilming	55

Tricia Anderson, Chair
8/31/2023