

Branford RTM Administrative Services Committee Meeting Minutes September 4, 2018

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A regular meeting of the RTM Administrative Services Committee will be held on Tuesday September 4, 2018 at 7:00 p.m. at the Canoe Brook Senior Center.

Administrative Services Committee Members in Attendance:

Representatives: DiAdamo, Twohill, Dunbar, Buchanan, Adleman, Alfone.

1. To consider, and if appropriate, approve a contract between Town of Branford and AFSCME, AFL-CIO Council 4 Local 818-60 the Town of Branford Supervisors Union Tentative Agreement

Rep. DiAdamo made the motion to approve, seconded by Rep. Dunbar. It was voted on by the committee and approved unanimously. 6/0

2. To consider, and if appropriate, approve a request from the Finance Director, departmental budget transfer as part of the FY2018 closeout process:
Human Resources

<u>From:</u>		
10141200-517000	Wages and Salaries	(\$38,515)
<u>To:</u>		
10141200-518250	Seasonal and Part-time Help	38,200
10141200-518200	Overtime	315
	Total	\$38,515

Rep. Dunbar made the motion to approve, seconded by Rep. Adleman. It was voted on by the committee and approved unanimously. 6/0

3. To consider, and if appropriate, approve a request from the Senior Center Director for the following budget transfers for FY2018:

From:	10144020-566100	Office Supplies	(\$1,246)
To:	10144020-579250	Equipment	1,246

From:	10144020-544300	Purchased Services & Repairs	(\$3,000)
To:	10144020-579300	Furniture & Fixtures	3,000

Rep. Twohill made the motion to approve, seconded by Rep. Dunbar. It was voted on by the committee and approved unanimously. 6/0

4. To consider, and if appropriate, approve a request from the Tax Collector for the following budget transfer for FY2018:

From:	10141070-555320	Postage	(\$1,330)
To:	10141070-588285	Tax Bill Processing	1,330

Rep. DiAdamo made the motion to approve, seconded by Rep. Dunbar. It was voted on by the committee and approved unanimously. 6/0

5. To consider, and if appropriate, as per Section 73.3 of the Branford Town Code, approve the acquisition of the ZuWalick property at 0 Tabor Drive.

Rep. DiAdamo made the motion to approve, seconded by Rep. Dunbar. It was voted on by the committee and approved unanimously. 6/0

Dated this 10th day of September, 2018

Respectfully Submitted,

Anthony Alfone

Chair, Administrative Services Committee