

Branford RTM Administrative Services Committee Meeting Minutes

May 4, 2021

Administrative Services Committee Members in Attendance:

Representatives: Twohill, Sires Verderame, Adelman, Laich, Everson, Alfone

Meeting Minutes:

Meeting called to order 7:01 pm

1. To hear and vote on the following Department Budgets as recommended by the Board of Finance to the Branford RTM:

Executive- A motion to approve the Executive Department Budget as recommend by the Board of Finance, \$270,946, was made and seconded by Reps. Twohill, and Sires. The motion passed unanimously 4/0.

Executive Capital- A motion to increase the Executive Department capital budget by \$26,000 for electric vehicle and charging station was made Rep. Alfone and seconded by Rep. Adelman. The motion passed with a 6/0 vote and one abstention.

Town Clerk- A motion to approve the Town Clerk Department Budget as recommend by the Board of Finance, \$273,266, was made and seconded by Reps. Alfone, and Twohill. The motion passed unanimously 7/0.

Legislative- A motion to approve the Legislative Budget as recommend by the Board of Finance, \$18,294 was made and seconded by Reps. Alfone , and Twohill. The motion passed unanimously 7/0.

Legal Services- A motion to approve the Legal Services Budget as recommend by the Board of Finance, \$450,000, was made and seconded by Reps. Alfone, and Laich. The motion passed unanimously 7/0.

Information Technology- A motion to approve the Information Technology Department Budget as recommend by the Board of Finance, \$865,320, was made and seconded by Reps. Alfone, and Sires. The motion passed unanimously 7/0.

Elections- A motion to approve the Elections Department Budget as recommend by the Board of Finance, \$181,084, was made and seconded by Reps. Alfone, and Twohill. The motion passed unanimously 7/0.

Tax Collector- A motion to approve the Tax Collector Department Budget as recommend by the Board of Finance, \$562,506, was made and seconded by Reps. Alfone, and Adelman. The motion passed unanimously 7/0.

Probate Court- A motion to approve the Probate Court Budget as recommend by the Board of Finance, \$14,459, was made and seconded by Reps. Alfone, and Twohill. The motion to approve passed unanimously 7/0.

East Shore District Health Department- A motion to approve the East Shore District Health Department Budget as recommend by the Board of Finance, \$339,861, was made and seconded by Reps. Bruno, and Twohill. The motion passed unanimously 7/0.

Human Resources- A motion to approve the Human Resources Department Budget as recommend by the Board of Finance, \$328,282, was made and seconded by Reps. Alfone, and Laich. The motion passed unanimously 7/0.

Elderly Services- A motion to approve the Elderly Services Budget as recommend by the Board of Finance, \$415,494, was made and seconded by Reps. Alfone, and Verderame. The motion passed unanimously 7/0.

Elderly Services Capital- A motion to approve the Elderly Services Capital Budget as recommend by the Board of Finance, \$35,000, was made and seconded by Reps. Alfone, and Sires. The motion passed unanimously 7/0.

Labor Relations- A motion to approve the Labor Relations Budget as recommend by the Board of Finance, \$62,500, was made and seconded by Reps. Alfone, and Adelman. The motion passed unanimously 7/0.

Board of Assessment Appeals-A motion to approve the Board of Assessment Appeals Budget as recommend by the Board of Finance, \$19,590, was made and seconded by Reps. Alfone and Twohill. The motion passed unanimously 7/0

Assessor- A motion to approve the Assessor Department Budget as recommend by the Board of Finance, \$460,319, was made and seconded by Reps. Alfone and Twohill. The motion passed unanimously 7/0.

Assessor Capital- A motion to approve the Assessor Department capital budget as recommend by the Board of Finance, \$60,00, was made and seconded by Reps. Alfone and Twohill. The motion passed unanimously 7/0.

Human Services- A motion to approve the Human Services Department Budget as recommend by the Board of Finance, \$1,068,214 , was made and seconded by Reps. Alfone, and Laich. The motion passed unanimously 7/0.

2. To consider and appropriate, approve a lease agreement between the Town of Branford and Zambelli Fireworks to lease a portion of property at the Stony Creek Quarry for the storage of consumer and display fireworks.

A motion to approve was made and seconded by Reps. Verderame and Sires. The motion passed with a vote of 6/1

3. Any new business to come before committee. There was a brief discussion about the quarterly town legal bills. No action was taken and there was an agreement by committee members to discuss again at our June meeting,

4. Adjournment.

Dated this 4th day of May 2021
Respectfully Submitted,

Anthony Alfone
Chair, Administrative Services Committee