

Branford RTM Administrative Services Committee

Meeting Minutes

March 3, 2020

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A regular meeting of the RTM Administrative Services Committee was held on Tuesday March 3, 2020 at 7:00 p.m. at the Branford Community House, 46 Church St. Branford, CT.

Administrative Services Committee Members in Attendance:

Representatives: Sires, Greenberg, Everson, Laich, Austin, Alfone

Meeting Minutes:

Meeting was called to order at 7:06 p.m.

1. To consider, and if appropriate, approve an agreement by and between the Town of Branford and the United Public Services Employee Union Local #405, Town Hall through June 30, 2022.

Motion to approve was made by Rep. Sires, seconded by Rep, Laich. The motion was approved by committee unanimously. 6/0

2. To consider, and if appropriate, approve a request from the Human Services Director for the following FY2020 budget transfer:

From:	21844010-533900	Other Purchased Services	(\$33,620)
To:	21844010-518250	Seasonal/Part-time Help	33,620
From:	21844010-533900	Other Purchased Services	(\$4,000)
To:	21844010-579300	Furniture & Fixtures	4,000

Motion to approve was made by Rep. Austin, seconded by Rep. Sires. The motion was approved by committee unanimously. 6/0

3. To consider a request from the First Selectman regarding an appropriation of \$14,000 for the creation an emergency management stipend account.

Motion to approve was made by Rep. Austin, seconded by Rep. Sires. The motion was approved by committee unanimously. 4/2

4. To consider and if appropriate, approve an appropriation in the Costal Resiliency Fund for the purchase of a property and structure located at 17 Creek Court and act on the resolution:

Land Acquisition Fund:

Increase:	740-90000-480296-xxxx	Fund Balance Transfer	\$125,000
Increase:	740-41020-579610-xxxx	Land Acquisition	125,000

RESOLVED: The Board of Finance recommends to the RTM an appropriation of \$125,000 in the Coastal Resiliency Fund. This appropriation will be funded through an appropriation from fund balance.

Motion to Re-refer was made by Rep. Alfone, seconded by Rep. Sires. The motion was approved by committee unanimously. 6/0

5. To consider if appropriate, an appropriation from the general fund into the land acquisition fund to provide additional resources for the Crescent Bluff land purchase as per a required condition of the settlement, and to create an appropriation in the land acquisition fund for the total purchase amount; and act on the following resolution:

General Fund Transfer:

From:	10149040-588802	Contingency	(\$25,000)
To:	10150000-599123	Transfer Out Land Acquisition	25,000

Land Acquisition Fund:

Increase:	73541020-490010-xxxx	Transfer In	\$25,000
Increase:	73590000-480296-xxxx	Fund Balance Transfer	\$175,000
Increase:	73541020-579610-xxxx	Land Acquisition	\$200,000

RESOLVED: The Board of Finance recommends to the RTM an appropriation of \$200,000 in the Land Acquisition Fund. This appropriation will be funded through an appropriation from fun balance and transfer from the general fund.

Motion to approve was made by Rep. Austin, seconded by Rep. Sires. The motion was approved by committee unanimously. 6/0

Dated this 9th day of March, 2020

Respectfully Submitted,

Anthony Alfone

Chair, Administrative Services Committee