

**REPRESENTATIVE TOWN MEETING
BRANFORD, CONNECTICUT**

**LEGAL NOTICE AND CALL – REVISED ZOOM LINKS (only)
SEPTEMBER 9, 2020 7:00 p.m.**

REVISED ZOOM LINK: To join Zoom meeting by computer:

<https://us02web.zoom.us/j/89257901170?pwd=c1pMMlo5ZnBzeHBLQzBKOE5reUc5QT09>

Join by telephone: 1-646-558-8656

REVISED Meeting ID: 892 5790 1170

REVISED Passcode: 002569

The agenda of the meeting, material for which it is known will be submitted to the meeting are, or will be, posted on the Town’s website (Branford-ct.gov) and be available for viewing during and after the meeting.

The RTM will hold a Zoom meeting on Wednesday, September 9, 2020 at 7:00 p.m. to consider and act upon the following matters:

1. Review of remote meeting requirements & Roll Call.
2. Approval of minutes of previous meetings.
3. Reception of communications, reports of committees, and citizen petitions.
4. To consider, and if appropriate, create a Blight Ordinance for the Town of Branford.
5. To consider, and if appropriate, create an Ordinance pertaining to Unused Capital Funds.
6. To consider, and if appropriate, approve a request from the Director of Finance for the following FY2021 Budget Transfer:

<u>From:</u>		
10147020-588960	Bond Payments Interest	\$282,423
<u>To:</u>		
10147020-588960	Interest Payments General Purpose	45,248
10147020-588960	Interest Payments Schools	56,385
10147020-589540	Interest Payments Sewers	<u>180,790</u>
		282,423
<u>From:</u>		
10147020-589120	Principal Payments CWF	\$1,500,000
<u>To:</u>		
1015000-599121	Transfer Out Fund 720 – JBML Library	1,500,000

<u>Increase:</u>		
72090000-490010-19501	Operating Transfer In	1,500,000
<u>Decrease:</u>		
72090000-490040-19501	Bond Proceeds	1,500,000

7. Letters and petitions:

R&O

- Letter – Approval of 150K in legal fees not heard completely
- Letter – Request to review Code of Ethics
- Letter – Examination of POCD process
- Letter – Examination of State Statue 830G and its uses in Branford
- Petition -- An examination of the possible improprieties occurring during Costco’s Inland Wetlands application and independent peer review, along with an examination of the investigation into the matter promised by the First Selectman.
- Petition -- An examination of past and present living conditions at Parkside Village housing complex and its oversight by the Branford Housing Authority.

Public Services

- Letter – Examination of removal of signs on roadways.

Ways and Means

- Letter – Examination of the Town’s undesignated fund
- Letter -- Request to create a new RTM committee to review “Special Funds” – assigned by Leadership Caucus

Administrative Services

- Petition -- To consider the possibility of public health hazards emanating from the demolition debris piles at the former Atlantic Wire site.
- Petition -- An examination of the role of the Town of Branford in the removal of an earthen berm by the Branford Land Trust at Jarvis creek and the potential safety hazards from the resulting flooding of Route 146.
- Petition -- An examination of the 77-acre Tabor Property, its current use and the development of a master plan.

8. To receive communications with respect to and consider and act upon a resolution entitled “RESOLUTION REPEALING THE BLACKSTONE MEMORIAL LIBRARY AUTHORIZED AND UNISSUED BOND AUTHORIZATION, HAVING BEEN REPLACED WITH OTHER NON-DEBT AVAILABLE FUNDING”.

9. To consider, and if appropriate, approve a request from the Human Services Director for the following budget transfer:

From:	21844010-533900	Other Purchased Services	(\$44,160)
To:	21844010-518250	Seasonal/Part-time	44,160

10. To consider, and if appropriate, approve a request from the Fire Chief for the following closeout budget transfers for FY2020:

From:	10142040-517000	Regular Wages & Salaries	(\$44,000)
	10142040-518200	Sick	(32,932)
To:	10142040-518000	Overtime	\$76,932

From:	10142040-533530	Employment & Testing	(\$9,804)
To:	10142040-519025	Educational Incentive	9,804

From:	10142040-518150	Holiday	(\$17,268)
To:	10142040-519030	Accumulated Sick Pay	17,268

From:	10142040-519050	Stipends	(\$7,598)
To:	10142040-566600	Medical Supplies	7,598

From:	10142040-519000	Volunteer Stipend	(\$1,998)
To:	10142040-579300	Furniture and Fixtures	1,998

From:	10142040-518200	Replace Sick	(\$27,823)
To:	10142040-544170	Hydrants and Mains	27,823

From:	10142040-518010	Public Events	(\$14,155)
To:	2039000-490010-18508	Port Security Grant Cost Share	14,155

11. To consider, and if appropriate, approve a request from the Director of Parks & Recreation Department for the following budget transfers for FY2020:

From:	10145010-544100	Utilities-Water, Gas, Electric	(\$7,000)
To:	10145010-526100	Uniform/Clothing Allowance	600
	10145010-544320	Grounds R & M	6,000
	10145010-579250	Equipment	400

12. To consider, and if appropriate, approve a request from the Tax Collector for the following budget transfer for FY2020:

From:	10141070-517000	Regular Wages & Salaries	(\$1,693)
To:	10141070-533300	Professional Development	743
	10141070-555305	Online Services	950

13. To continue discussions on the Dan Cosgrove Animal Shelter facility expansion appropriation, and consider, and if appropriate, approve the following transfer requests and resolution:

Animal Control Fund

Increase:	20690000-480296	Fund Balance	\$100,000
Increase:	20642060-599124	Transfer Out Municipal Facilities Fund	100,000

Municipal Facilities Fund

Increase:	72090000-480296-xxxx	Transfer In	\$100,000
Increase:	72042060-533950-xxxx	Animal Shelter Renovation & Expansion	100,000

RESOLVED: That the RTM approves a transfer out of \$100,000 to the Municipal Facilities Fund to fund a portion of the animal shelter renovation. This transfer out will be funded from the Animal Control Fund's undesignated fund balance and increase the fiscal year 2021 Animal Control Fund budget from \$367,026 to \$467,026.

14. To receive communications with respect to and consider and act upon a resolution entitled "RESOLUTION APPROPRIATING \$2,895,000 FOR THE RENOVATION AND EXPANSION OF THE BRANFORD ANIMAL SHELTER AND AUTHORIZING THE ISSUE OF \$2,895,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE". The full text of the Resolution is on file, open to public inspection in the office of the Town Clerk and posted on the Town website.
15. To consider, and if appropriate, approve a request from the Assistant Finance Director for the following FY2020 budget transfer for Information Technology:

<u>From:</u>		
10141190 517000	Wages & Salaries	(\$721)
10141190 533300	Professional Development	(428)
10141190 544375	Hardware	(834)
10141190 555300	Communications	(443)
10141190 566900	Other Supplies	(1,196)
10141190 579200	Software	(8,070)
10141190 588090	Travel	(2,500)
10141190 588200	Memberships & Conferences	(231)
<u>To:</u>		
10141190 544300	Purchased Services	\$14,423

16. To consider, and if appropriate, approve various requests from the Finance Director for budget transfers.

A. FEMA Fund – FY2020

<u>From:</u>		
Contingency	10149040-588802	150,000

<u>To:</u>		
Operating Transfer Out FEMA	10150000-599122	150,000

General Fund

B. FY 2020 Dispatchers

<u>From:</u>		
10149040-588802	Contingency	83,586
<u>To:</u>		
10142010-517000	Wages & Salaries	38,719
10142010-519070	Retroactive Wages	44,493
10142010-519040	Accrued Payroll Expense	374

C. FY 2020 Town Hall Union

<u>From:</u>		
10149040-588802	Contingency	26,350
<u>To:</u>		
10142010-517000	Wages & Salaries (Police)	2,213
10141040-517000	Wages & Salaries (Finance)	4,005
10141050-517000	Wages & Salaries (Assessor)	4,980
10141070-517000	Wages & Salaries (Tax Collector)	2,576
10141080-517000	Wages & Salaries (Town Clerk)	3,780
10141130-517000	Wages & Salaries (P & Z)	1,186
10141160-517000	Wages & Salaries (Inland Wetlands)	1,309
10143030-599105	Transfer Out Sewer Utility	1,380
10143010-517000	Wages & Salaries (DPW)	1,355
10143040-517000	Wages & Salaries (Solid Waste)	1,174
10143050-517000	Wages & Salaries (Engineering)	2,239
10142010-519040	Accrued Payroll Expense	18
10141040-519040	Accrued Payroll Expense	31
10141050-519040	Accrued Payroll Expense	38
10141080-519040	Accrued Payroll Expense	29
10143010-519040	Accrued Payroll Expense	10
10143040-519040	Accrued Payroll Expense	9
10143050-519040	Accrued Payroll Expense	18

D. FY 2020 Recreation Union

<u>From:</u>		
10149040-588802	Contingency	11,107
<u>To:</u>		
10141170-517000	Wages & Salaries (GGB)	3,226
10145010-517000	Wages & Salaries (Recreation)	7,796
10141170-519040	Accrued Payroll Expense	25
10145010-519040	Accrued Payroll Expense	60

E. Sewer Utility Fund

<u>Increase:</u>		
21090000-490010	Operating Transfer In	1,380
<u>Increase:</u>		
21043030-517000	Wages & Salaries	1,355
21043030-519040	Accrued Payroll Expense	25

RESOLVED: That the RTM approves a transfer out of \$1,380 to the Sewer Utility Fund to fund salary changes pursuant to the collective bargaining agreement for the Town Hall Union. This transfer will increase the Fiscal Year 2020 budget in the Sewer Utility Fund from \$4,535,637 to \$4,537,017.

F. Transfers for Accumulated Sick Payouts (Contractual)

<u>From:</u>		
10149040-588802	Contingency	34,992
<u>To:</u>		
10141020-519030	Accumulated Sick (Executive)	4,808
10141070-519030	Accumulated Sick (Tax Collector)	1,263
10141170-519030	Accumulated Sick (GGB)	4,783
10143010-519030	Accumulated Sick (DPW)	24,138

G. Tax Appeals and Other Legal

<u>From:</u>		
10149040-588802	Contingency	59,000
10141090-533660	Tax Appeals	40,000
	Total	99,000
<u>To:</u>		
10141090-533550	Legal	85,000
10141090-529420	Expenses and Claims	14,000
	Total	99,000

H. Municipal Insurance

<u>From:</u>		
10149040-588802	Contingency	20,000
<u>To:</u>		
10149030-588140	Insurance Damage	15,000
10149030-555200	Property Insurance	5,000

I. Special Detail

Please find below a resolution to increase the FY 2020 Budget to cover police special detail costs. Please note that these costs are ultimately offset through higher than budgeted revenues.

Resolved: That the Board of Finance recommends to the RTM an increase in appropriations for the Fiscal Year 2020 General Fund Budget from \$115,908,944 to \$116,119,944. This increase will be funded through increased estimated revenue resulting from special detail receipts.

Increase		
<u>Account</u>	<u>Description</u>	<u>Amount</u>
10142010-420450	Special Wages Police	211,000
<u>Increase:</u>		
10142020-518500	Police Special Detail	211,000

J. General Government Buildings GGB

<u>From:</u>	<u>Description</u>	<u>Amount</u>
10141170-517000	Regular Wages	17,400
10141170-518000	Overtime	11,000
10141170-544300	Purchased Services R&M	3,000
10141170-544110	Fuel Oil	27,000
		58,400
<u>To:</u>		
10141170-544100	Utilities	58,400

K. Human Resources

<u>From:</u>	<u>Description</u>	<u>Amount</u>
10141070-517000	Regular Wages	1,800
<u>To:</u>		
10141200-518000	Overtime	1,800

L. Solid Waste

<u>From:</u>	Description	Amount
10143040-517000	Regular Wages	31,305
<u>To:</u>		
10143040-544353	Material Handling	31,305

M. Legislative

<u>From:</u>	Description	Amount
10141020-517590	Elected Official Salaries	275
<u>To:</u>		
10141010-517590	Elected Official Salaries	275

17. Any other business to come before the RTM.

18. Adjournment.

Dated this 3rd day of September, 2020

Dennis Flanigan Moderator, RTM.