

**BRANFORD REPRESENTATIVE TOWN MEETING**

RECEIVED

**LEGAL NOTICE AND CALL**

**April 19, 2023, 8:00 p.m.**

**SPECIAL MEETING**

2023 APR -5 P 9:16

*Neil Estepin*  
BRANFORD TOWN CLERK

The RTM will be convened for a special meeting on Wednesday, April 19, 2023 at 8:00 p.m. at Fire Headquarters, 45 North Main Street, to consider and act upon the following matters:

1. Roll Call.
2. To consider, and if appropriate, adopt a policy for virtual meetings into our Town Meeting Rules.
3. To consider and if appropriate, approve the following FY23 budget transfer request from the Assessor:

From:	10141050-517000	Regular Wages & Salaries	(\$20,617)
To:	10141050-518000	Overtime	\$20,617

4. To consider and if appropriate, approve the following FY23 budget transfer request from the Tax Collector:

From:	10141070-588802	Tax Refunds	(\$19,960)
To:	10141070-518000	Overtime	\$19,960

5. To consider and if appropriate, approve a request from the Director of Human Resources to change the Crime Analyst position to Manager of Police Accreditation, Crime Research and Special Projects, and corresponding salary adjustment. This transfer is estimated based on a May 1, 2023 start date for the Manager of Police, Accreditation Crime Research and Special Projects.

Transfer – Police Department

From:	10149040-588802	Contingency	(\$ 2,615)
To:	10142010-517000	Regular Wages & Salaries	\$ 2,615

6. To consider and if appropriate, approve a request from the First Selectman for a salary adjustment for the Director of the Animal Shelter.

Transfer – Animal Control General Fund

From:	10149040-588802	Contingency	(\$ 4,580)
To:	10142060-599104	Transfer Out – Animal Shelter Fund 206	\$ 4,580

Corresponding Transfer in Fund 206

Increase:	20690000-490010	Operating Transfer In	\$ 4,580
Increase:	20642060-517000	Regular Wages & Salaries	\$ 4,580

This transfer funds the increase for the remainder of the fiscal year going back to March 3, 2023.

**RESOLVED:** That the RTM approves an increase in the Animal Control Fund Budget for FY2023 from \$441,935 to \$446,515. The increase will be funded through an appropriation from the general fund contingency account.

7. To consider and if appropriate, approve the following FY23 budget transfer request for Human Services Fund and Counseling Center as follows:

Transfer-Human Services Fund FY2023

Increase:	21890000-480296	Fund Balance Human Services Fund	\$64,000
Increase:	21844010-599110	Transfer Out – Capital Fund 700	64,000

Corresponding Transfer in Fund 700

Increase:	70090000-490010	Transfer In from Human Services Fund	\$64,000
Increase:	70044010-579350-xxxx	Electric Vehicle	45,000
	70044010-579300-xxx	Furniture	<u>19,000</u>
		Total	\$64,000

**RESOLVED:** That the RTM approves an increase in the Human Services Fund Budget for FY2023 from \$1,813,938 to \$1,877,938. The increase will be funded through an appropriation from fund balance.

8. To consider, and if appropriate, approve the following transfers in the current year to reduce tax requirements in the FY2024 requested budget:

General Fund Contingency Transfer

From:	10149040-588802	Contingency	\$ 39,500
To:	10141190-599150	Technology Acquisitions-Copiers	39,500

Transfers from Fund Balance

Increase:	10190000-480296	Fund Balance	\$646,000
Increase:	10150000-599110	Transfer Out-Capital Fund 700	646,000

Transfers Capital Fund 700

Increase:	700-90000-490010	Transfer In	\$646,000
Increase:	700-48000-579400-23xx	BOE Security System	646,000

**RESOLVED:** That the RTM approves an appropriation from undesignated fund balance of \$646,000 to fund an appropriation for a school security system. This appropriation increases the Fiscal year 2023 General Fund budget from \$124,821,065 to \$125,467,065.

Coastal Resiliency Fund

Increase:	740-90000-480296-23xx	Fund Balance Transfer	\$100,000
Increase:	740-43050-533280-23xx	Cattle Crossing Design & Permitting	100,000

**RESOLVED:** That the RTM approves an appropriation of \$100,000 in the Coastal Resiliency Fund. This appropriation will be funded through an appropriation from fund balance.

9. Adjournment