

**Branford RTM Administrative Services Committee
Meeting Minutes
October 5th, 2021**

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BRANFORD TOWN CLERK

A regular meeting of the RTM Administrative Services Committee was held on Tuesday October 5, 2021 at 7:00 p.m. At the Joe Trapasso Community Center.

Administrative Services Committee Members in Attendance:

Representatives: Adelman, Sires Verderame, Laich, Everson, Alfone

The meeting was called to order at 7:07 p.m.

1. To consider, and if appropriate, approve a request from the Assessor for the following FY22 budget transfer:

<u>From:</u>			
10141050-517000	Regular Wages & Salaries		
(\$14,726)			
10141050-518250	Seasonal & Part Time Help	(4,402)	
	Total		(\$19,128)
<u>To:</u>			
10141050-518000	Overtime		\$19,128

Barbra Neal the town assessor presented this item to the committee. A motion to approve was made and seconded by Reps. Sires and Verderame. The motion passed with a vote of 6/0

2. A review of the Towns legal expenses.

An informal discussion of the town legal expenses took place. Several suggestions, including reaching out to neighboring towns to discuss how they handle legal expenses were discussed.

3. Adjournment

The meeting adjourned at 7:37 p.m.

Dated this 5th day of October, 2021

Respectfully Submitted,

Anthony Alfone

Chair, Administrative Services Committee