

**BRANFORD REPRESENTATIVE TOWN MEETING
LEGAL NOTICE AND CALL**

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2024 APR - 1 P 1:38

The RTM will be convened on Wednesday, April 10, 2024 at 8:00 pm
at Branford Fire Headquarters, 45 North Main Street,
to consider and act upon the following matters:

Mai E. Arpin
BRANFORD TOWN CLERK

AGENDA

1. Call to Order, Pledge of Allegiance
2. Call of the Roll
3. Approval of Minutes of March 13, 2024 Meeting
4. Receipt of Communications, Reports of Committees, and Citizen Petitions
5. To consider and approve an amendment to the Stony Creek Museum Lease to allow the Stony Creek Museum to occupy additional space downstairs. (See Attachment)
6. To consider, and if appropriate, approve a request from the Director of Human Resources for the following FY24 transfer request:

General Fund Transfer for Parks, Recreation and Custodian Agreement

From:		
10149040-588802	Contingency	(\$62,757)
To:		
10141107-517000	Regular Wages & Salaries - GGB	4,783
10145010-517000	Regular Wages & Salaries - Recreation	30,120
10141107-519040	Accrued Payroll Expense - GGB	0
10145010-519040	Accrued Payroll Expense - Recreation	0
10141170-518000	Overtime - GGB	2,170
10145010-518000	Overtime - Recreation	1,538
10141170-519070	Retroactive Wages - GGB	3,251
10145010-519070	Retroactive Wages - Recreation	<u>20,895</u>
	Total	\$62,757

7. To consider, and if appropriate, approve a request from the Probate Court for the following FY24 transfer request:

From:		
10149040-588802	Contingency	(\$6,000)
To:		
10141110-579150	Technology Acquisitions	6,000

8. To consider and if appropriate approve an amendment to the Town Code - RTM Rules, Committees, C. Rule 4.3.4 Committee responsibilities and E. Rules 4.5.1 and 4.5.2 Committee reports - to clarify and coordinate long standing references to Reports and more recent requirements for Meeting Minutes. (Amendment attached)
9. To consider, and if appropriate, approve the establishment of a Harbor Management Commission, pursuant to CGS 22a-113k. (See Attachment)
10. To consider, and if appropriate, approve the following requests from the Finance Director for capital transfers for FY2024:

Fund 720 Municipal Facilities Fund

From:		
72041170-579410-22333	Building Improvements Police	(\$79,000)
To:		
72041170-599110-22333	Transfer Out (Fund 700)	\$79,000

Fund 700 Capital Fund Appropriation Increase

Increase:

70090000-490010 Transfer In (Fund 720) \$79,000

Increase:

70041020-579250-24xxx EV Charging Stations 50,000

70041170-579250-24xxx UPS Fire Department 29,000

Total \$79,000

Fund 700 Capital Fund

From:

70041170-544300-21322 Police Veneer Repairs \$ 2,500

70041170-579410-22315 Orchard House Roof Replacement 1,180

70041170-579250-22316 Volunteer Center MUA 3,250

70041170-544300-22324 Police Carpet Replacement 6,411

70041170-579410-22325 Building Improvements HVAC 306

70041170-544300-23304 Police Power Wash & Paint 17,000

70041170-579250-23307 Police Department UPS 27,877

Total \$58,524

To:

70041170-579250-24xxx UPS Fire Department \$58,524

Fund 101 General Fund

From:

10149040-588802 Contingency \$30,000

To:

10141190-579150 Technology Acquisitions (Copiers) \$30,000

11. RTM Budget Committee Meetings – Schedule

12. Other Business

13. Call for Adjournment

Respectfully submitted,

Maryann Amore

Moderator, Branford RTM
Fourth District Representative

Attachments:

- Memo and Lease: RE: Item 5
- Proposed Rule Amendment RE: Item 8
- Memo and Statute: RE: Item 9