

**REPRESENTATIVE TOWN MEETING
BRANFORD, CONNECTICUT
LEGAL NOTICE AND CALL**

The RTM will be convened on Tuesday, May 9, 2017 at 8:00 p.m. at Branford Fire Headquarters, 5 North Main Street, to consider and act upon the following matters:

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 TOWN CLERK'S OFFICE
 BRANFORD, CONNECTICUT

1. Roll Call.
2. Approval of the minutes of the previous meeting.
3. Reception of communications, reports of committees, and citizen petitions.
4. To consider and, if appropriate, approve a contract between the Town of Branford and the Branford Fire Fighters Local #2533-International Association of Fire Fighters AFL-CIO (JULY 1, 2016- JUNE 30,2019)
5. To consider and, if appropriate, approve a contract between the Town of Branford and the United Public Services Employees Union Local #007 – Public Works Highway Employees (July 1, 2016-June 30, 2019)
6. To consider and appropriate, approve, the Board of Finance resolution:

RTM increase in appropriations for the Fiscal Year 2017 General Fund Budget from \$105,891,217 to \$105,934,220. This increase will be funded through an appropriation from increased revenues as we anticipate receiving funds from the Body-Worn Recording Equipment Grant Program.

General Fund		
To (Increase):	Account	Amount
10142010 412060	Misc. State Grants	\$ 43,003
10150000 599110	Transfer Out –Fund 700	\$ 43,003

Capital Fund		
To (Increase):	Account	Amount
70042010 579250	Video Recording Equip - Car/Body Cameras	\$ 43,003
70090000 490010	Transfer In	\$ 43,003

7. To consider, and if appropriate, approve a request from the Director of Information Technology for the following budget transfers:

From:	10141190-579150	Technology Acquisitions	(\$633)
To:	10141190-579300	Furniture & Fixtures	\$633

8. To consider, and if appropriate, approve a request from the Board of Police Commissioners for the following budget transfers:

From:	10142010-517000	Regular Wages & Salaries	(\$99,000)
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To:	10142010-518010	Overtime-Special Events	\$15,000
	10142010-519030	Accumulated Sick	14,000
	10142010-518000	Overtime	70,000

9. To consider, and if appropriate, approve a request from the Human Resources Director for the following budget transfer relating to the Parks and Recreation and Custodians Local #010 UPSEU collective bargaining agreements approved at the 4/12/17 RTM meeting:

From:	10149040-588802	Contingency	(\$10,710)
To:	10145010-517000	Regular Wages & Salaries- Recreation	\$6,122
	10145010-519040	Accrued Payroll – Recreation	24
	10145010-518000	Overtime- Recreation	607
	10141170-517000	Regular Wages & Salaries - GGB	2,996
	10141170-519040	Accrued Payroll – GGB	11
	10141170-518000	Overtime – GGB	950
			\$10,710

10. To consider, and if appropriate, approve a request from the Human Resources Director for the following budget transfer relating to the Town Hall Local #405 UPSEU collective bargaining agreements approved at the 4/12/17 RTM meeting:

From:	10149040-588802	Contingency	(\$29,313)
To:	10141160-517000	Reg. Wages & Salaries-Inland Wetlands	1,257
	10141160-519040	Accrued Payroll – Inland Wetlands	5
	10143010-517000	Reg. Wages & Salaries- Public Works	1,257
	10143010-519040	Accrued Payroll – Public Works	5
	10143040-517000	Reg. Wages & Salaries-Solid Waste	1,090
	10143040-519040	Accrued Payroll – Solid Waste	4
	10142040-517000	Regular Wages & Salaries - Fire	1,257
	10142040-519040	Accrued Payroll – Fire	5
	10141050-517000	Regular Wages & Salaries – Assessor	5,926
	10141050-519040	Accrued Payroll – Assessor	23
	10141050-518000	Overtime – Assessor	185
	10141130-517000	Regular Wages & Salaries- P & Z	1,101
	10141130-519040	Accrued Payroll – P & Z	5
	10143050-517000	Regular Wages & Salaries –Engineering	5,015
	10143050-519040	Accrued Payroll – Engineering	19
	10141040-517000	Regular Wages & Salaries – Fiscal Serv.	3,717
	10141040-519040	Accrued Payroll – Finance	14
	10141040-518000	Overtime – Fiscal Services	45
	10141080-517000	Regular Wages & Salaries-Town Clerk	3,825
	10141080-519040	Accrued Payroll – Town Clerk	14
	10141080-518100	Expanded Hours – Town Clerk	63
	10142010-517000	Regular Wages & Salaries – Police	2,055
	10142010-519040	Accrued Payroll – Police	8
	10141070-517000	Regular Wages & Salaries – Tax	2,409
	10141070-519040	Accrued Payroll – Tax	9
		Total	\$29,313

11. To consider and if appropriate, approve the following transfers from Fund 700 as requested by the Finance Director.

<u>From</u>		
70043050-533900-13305	GIS Data Base Update	40,000
70041040-533280-12303	Branford Facility Study	10,225
70042010-579250-13304	Interview Room Video System (PD)	7,000
70041170-579410-06310	Senior Center Access Improvements	50,000
70041170-544300-15315	Senior Center Building Repairs	<u>25,000</u>
	Total	132,225
<u>To:</u>		
New Account	Supply Pond Repair and Improvements	17,000
New Account	Town Hall Roof and Gutters	98,200
New Account	Police Generator	<u>17,025</u>
	Total	132,225

12. This transfer reduces the tax requirements in the Requested Budget while fulfilling identified capital needs. General Fund (Information Technology) and Leases

<u>From</u>		
101-49040-588802	Contingency	18,700
<u>To:</u>		
101-50000-599126	Transfer Out Lease Fund	10,000
101-41190-579150	Technology Acquisitions	<u>8,700</u>
		18,700

Note: This transfer will facilitate the purchase of a copier for the counseling center, which is in dire need of replacement. The transfer of the Lease Fund will provide funds to buy out the Dell laptops acquired in 2014.

Closeout the Fire Headquarters Project #11603

13. The Fire Headquarters project is complete and leaves a cash balance of \$143,640 which includes an appropriation balance of \$10,772 and grant proceeds. I have attached a worksheet outlining the activity in the project.

<u>From</u>		
101-90000-490090	Other Financing Sources	143,640
<u>To:</u>		
New Account	Transfer Out Radio Sinking Fund	143,000
101-10143050-579300	Furniture (Engineering)	<u>640</u>
		143,640

14. To consider and, if appropriate, approve the closeout of Project #11603 Fire Headquarters use the remaining cash balance to increase appropriations for the Fiscal year 2017 General Fund budget from \$105,934,220 to \$106,077,860.

15. The Board of Finance approved the following budget for fiscal year 2017-2018:

Board of Education: Operating Budget	\$55,291,497
Board of Education: Special Education	\$507,889
Board of Education Capital & Leases	<u>\$488,120</u>
Subtotal Board of Education	\$56,287,506
Town Departments:	<u>\$55,688,410</u>
Total	\$111,975,916

16. To consider and, if appropriate, approve the recommendation of the Board of Finance of an appropriation of \$56,287,506 to the Board of Education (Operating Budget + Capital) for fiscal year 2017-2018.
17. To consider and, if appropriate, approve the recommendation of the Board of Finance of an appropriation of \$55,688,410 for all other Town Departments (Operating Budget + Capital) for fiscal year 2017-2018.
18. To consider and, if appropriate, approve the recommendation of the Board of Finance of appropriation of \$58,526 to the Open Space Fund Budget for fiscal year 2017-2018.
19. To consider and if appropriate, approve the recommendation of the Board of Finance of an appropriation of \$16,082 to the Sewer Assessment Fund Budget for fiscal 2017-2018.
20. To consider and if appropriate, approve the recommendation of the Board of Finance of an appropriation of \$600,000 to the Board of Education Special Fund Budget for fiscal year 2017-2018.
21. To consider and if appropriate, approve the recommendation of the Board of Finance of an appropriation of \$670,363 to the Board of Education, Daycare Fund Budget for fiscal 2017-2018.
22. To consider and if appropriate, approve the recommendation of the Board of Finance of appropriation of \$4,252,026 to the Wastewater Treatment Plant Budget for fiscal year 2017-2018.
23. To consider and if appropriate, approve the recommendation of the Board of Finance of an appropriation of \$283,424 to the Animal Control Fund Budget for fiscal year 2017-2018.
24. To consider and if appropriate, approve the recommendation of the Board of Finance of an appropriation of \$1,549,657 Human Services Special Revenue Fund Budget for fiscal year 2017-2018.
25. To consider and if appropriate, approve the recommendation of the Board of Finance to the RTM, with the exception of the 1st Selectman who has elected to take a 0% increase, salaries for the following elected officials increase by 2% for each of their two year term of office: Second Selectman, Third Selectman, Treasurer, Board of Assessment Appeals, RTM Moderator and Finance Clerk.
26. To consider and if appropriate, approve the recommendation of the Board of Finance to the RTM that salaries for the following elected officials increase by 2.5% for each year of their two year term of office: Town Clerk and Tax Collector.
27. Any other business to come before the RTM
28. Adjournment.

Dated this 24th day of April, 2017

Dennis T. Flanigan, Moderator, Branford RTM