

# Branford RTM Administrative Services Committee Meeting Minutes February 4, 2020

A regular meeting of the RTM Administrative Services Committee was held on Tuesday February 4, 2020 at 7:00 p.m. at the Branford Community House, 46 Church St. Branford, CT.

**Administrative Services Committee Members in Attendance:**

Representatives: Sires, Adleman, Everson, Laich, Austin, Alfone.

**Meeting Minutes:**

**Meeting was called to order at 7:02 p.m.**

1. To consider, and if appropriate, approve a second addendum to lease agreement between the Town of Branford and the Volunteer Services Center extending the lease for an additional 20 year period.

Motion to approve was made by Rep. Adelman, seconded by Rep, Laich. The motion was approved by committee unanimously. 6/0

2. To consider, and if appropriate, approve a request from the Human Resources Director for the following FY2020 budget transfer on behalf of the Tax Collector:

<b>From:</b>	10149040-588802	Contingency	(\$35,400)
<b>To:</b>	10141070-533280	Consulting Services	35,400

Motion to approve was made by Rep. Adelman, seconded by Rep, Austin. The motion was approved by committee unanimously 5/0.

RECEIVED  
 2020 FEB 10 AM 10:26  
 TOWN CLERK'S OFFICE  
 BRANFORD, CONNECTICUT

3. To review with Peter Cimino the FY' 2019-2020 Human Services budget and special revenue fund.

There was a general discussion about the Human Services department budget. No vote was taken.

4. To discuss with Peter Cimino in general terms the same budgets for FY' 2020-2021.

There was a general discussion about the Human Services department budget. No vote was taken.

Dated this 7th day of February, 2020

Respectfully Submitted,

Anthony Alfone

Chair, Administrative Services Committee