

Office of Town Clerk

TOWN OF BRANFORD
1019 MAIN STREET, P.O. BOX 150, BRANFORD, CONNECTICUT 06405

LISA E. ARPIN, CMC MCTC
Town Clerk



TELEPHONE
(203) 315-0633

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JUN 09 2023

BRANFORD TOWN CLERK

NOTICE OF SPECIAL MEETING OF THE 4th DISTRICT OF THE REPRESENTATIVE TOWN MEETING (RTM)

Wednesday, June 14, 2023 at 7:45 p.m.
Fire Headquarters, 45 North Main Street

Pursuant to Branford Town Code Section 4-c.7.e, the purpose of this special meeting is to fill the vacancy left by Charles Witkowski (Republican) who resigned on June 8, 2023 in the 4th district of the RTM.

AGENDA

1. Roll Call of District 4 RTM Reps – M. Amore, K. Hesse, R. Shrestha, J. Stepanek and V. Verderame.
2. Election of a Chairperson and Clerk.
3. Open Roll Call Vote to fill the Charles Witkowski District 4 Vacancy (Candidate Chiranjivi Neupane, Republican.)
4. Adjourn.

Submitted this 9th day of June, 2023.

Lisa E. Arpin, CMC MCTC Town Clerk



Chiran Neupane

Hi, my name is Chiran Neupane. I was born and raised in Nepal and moved to this dreamland, the United States of America in 2007. I completed high school in Nepal and an undergraduate in Biochemistry from Bridgewater State University in 2014. I moved to Branford, Connecticut in 2014 after graduation and got married and choose to live in Branford because we loved the local community and the school district. Currently, I am working at Medtronic as a Chemist II. I am also the current vice president of the Society of Nepalese in America (SNA Branford), which is one of the Non-profit organizations serving our community. I have been able to use the SNA platform to contribute to the local community. I have been involved with organizing events such as conducting Nepali Art and Cultural class, Blood drive, and fundraising for community social projects. I have two children and one currently attends Pre-K at Murphy School. I believe my professional and community involvement would be a great asset to the board. I care very much about the quality of Branford schools, which is a strong base for building a better community. I would be happy to use my professional knowledge and social work experience for our school to assist the Board of Education.

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Handwritten signature and text, possibly "Medtronic" and "Branford, CT".

Chiran Neupane

419 Thoreau Rd, Branford, CT, 06405 • (617) 229 9883 • neupac1@gmail.com

Professional Summary & Proficiencies:

- A highly motivated and detail-oriented worker with excellent organizational and communication skills, capable of achieving objectives and meeting deadlines, ready to help any team reach their goals.
- Actively involved in social work through non-profit organizations and organizing charity events for fundraising and volunteering.

Professional Experience & Employment History:

Chemist II

2017-Present

Medtronic – North Haven, CT

- Developed research proposals, including technical and economic analysis for developing and evaluating new or improved products, methods, and analytical/physical testing techniques.
- Trained technicians in complex analytical procedures.
- Collaborated with other scientists and engineers on research projects.
- Issued detailed reports on chemical analyses with summarized findings.
- Wrote and executed various validation types.
- Certified Root Cause Analyst (Yellow Belt Certified) - Completed projects on Cost savings and budget management.
- Assisted senior chemists with new method development and validations.
- Updated standard operating procedures.
- Reviewed all testing data to ensure accuracy and precision before it could be used to release the product for manufacturing use.

Quality Chemical Technician

2015 – 2017

Medtronic - North Haven, CT

- Performed quality testing of all the surgical materials manufactured in the Factory.
- Run various analytical Lab instruments to test the product.

Manufacturing Tech II (Chemical Plant),

2014-2015

Medtronic/Covidien, North Haven, CT

- Scheduling and executing the production of pure glycolide and p-dioxanone.
- Troubleshooting manufacturing equipment issues and performing minor repairs to make them ready for Production use.
- Participate in root cause analysis and write corresponding reports.
- Responsible for training new employees to departmental procedures
- Taking inventory/ordering equipment and supplies based on needs.

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CHIRAN NEUPANE

EDUCATION:

- Bridgewater State University - Bridgewater, MA
 - Bachelor of Science: B.S Chemistry-Biochemistry track (ACS Accredited) 2014

Personal Accomplishments:

- Society of Nepalese in America (Branford)
 - Vice-President (elected by election committee) 2019- Present
 - General Secretary (elected by election committee) 2017 – 2019
- Executive member of junior Red cross society in High school 2005-2007

**REPRESENTATIVE TOWN MEETING
TOWN OF BRANFORD**

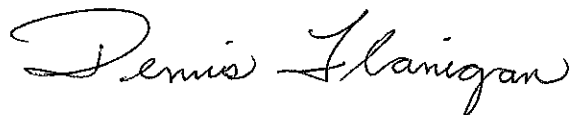
June 8, 2023

Lisa Arpin, Town Clerk
Town of Branford
1019 Main Street
Branford, CT 06405

Dear Town Clerk Arpin,

Please call a meeting of the 4th District RTM members to fill a vacancy caused by the resignation of Charles Witkowski on June 8, 2023. The appointment of a replacement representative will fill out the vacant term ending November 21, 2023. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Dennis Flanigan".

Dennis Flanigan, Moderator
Branford RTM

June 8th, 2023

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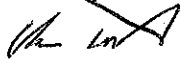
JUN 08 2023

To: Town Clerk Arpin

BRANFORD TOWN CLERK

I have decided to resign my seat on RTM serving the 4th District, immediately. I have enjoyed serving the Town of Branford and look forward to assisting in the future.

Charles Witkowski

A handwritten signature in black ink, appearing to read "Charles Witkowski", written over the printed name.