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2024 MAR -7 P 1:03

Nai E Arpin
BRANFORD TOWN CLERK

**Representative Town Meeting
February 14, 2024
Meeting Minutes**

Moderator: Maryann Amore	Clerk: Frank Twohill
Majority Leader: Tracy Everson	Minority Leader: Victoria Verderame

The RTM convened on Wednesday, February 14, 2024 at 8:00 p.m. at Branford Fire Headquarters, 45 North Main Street, to consider and act upon the following matters:

Moderator Amore led the body in the Pledge of Allegiance.

1. Roll Call:

Representatives Present: Adams, Adelman, Alfone, Amore, Anderson, Black, Bonenberger, Brooks, Dahill, Everson, Greenberg, Hartwell, Hentschel, Hynes, Ingraham, Larsson, Maresca, McCall, McCormack, Popolizio, Sharkey, Shrestha, Soomro, Twohill, Verderame, Waterman.

Representatives Absent: Keefe, Laich, Loffredo, Neupane.

Ex-Officios Present: First Selectman Cosgrove, Selectman Higgins, Town Clerk Arpin.

2. Approval of the minutes of the regular January 10, 2024, meeting.

Motion to approve made by Rep. Verderame, 2nd by Rep. McCormack. The minutes approved unanimously in a voice vote.

3. Reception of communications, reports of committees and citizen petitions.

- a) Moderator Amore reported that she received a letter from Rep. Hentschel with requests to amend the Town Code, Cosgrove Animal Shelter & Rules 8.5 (two) and 4.3. This was sent to Rules & Ordinances Committee.
- b) Moderator Amore stated that she received correspondence from Rep. Black from the Registrars regarding early voting for the April 2 Presidential Preference Primary and this will be added to tonight's Call.
- c) Clerk Twohill reported that he received the Education Committee minutes from Rep. Loffredo.
- d) Clerk Twohill stated he received the Public Services Committee minutes from Rep. Bonenberger.

Rep. Alfone motioned to move Item 5 up to Item 4, 2nd by Rep. Twohill. Approved unanimously in roll call vote.

4. To consider and act on the following proposed resolution:

"RESOLUTION AUTHORIZING AN APPROPRIATION OF \$7,650,000 FOR THE WALSH INTERMEDIATE SCHOOL (WIS) FIELD IMPROVEMENT PROJECT AND THE FINANCING OF SAID APPROPRIATION BY THE

ISSUANCE OF GENERAL OBLIGATION BONDS OF THE TOWN AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$7,650,000 THEREFOR”

Moderator Amore referred this matter to Administrative Services Committee, March 5, 7 p.m., meeting and Ways and Means Committee, March 6, 7 p.m.

Rep. Alfone requested this matter be heard tonight and then possibly a vote; he motioned to waive Rule 4.4.1 so it could be heard, Rep. Greenberg seconded. Motion defeated in roll call vote 11-14-0. For the record, no votes were taken on the Walsh field project at this meeting.

Rep. Brooks motioned, Rep. Alfone seconded, to move agenda item #7, any other business to come before the RTM, to become item #5, to accommodate a large crowd of families with young children present to address the Walsh Field Improvement Project. Passed unanimously in roll call vote.

- 5. Any other business to come before the RTM:** Three children addressed the RTM members indicating their approval for the Walsh Field Improvement Project. Also speaking in favor, urging the RTM to avoid politics and act tonight rather than wait another month were: Paul Racchio, Ms. Lipkivich, David Telchelm, Dave Reddick, Jennifer Orlando, David Mallard.
- Rep. Brooks stated the RTM was following longstanding procedure, RTM Moderator makes the referral to Committee, waiving Rule 4.4.1 should not be used on a \$7.5 million project, other voices need opportunity to speak.
- Rep. Ingraham stated that the RTM has always referred straight to RTM Committees from the Board of Finance agenda and then a full RTM vote without waiting an extra month.
- Rep. Black said the RTM Committee Chairs have always picked their items up directly off the Board of Finance agenda. There is no reason the same thing could not have been done here. The Committee Chairs must have been told to wait a month by someone behind closed doors and not to put the item that month on their Committee Calls.
- Rep. Verderame stated that the irony here tonight is the majority will use Rule 4.4.1 to add, hear and vote on the critical Early Voting item to tonight's call but won't add, hear and vote on the critical Walsh Fields Improvement Project tonight.
- Rep. Everson stated that the RTM follows specific rules, it is the Moderator's decision about when an item goes to Committee and only 30 days are involved.
- Rep. Brooks stated that tonight's procedure is not political and most Reps. favor the Walsh Fields Project.
- First Selectman Cosgrove stated that we have a process in Branford and we have followed it. The Walsh Fields Improvement project was originally proposed by the Board of Education from citizens' concerns that we had renovated Walsh Intermediate School and now we need to improve the Walsh School fields. This upgrade has been proposed, planned and was heard by: Inland Wetlands Commission, Planning and Zoning Commission which also held a public hearing. Then we went to the Board of Education and made a presentation. Finance Director Jim Finch believes this is a prudent plan. First Selectman Cosgrove recommended that a joint RTM Committee hear this matter to save time.
- Steve Selvigio stated that 30 extra days to wait is a long time, construction costs keep rising, First Selectman Cosgrove and Recreation Director Alex Paluzzi, Jr., have a study to improve additional fields and parks in Branford that they want to move ahead on. Three things we do not skimp on in Branford are: youth, police and fire.
- Rep. Bonenberger stated that he played on the Walsh Fields while attending Walsh Intermediate School and that we are all pro-fields and we want the conversation to go that way.
- Moderator Amore reiterated that this item will be heard by Administrative Services Committee on March 5 and Ways and Means Committee on March 6.

6. To consider and act on the following proposed resolution:

“A RESOLUTION AMENDING ‘RESOLUTION AUTHORIZING AN APPROPRIATION OF \$325,000 FOR THE POLICE HEADQUARTERS RENOVATION PROJECT AND THE FINANCING OF SAID APPROPRIATION BY THE

ISSUANCE OF GENERAL OBLIGATION BONDS OF THE TOWN AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$325,000 THEREFOR' TO INCREASE THE SCOPE OF THE PROJECT AND INCREASE THE APPROPRIATION AND BOND AUTHORIZATION THEREIN BY AN ADDITIONAL \$20,000,000"

Moderator Amore referred this item to the Ways and Means Committee meeting on March 6 and Public Services Committee on March 7.

7. To consider, and if appropriate, approve a request from the Fire Chief for the following FY24 transfer request:

From: 101419040-588802 Contingency (\$70,000)

To: 10142040-544300 Purchase Services-Repairs & Maintenance \$70,000

Rep. Hartwell stated that Ways and Means met on this item. It passed unanimously in a Committee vote. He motioned for approval from the RTM. The item passed unanimously in a voice vote.

Rep. Brooks moved, Rep. Ingraham seconded, to add Early Voting Item to the Call. Passed unanimously in a voice vote.

8. To consider and if appropriate, designate voting location for early voting in Branford:

Rep. Black, Deputy Registrar, wrote to the RTM concerning the April 2, 2024, Presidential Preference Primary and requested the following item be placed on the next RTM Agenda:

"Designation of Joe Trapasso Community House as sole voting location."

Rep. Everson moved and Rep. Hartwell seconded, "Resolved that the Branford RTM hereby designate the Joe Trapasso Community House as the sole voting location."

Rep. Black recused himself from this item and vote. Rep. Hentschel stated that the RTM did not need to waive Rule 4.4.1 to hear this item. Registrar Rowan stated Branford has 20,000-21,000 voters. Connecticut has enacted early voting. The Connecticut Secretary of State has asked the legislative body of each Town to designate their early voting location. One location is appropriate. Passed unanimously in a voice vote. (Rep. Black abstained.)

9. Adjournment 9:15 p.m.

Rep. McCormack made a motion to adjourn 2nd by Rep. Ingraham.

See the BCTV recording of this meeting for details of the conversations.

Frank Twohill, RTM Clerk

Dated this 15th day of February, 2024

BRANFORD RTM RECORDED VOTES

RECEIVED

LOFFREDO

	NAME	ATTENDANCE	#4, Move Item	#5 Waive R. 4.4.1	2024 MAR - 1 P 1:13
1	ADAMS	Present	Yes	No	
2	ADELMAN	Present	Yes	No	
3	ALFONE	Present	Yes	Yes	
4	AMORE	Present			
5	ANDERSON	Present	Yes	Yes	
6	BLACK	Present	Yes	Yes	
7	BONENBERGER	Present	Yes	No	
8	BROOKS	Present	Yes	No	
9	DAHILL	Present	Yes	No	
10	EVERSON	Present	Yes	No	
11	GREENBERG	Present	Yes	Yes	
12	HARTWELL	Present	Yes	No	
13	HENTSCHEL	Present	Yes	No	
14	HYNES	Present	Yes	Yes	
15	INGRAHAM	Present	Yes	Yes	
16	KEEFE	Absent			
17	LAICH	Absent			
18	LARSSON	Present	Yes	No	
19		Absent			
20	MARESCA	Present	Yes	Yes	
21	MCCALL	Present	Yes	No	
22	MCCORMACK	Present	Yes	No	
23	NEUPANE	Absent			
24	POPOLIZIO	Present	Yes	Yes	
25	SHARKEY	Present	Yes	Yes	
26	SHRESTHA	Present	Yes	No	
27	SOOMRO	Present	Yes	No	
28	TWOHILL	Present	Yes	Yes	
29	VERDERAME	Present	Yes	Yes	
30	WATERMAN	Present	Yes	No	
	Total	26	25 Yes 0 No	14 No 11 Yes	
	Ex Officios				
	1st Selectman Cosgrove	Present			
	Selectman Dunbar				
	Selectman Higgins	Present			
	Town Clerk Arpin	Present			
	Treasurer Schwanfelder				
	Attorney Aniskovich				

Neil E. Arpin
BRANFORD TOWN CLERK

This vote was only to move WIS Fields item up from #5 to #4 on agenda. (There was no vote taken on funding.)

**BRANFORD REPRESENTATIVE TOWN MEETING
LEGAL NOTICE AND CALL**

**Wednesday, February 14, 2024
8:00 p.m.**

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2024 FEB -1 P 2:32

Mel Shapiro
BRANFORD TOWN CLERK

The RTM will be convened on Wednesday, February 14, 2024 at Branford Fire Headquarters, 45 North Main Street, to consider and act upon the following matters:

AGENDA

1. Call to Order and Roll Call
2. Approval of the minutes of the January 10, 2024 meeting.
3. Reception of communications, reports of committees, and citizen petitions.
4. To consider and act on the following proposed resolution:

"A RESOLUTION AMENDING 'RESOLUTION AUTHORIZING AN APPROPRIATION OF \$325,000 FOR THE POLICE HEADQUARTERS RENOVATION PROJECT AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE TOWN AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$325,000 THEREFOR' TO INCREASE THE SCOPE OF THE PROJECT AND INCREASE THE APPROPRIATION AND BOND AUTHORIZATION THEREIN BY AN ADDITIONAL \$20,000,000"

is hereby adopted and recommended for approval by the Representative Town Meeting.

5. To consider and act on the following proposed resolution:
"RESOLUTION AUTHORIZING AN APPROPRIATION OF \$7,650,000 FOR THE WALSH INTERMEDIATE SCHOOL (WIS) FIELD IMPROVEMENT PROJECT AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE TOWN AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$7,650,000 THEREFOR"

is hereby adopted and recommended for approval by the Representative Town Meeting.

6. To consider, and if appropriate, approve a request from the Fire Chief for the following FY24 transfer request:

From: 101419040-588802 Contingency (\$70,000)

To: 10142040-544300 Purchase Services-Repairs & Maintenance \$70,000

7. Any other business to come before the RTM.
8. Adjournment.

Respectfully submitted,

Maryann Amore
Moderator, RTM
4th District Representative

Lisa Arpin

From: Peter Black
Sent: Tuesday, January 30, 2024 3:43 PM
To: Maryannamore.rtm4@gmial.co; Dan Adelman
Cc: Lisa Arpin; Frank Twohill; Jamie Cosgrove; jrowen@branford-ct.go; Howie Lawler; Peter Black
Subject: Critical item for next RTM agenda: early voting location

Dear Madame Moderator, Chairman Adelman,

Per Public Act 23-5, AN ACT IMPLEMENTING EARLY VOTING., Connecticut will have early voting for the first time in our Presidential Preference Primary. The primary itself will be held Tuesday, April 2, 2024. Early voting will be from 10am to 6 pm on March 26, 27, 28, & 30th. (No voting will held Good Friday, March 29th, which is a State Holiday.) Per the public act, the town's legislative body, i.e., the RTM, must determine whether or not more than one early voting location will be used. We ask that the RTM confirm that Branford will use only one early voting location.

The judgment and recommendation of the Registrars of Voters is that only one location is needed. We intend to use the Community House due to its central location, ease of disabled access, plentiful parking, available hours, and physical layout which allows many voters to pass through quickly and easily. We do not advise using any additional location because (1) any additional location will cost another \$4,000 for election workers, plus rent or custodial pay for building staff; (2) providing even minimal staffing for one location for four days is proving difficult, (3) primaries historically have low turn-outs, (4) this year's primaries for both parties are not competitive, especially given that our primaries are not open to unaffiliated voters, (5) a single location reduces confusion for voters.

Note, PA 23-5 gives specific guidelines and notice requirements for towns which decide to have a special public hearing on this issue. A public hearing is not, however, required. The act states, "For any such municipality in which such a public hearing was not held, the legislative body thereof shall determine whether to designate any such additional location and shall notify the Secretary of the State with a detailed explanation for such determination." The deadlines of the legislation's "public hearing" process would be hard to meet. Moreover, given that all RTM meetings are public, and that any elector of the town may speak to agenda issues per our charter, our regular meetings meet the spirit and much of the letter of the act's public hearing process.

Accordingly, we ask that the following item be placed on the next RTM agenda: "Designation of Joe Trapasso Community House as sole early voting location". We shall be available to discuss at the RTM's Administrative Service Committee meeting and the full RTM. Feel free to contact us if you have any questions.

-Jeff Rowen, Registrar of Voters
-Darren Lawler, Registrar of Voters
-Peter Black, Deputy Registrar of Voters

From: Thompson, Laura <Thompson.L.Laura@ct.gov>
Sent: Friday, January 26, 2024 10:46 AM

Cc: Sullivan, Kristin <Kristin.Sullivan@ct.gov>; Kozin, Jacqueline <Jacqueline.Kozin@ct.gov>; Hirst, Jillian <Jillian.Hirst@ct.gov>; Chozet, Tara <Tara.Chozet@ct.gov>; Bergquist, Shannon <shannon.bergquist@uconn.edu>; Richard P. Roberts <ROBERTS@halloransage.com>; rov@uconn.edu; Womack, Taffy <Taffy.Womack@ct.gov>; Augeri, Heather <Heather.Augeri@ct.gov>; Severance, Mark <Mark.Severance@ct.gov>; Magora, Lori <Lori.Magora@ct.gov>; Moriarty, Moriah <Moriah.Moriarty@ct.gov>; Button, Lewis <Lewis.Button@ct.gov>; Carini, Aida <Aida.Carini@ct.gov>; Liu, Bernard <Bernard.Liu@ct.gov>

Subject: Optional Additional Early Voting Locations in Municipalities with a Population of 20,000 or More

[EXTERNAL EMAIL] This email originated from outside of the Town of Branford's Email System. DO NOT click on links or open attachments unless you recognize the sender and know the content is safe.

Dear Registrars of Voters,

We write to remind you that municipalities with a population of 20,000 or more may designate one or more additional early voting locations. While additional locations are optional, **municipalities meeting the population threshold must make the determination and report that information to the Secretary of the State.**

Additional locations may be designated in one of two ways. First, the legislative body may hold a public hearing on designating additional early voting locations. Second, the legislative body may make the determination on its own. Below, we provide an overview of both processes.

Please note: If you anticipate adding an additional location that will require new a CVRS hookup, please let us know as soon as possible and no later than February 2, 2024. As you know, it can take a few months to establish CVRS access in a new location.

Let us know if you have any questions.

Best,

Kristin

Process for Determining Whether to Have an Additional Location(s)

Determination After Public Hearing. If the municipality holds a public hearing, it must notice the hearing at least 10 days before holding it. The hearing notice must be placed (1) in a newspaper with general circulation in the town and (2) on the municipal website.

The municipality must hold the public hearing at least 15 days before the deadline for certifying early voting locations. This means the hearing must be held at least 135 days before a regular election or primary and at least 35 days before the PPP or a special election.

Within three days after the public hearing, the legislative body must determine whether to designate an additional location and send a detailed explanation of its decision to the Secretary of the State. The Secretary must maintain this explanation as a public record.

The table below provides an overview of the deadlines associated with holding a public hearing.

Public Hearing Deadlines for the PPP

Requirement	April 2, 2024, PPP
Deadline for Noticing the Public Hearing	10 days before holding the public hearing (No later than February 17, 2024)
Deadline for Holding the Public Hearing	35 days before the PPP (No later than February 27, 2024)
Deadline for Deciding to Designate an Additional Location and Sending an Explanation to the Secretary of the State	Three days after the public hearing

Determination Without Public Hearing. If a municipality does not hold a public hearing, **the legislative body must still determine whether to designate an additional location.** After making this determination, the municipality must send a detailed explanation of the decision to the Secretary of the State, and the Secretary must maintain this explanation as a public record.

Kristin Sullivan

Director of Elections
Office of the Secretary of the State
State of Connecticut
Phone: (860) 509-6122

BOARD OF FINANCE

TOWN OF BRANFORD

1019 MAIN STREET, P.O. BOX 150, BRANFORD, CONNECTICUT 06405

JOSEPH W. MOONEY, CHAIRMAN
PAMELA DeLISE
HARRY DIADAMO, JR.
VICTOR J. CASSELLA
ROBERT IMPERATO
CHARLES F. SHELTON, JR.
JEFFREY E. VAILETTE



EX-OFFICIO
JAMES B. COSGROVE, First Selectman

CLERK
LISA E. ARPIN, Town Clerk, MMC MCTC

February 1, 2024

To the Representative Town Meeting of
The Town of Branford

Attention: Maryann Amore, Moderator

At a meeting of the Board of Finance held January 29, 2024, the following resolution was adopted:

RESOLVED: That the resolution entitled: "A RESOLUTION AMENDING 'RESOLUTION AUTHORIZING AN APPROPRIATION OF \$325,000 FOR THE POLICE HEADQUARTERS RENOVATION PROJECT AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE TOWN AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$325,000 THEREFOR' TO INCREASE THE SCOPE OF THE PROJECT AND INCREASE THE APPROPRIATION AND BOND AUTHORIZATION THEREIN BY AN ADDITIONAL \$20,000,000" is hereby adopted and recommended for approval by the Representative Town Meeting.

Very truly yours,

Joseph W. Mooney
Chairman, Board of Finance

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2024 FEB - 1 P 2:55
LISA E. ARPIN
BRANFORD TOWN CLERK

BOARD OF FINANCE

TOWN OF BRANFORD

1019 MAIN STREET, P.O. BOX 150, BRANFORD, CONNECTICUT 06405

JOSEPH W. MOONEY, CHAIRMAN
PAMELA DeLISE
HARRY DIADAMO, JR.
VICTOR J. CASSELLA
ROBERT IMPERATO
CHARLES F. SHELTON, JR.
JEFFREY E. VAILETTE



EX-OFFICIO
JAMES B. COSGROVE, First Selectman

CLERK
LISA E. ARPIN, Town Clerk, MMC MCTC

February 1, 2024

To the Representative Town Meeting of
The Town of Branford

Attention: Maryann Amore, Moderator

At a meeting of the Board of Finance held January 29, 2024, the following resolution was adopted:

RESOLVED: That the resolution entitled: "RESOLUTION AUTHORIZING AN APPROPRIATION OF \$7,650,000 FOR THE WIS FIELD IMPROVEMENT PROJECT AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE TOWN AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$7,650,000 THEREFOR" is hereby adopted and recommended for approval by the Representative Town Meeting.

Very truly yours,

Joseph W. Mooney
Chairman, Board of Finance

Lisa E. Arpin
BRANFORD TOWN CLERK

2024 FEB - 1 P 2:55

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2024 JAN 26 A 8:55

W. S. ...
BRANFORD TOWN CLERK

A RESOLUTION AMENDING "RESOLUTION AUTHORIZING AN APPROPRIATION OF \$325,000 FOR THE POLICE HEADQUARTERS RENOVATION PROJECT AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE TOWN AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$325,000 THEREFOR" TO INCREASE THE SCOPE OF THE PROJECT AND INCREASE THE APPROPRIATION AND BOND AUTHORIZATION THEREIN BY AN ADDITIONAL \$20,000,000

WHEREAS, a resolution entitled "RESOLUTION AUTHORIZING AN APPROPRIATION OF \$325,000 FOR THE POLICE HEADQUARTERS RENOVATION PROJECT AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE TOWN AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$325,000 THEREFOR" was adopted by the Representative Town Meeting on February 8, 2023 (the "Original Resolution"); and

WHEREAS, the Town of Branford (the "Town") would like to amend the project scope of the Original Resolution to include the addition of the improvements.

NOW THEREFORE BE IT RESOLVED:

Section I. The Original Resolution is hereby ratified, confirmed and adopted, and is amended to modify the scope of the Project, to increase the appropriation and bond authorization therein by \$20,000,000, from \$325,000 to \$20,325,000, and to make amendments to such resolution as set forth herein.

Section II. The caption of the Original Resolution is replaced in its entirety as follows:

RESOLUTION APPROPRIATING \$20,325,000 FOR THE POLICE HEADQUARTERS RENOVATION PROJECT AND AUTHORIZING THE ISSUE OF \$20,325,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Section III. Section 1 of the Original Resolution is replaced in its entirety as follows:

Section 1. The sum of \$20,325,000 is appropriated by the Town of Branford, Connecticut (the "Town"), for (i) preliminary costs (including architectural and construction management fees) to determine the cost and scope of the renovation of the police headquarters located at 33 Laurel Street in the Town (the "Police Headquarters"), (ii) the planning, acquisition and construction of renovations to the Police Headquarters and the firearms training range located at 30 Harrison Avenue in the Town, including, but not limited to, a carport structure, related site improvements, relocation and temporary facility expenses, communications and computer infrastructure and equipment, furniture, fixtures and equipment, utilities, HVAC systems, repair or improvement of structures affected by the construction, testing, remediation,

surveying, and appurtenances related to the foregoing, or so much thereof or such additional improvements as may be accomplished within said appropriation, and for architectural, engineering, other consultant services as required, in part, and approximately in accordance with the Downes Construction Company report dated November 13, 2023, as may be amended, and (iii) insurance, legal, printing, capitalized interest, financing and debt administration costs (the "Project").

Section IV. The first sentence of Section 2 of the Original Resolution is replaced in its entirety as follows:

Section 2. To meet said appropriation, \$20,325,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the twentieth year after their date, or such later date as may be allowed by law.

Section V. Sections 3 through 7 of the Original Resolution remain unchanged and are hereby ratified, confirmed and adopted.

OFFICE OF THE TREASURER
BRANFORD, CONNECTICUT

Item #s 4 & 5

1019 MAIN STREET
POST OFFICE BOX 150



(203) 315-0663
FAX (203) 315-3736
WWW.BRANFORD-CT.GOV

Date: January 24, 2024
To: Joseph Mooney
Chairman, Board of Finance
From: James P. Finch
Finance Director
Re: Resolutions – Police Headquarters Renovation, WIS Athletic Complex

A handwritten signature in black ink, appearing to be "J.P. Finch", is written over the "To:" and "From:" lines of the header.

Mai S. ...
BRANFORD TOWN CLERK

2024 JAN 25 P 1:33

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Last winter the Board of Finance and RTM approved a resolution for \$325,000 to engage a construction manager to estimate the scope and costs of the police headquarters renovation. The original resolution prepared by bond counsel was crafted in a manner that would make it easier to execute future amendments. The attached amendment increases the resolution by \$20 million to account for anticipated construction costs as outlined in the renovation request and supporting letters from the Police Commission and First Selectman.

The second resolution provides for an appropriation and bond authorization of \$7,650,000 for the athletic complex at the middle school. As you may recall, a presentation was made to the board in November.

Actions for Consideration:

Request a motion to waive the full reading of the resolutions and I have attached a "First Person Version" for your use.

Approve the attached resolutions.

Cc J. Cosgrove
J. Mulhern
L. Arpin

RECEIVED

2024 JAN 26 A 8:55

Wesley S. Apper
TOWN OF BRANFORD

RESOLUTION AUTHORIZING AN APPROPRIATION OF \$7,650,000 FOR THE WIS FIELD IMPROVEMENT PROJECT AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE TOWN AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$7,650,000 THEREFOR

Section 1. The sum of \$7,650,000 is appropriated by the Town of Branford, Connecticut (the "Town"), (a) for expenditures related to improvements to the Walsh Intermediate School athletic fields and facilities, including, but not limited to, the planning, design, acquisition and construction costs, equipment, materials, architects' fees, engineering fees, insurance, inspection costs, demolition costs and project management fees related to general site improvements, a new synthetic field, ball field improvements and lighting, as well as other work related to such improvements and appurtenances thereto, or such improvements as may be accomplished within said appropriation, and (b) for interest on borrowings and other financing costs, and for administrative, printing, financing and legal costs and costs of issuance related thereto (the "Project"). The Project shall be constructed approximately in accordance with the BL Companies proposal dated November 27, 2023.

Section 2. To meet said appropriation, \$7,650,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the twentieth year after their date, or such later date as may be authorized by law. Said bonds may be issued in one or more series as determined by the First Selectman and the Town Treasurer (the First Selectman and the Town Treasurer hereinafter referred to as the "Town Officials"), and the amount of bonds of each series to be issued shall be fixed by the Town Officials. Said bonds shall be issued in the amount necessary to meet the cost of the Project, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient, with other funds that may be available for the Project, to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. Capital project revenues, including bid premiums and income derived from the investment of proceeds from bonds issued pursuant to this resolution (and net investment income derived from the investment of note proceeds) are authorized to be credited by the Director of Finance to the project account and expended to pay project expenses customarily paid therefrom. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, or, be combined with other bonds of the Town and such combined issue shall be in the denomination per aggregate maturity of \$1,000 or a whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials, bear the Town seal or a facsimile thereof, be certified by a bank or trust company designated by the Town Officials, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company designated by the Town Officials and be approved as to their legality by bond counsel. They shall bear such rate or rates of interest as shall be determined by the Town Officials. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the

principal thereof and the interest thereon and shall be paid from property taxation to the extent not paid from other funds available for the payment thereon. The aggregate principal amount of the bonds to be issued, the annual installments of principal, redemption provisions, if any, the date, time of issue and sale and other terms, details and particulars of such bonds, shall be determined by the Town Officials, in accordance with the General Statutes of the State of Connecticut, Revision of 1958, as amended (the "Statutes").

Section 3. Said bonds shall be sold by the Town Officials in a competitive offering or by negotiation, in their discretion. If sold at competitive offering, the bonds shall be sold upon sealed proposals, auction, or similar competitive process at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published (which may include electronic publication) at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds.

Section 4. The Town Officials are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials, bear the Town seal or a facsimile thereof, be payable at a bank or trust company designated by the Town Officials, be approved as to their legality by bond counsel, and be certified by a bank or trust company designated by the Town Officials, pursuant to Section 7-373 of the Statutes. They shall be issued with maturity dates which comply with the provisions of the General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon and shall be paid from property taxation to the extent not paid from other funds available for the payment thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the project. Upon the sale of said bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. Resolution of Official Intent to Reimburse Expenditures with Borrowings. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Treasury Regulations"), to reimburse expenditures paid sixty days prior to and any time after the date of passage of this resolution in the maximum amount and for the Project defined in Section 1 with the proceeds of bonds, notes, or other obligations ("Bonds") authorized to be issued by the Town. The Bonds shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the original expenditure or the substantial completion of the Project, or such later date the Treasury Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance, or designee, is authorized to

pay Project expenses in accordance herewith pending the issuance of reimbursement bonds, and to amend this declaration. The Town Officials are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or other obligations authorized by this resolution, if issued on a tax-exempt basis.

Section 6. The Town Officials are hereby authorized to exercise all powers conferred by Section 3-20e of the Statutes with respect to secondary market disclosure and to provide annual information and notices of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution.

Section 7. It is hereby found and determined that it is in the public interest to issue all, or a portion of, the bonds, notes or other obligations of the Town authorized to be issued herein as qualified private activity bonds, or with interest that is includable in gross income of the holders thereof for purposes of federal income taxation. The Town Officials are hereby authorized to issue and utilize without further approval any financing alternative currently or hereafter available to municipal governments pursuant to law, including but not limited to any "tax credit bond," "tax-advantaged bond," including direct payment and tax credit versions of such bonds.

BOARD OF SELECTMEN

BRANFORD, CONNECTICUT

Item #5

JAMES B. COSGROVE
First Selectman

ANGELA M. HIGGINS
RAYMOND E. DUNBAR, JR



1019 MAIN STREET
POST OFFICE BOX 150
BRANFORD, CT 06405
(203) 488-8394
FAX: 481-5561
www.branford-ct.gov

Date: January 26, 2024
To: Joseph Mooney, Board of Finance Chairman
From: James Cosgrove, First Selectman
Re: Appropriation Request
WIS Field Improvement Project

RECEIVED
JAN 26 2024
BRANFORD TOWN CLERK

Chairman Mooney,

At the last Board of Finance meeting, BL Companies presented the plan for field and amenity improvements at Walsh Intermediate School. As previously stated in my letter requesting the presentation, BL engaged representatives from the Board of Education, Department of Recreation, and various stakeholder groups, to ensure the development of a comprehensive project that captures the programmatic needs of the school, and addresses the demand for more fields in town. The proposed project received a favorable report from the Planning & Zoning Commission in response to the CGS 8-24 referral. On behalf of the Town, BL Companies submitted an application to the Inland Wetlands Commission, and the Planning & Zoning Commission. Both commissions approved the proposed project.

I believe that the Walsh Intermediate School field and site improvements will greatly benefit the students and the community as a whole. Therefore, I request the Board of Finance consider appropriating \$7,650,000 to fund the project.

Sincerely,

A handwritten signature in black ink, appearing to read "J. B. Cosgrove".

James B. Cosgrove



Board of Recreation

Paul Criscuolo
Chairman

Helen "Bimmie" Herget
Clerk

Deborah Conklin
Jeanne Crowley
William T. O'Brien

Parks & Recreation Staff

Alex A. Palluzzi, Jr.
Director

Dale B. Izzo
Assistant Director

Victor Amatori, Jr.
Program Supervisor

Ricky DiRago
Program Coordinator

Colin Sheehan
Arts, Culture, &
Special Events Coordinator

Monica Sullivan
Administrative Assistant

Kelly Gesuero
Administrative Assistant

Nicholas Polastri
Lead Maintainer

Jeffrey Sitz
Colin Tracy
Maintainers

January 10, 2024

Wai Estepin
BRANFORD TOWN CLERK

Dear Members of the Board of Finance:

The Branford Board of Recreation enthusiastically supports the athletic field proposal at the Walsh Intermediate School. This is not only a fitting completion to the recent construction at the school, but also presents a much-needed addition to the sports and recreation facilities for the Town of Branford. While a significant improvement to the school's facilities and programs, the project also offers many additional opportunities for the well being and recreation for Branford's citizens.

With the growth of both school-administered athletic programs and the explosive growth of town-wide youth athletic and recreational activities, the plan can enhance the health and enjoyment of our population. The upgraded facilities will offer a much safer and accessible area for all of our Walsh students and youth sports teams and participants. Of upmost importance is the accessibility to the proposed facility to handicapped residents and students.

The Athletic Facilities Strategic Plan, done by BL Companies, noted experts in the field, included an in-depth study of Branford's athletic facilities, coming trends in sports and recreation, numerous public meetings, and focus groups has recommended that the Walsh facility plan be an important step in bringing our town's athletic and recreational facilities into the future. Branford has always been a leader in the recreation and sports for their citizens and this is a way to maintain that position.

We are confident that you will give every consideration to the improvement project at Walsh Intermediate School and share our vision for the health and enjoyment of all Branford residents.

Very truly yours,

Paul J. Criscuolo
Chairman, Board of Recreation

Alex Palluzzi, Jr.
Director, Parks and Recreation

cc: Board of Selectman
Christopher Tranberg, Ph.D, Superintendent of Schools
Peter Berdon, Board of Education Chair

CHRISTOPHER J. TRANBERG, PH.D.
Superintendent of Schools

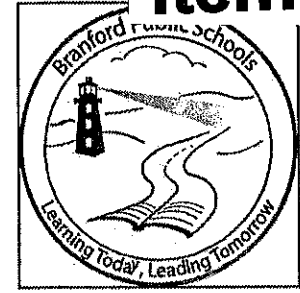
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2024 JAN -5 P 4: 26

ALLISON K. MORAN
Assistant Superintendent of Schools

DONALD A. NEEL
Chief Operating Officer

Handwritten signature
BRANFORD TOWN CLERK



BRANFORD PUBLIC SCHOOLS

185 Damascus Road, Branford, CT 06405-3717
203.488.7276 • Fax 475.338.3910

January 5, 2024

Dear Members of the Board of Finance,

On behalf of the Branford Board of Education and district administration, we are writing to express our wholehearted support for the proposed improvement project to reimagine the athletic fields at Walsh Intermediate School. While this facility upgrade is of tremendous benefit to our schools, we firmly believe that investing in these facilities will also contribute significantly to the overall well-being and development of the Branford Community.

The athletic fields at Walsh Intermediate School play a crucial role in fostering physical fitness, teamwork, and a sense of community among our students on a regular basis through our comprehensive physical education program. A well-maintained and upgraded sports facility will not only enhance the overall student experience but will also provide a greater level of access to a larger population of students. Additionally, this improvement will provide a safe and enjoyable space for school-based extracurricular activities and youth sports.

Improving the athletic fields aligns with the broader goal of nurturing a healthy and active lifestyle among our youth. Quality athletic facilities are essential for the physical and mental well-being of our students, promoting discipline, resilience, and teamwork. These attributes are fundamental to their personal growth and success in various aspects of life.

Furthermore, upgraded athletic fields will provide parallel facilities to our outstanding new building construction at WIS. A thriving school with excellent facilities contributes to the overall appeal of our town, making it an attractive place to live for families seeking a high-quality education and a safe environment.

We are confident that supporting the improvement project for the athletic fields at Walsh Intermediate School is an investment in the future. The Board and administration trust that your decision will reflect the shared commitment to the well-being and success of the community. Thank you for your consideration.

Sincerely,

Peter Berdon
Board of Education Chair

Christopher Tranberg, Ph.D.
Superintendent of Schools

cc: James Cosgrove, First Selectman
Board of Education Members
Alex Paluzzi, Director Parks & Recreation Department

BRANFORD FIRE DEPARTMENT
45 NORTH MAIN STREET
BRANFORD, CONNECTICUT 06405
OFFICE OF FIRE CHIEF/DEPUTY FIRE MARSHAL

RECEIVED

2024 JAN 25 P 3:49

Wes Stappin
BRANFORD TOWN CLERK

January 26, 2024

Mr. Joseph Mooney, Chairman
Board of Finance
1019 Main Street
Branford, CT 06405

Dear Chairman Mooney,

At their special meeting held January 25, 2024, the Board of Fire Commissioners unanimously approved the following resolution:

“To consider, and if appropriate, approve a request from Fire Chief Thomas Mahoney for the following mid-year budget transfer:

From:

ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT
10149040-588802	Contingency	\$70,000.00

TO:

ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT
10142040-544300	Purchased Services Repairs and Maintenance	\$70,000.00

Due to unexpected major vehicle and apparatus repairs, we have depleted the repairs and maintenance account. The account currently has a \$42,000 shortfall, which is attributed to our aging fleet and inflation. The average age of the fleet is 18 years, and we are unable to delay expensive repairs to pass DOT, pump, and other certifications. In past years, we have enjoyed small surpluses in this account; unfortunately, this year that is not the case.

I humbly request your approval for the following transfer to get us through to the end of the year.

Sincerely,

Thomas F. Mahoney, Jr.

Thomas F. Mahoney, Jr.
Fire Chief/ Emergency Management Director

Cc: Jim Finch, Robert Massey, James Cosgrove