



RECEIVED
OCT 20 REC'D
BRANFORD TOWN CLERK

**Representative Town Meeting
October 12, 2022
Meeting Minutes**

Moderator: Dennis Flanigan	Clerk: Donna Laich
Majority Leader: Ray Ingraham	Minority Leader: Tracy Everson

The RTM convened on Wednesday, October 12, 2022 at 8:00 p.m. to consider and act upon the following matters:

1. Roll Call:

Representatives present: Alfone, Amore (left 10:10), Anderson, Barron, Black, Bonenberger, Brooks, Conklin, Everson, Flanigan, Greenberg (virtual), Healy, Hentschel, Hynes (left 10:10), Ingraham, Kelly, Laich, Maresca, Prete, Riccio, Shrestha, Sires, Stepanek, Sullivan, Twohill, Verderame, Wells (arrived 8:10), Witkowski.

Representatives absent: Erlanger, Torelli

Ex Officios present: 1st Selectman Cosgrove, Selectman Higgins, Town Clerk Arpin

Rep. Ingraham made a motion to move item #13 to the top of tonight's agenda due to sizable public attendance regarding this item. The motion was 2nd by Rep. Riccio and unanimously approved. Item #13 on the original agenda is now item #4.

2. Approval of minutes of previous meetings

Rep. Ingraham made a motion to approve the minutes of the previous meeting, 2nd by Rep. Prete. The minutes were unanimously approved.

3. Reception of communications, reports of committees, and citizen petitions:

- a. The moderator read a letter from Frank Carrano (see attached) regarding the Branford Arts and Cultural Alliance (BACA).
- b. The moderator read a letter from Jerry Shaw regarding the position of Tree Warden (see attached). The moderator referred this letter to Rules and Ordinances for further investigation.
- c. The moderator read a letter from Harry Smith, Town Planner (see attached). The moderator referred this item to Rules and Ordinances.

4. To consider and if appropriate, approve appropriations from the ARPA Fund in FY23 and approve the following resolution:

Rep. Healy reported that Ways and Means heard this item in committee. A motion to deny this request came out of committee with 2 in favor, 1 opposed, and 1 abstention. Rep. Conklin made a motion to amend the motion that came out of committee. His motion reinstates the original request to approve the increase in the ARPA fund budget as stated in the resolution below. This motion was 2nd by Rep. Ingraham. Rep. Brooks

followed with a motion to re-refer this item, 2nd by Rep. Amore. Discussion among RTM representatives followed with additional comments from 1st Selectman Cosgrove. The motion to re-refer (amending the amendment) was defeated in a roll call vote 21-5-1. Rep. Brooks then asked for a recess, 2nd by Rep. Sullivan. After the 10-minute recess, Mr. Frank Carrano, the president of BACA provided additional comments. A roll call vote to approve Rep. Conklin’s motion to amend the original motion passed 26-0-1 in a roll call vote. A voice vote resulted in unanimous approval of the motion, as amended.

RESOLVED: The RTM approves an increase in the ARPA fund budget from \$2,232,000 to \$2,327,000. This FY23 appropriation will be used to fund a subsidy to the Branford Arts and Cultural Alliance and the Shoreline Chamber of Commerce, and will be funded through an appropriation from the ARPA fund balance.

Increase:

260-90000-480296 Fund Balance Transfer \$95,000

Increase:

260-41020-588301 BACA \$70,000

260-41020-588291 Shoreline Chamber of Commerce 25,000

5. To consider, and if appropriate, adopt an Ordinance for Golf Carts for Town of Branford:

Rules and Ordinances did not have a quorum when they met on this item, however they did get an opinion from the town attorney stating the RTM does not have jurisdiction over this matter. Rep. Black made a motion to take no action and remove this item from the agenda, 2nd by Rep. Sullivan. The motion was unanimously approved in a voice vote and the item was removed.

6. To consider, and if appropriate, approve the recommendation of the Board of Finance that the RTM evaluate the request to fund the positions of Registrar of Voters on a full-time basis beginning January 1,2023 for each year their two-year term of office at a rate of pay recommended by the Human Resources Department and approved by the RTM. This recommendation will be made pursuant to an analysis of the department’s operations and staffing requirements:

Rep. Verderame reported on this item stating that this was discussed in committee, passed unanimously and motioned for approval from the RTM. Rep. Brooks made a motion to amend the committee report and delay this item until after the upcoming election, 2nd by Rep. Barron. After a brief discussion with comments from RTM representatives and from Dan Halley (registrar of voters) the motion to amend was defeated with 1 abstention. Rep. Verderame clarified the positions being discussed are part time, not full time, positions. A lengthy discussion continued with comments from several RTM members and from Dan Hally and Lawrence Hally. The item passed with 1 opposed (Rep. Barron) and 2 abstentions (Rep’s Conklin and Witkowski), in a voice vote.

7. To consider, and if appropriate, adopt a policy for virtual meetings into our Town Meeting Rules:

Rep. Black stated Rules and Ordinances did not have a quorum to meet on this item and motioned to re-refer the item, 2nd by Rep. Brooks. The motion to re-refer passed unanimously in a voice vote.

8. To consider and if appropriate, approve a transfer request from the Sustainability and Compliance Manager for the FY22 Solid Waste Management & Recycling budget as follows:

Rep. Conklin stated Public Services did not have a quorum to discuss this item. He made a motion to waive rule 4.4.1, 2nd by Rep. Sullivan and unanimously approved in a voice vote. Rep. Conklin moved to approve this transfer, 2nd by Rep. Sullivan and passed unanimously in a voice vote.

From:	
10143040-518000 Overtime	(\$6,349)
To:	
10143040-544130 Other Fuel	\$5,517
10143040-555400 Advertising, Printing, Binding	832
Total	\$6,349

9. To consider and if appropriate, approve a transfer request from Branford Counseling & Community Services for FY22 Human Services budget as follows:

Rep. Verderame reported this transfer passed committee unanimously and moved for approval. The item passed unanimously in a voice vote.

From:	
21844010-517000 Regular Wages & Salaries	(\$9,187)
To:	
21844010-533650 Credit Card Processing Fees	\$2,000
21844010-555200 Property, General Liability Insurance	\$6,079
21844010-555320 Postage	\$103
21844010-579150 Technology	\$657
21844010-579300 Furniture & Fixtures	\$242
21844010-518000 Overtime	\$106
Total	\$9,187

10. To consider and if appropriate, approve a transfer request from the Director of Human Resources for FY22 and Fire Services for FY23 as follows:

Rep. Verderame reported this item passed Administrative Services committee unanimously and moved for approval. Rep. Healy reported that this passed in Ways and Means 4-0 and moved for approval. The item passed unanimously in a voice vote.

Human Resources FY22:

From:	
10141200-533510 HRIS Services	(\$6,540)
To:	
10141200-533530 Employment Testing	\$6,290
10141200-519020 Longevity	\$250
Total	\$6,540

Fire Services FY23

From:	
10149040-588802 Contingency	(\$141,107)
To:	
10142040-517000 Regular Wages & Salaries	\$91,691
10142040-518000 Overtime	\$6,750
10142040-518010 Overtime-Public Events	\$450
10142040-518050 Vacation	\$7,505
10142040-518150 Holiday Pay	\$6,009
10142040-518200 Sick Pay	\$3,552
10142040-519025 Education Incentive	\$3,597
10142040-519040 Accrued Payroll Expense	\$353

10142040-519050 Stipends	\$19,500
10142040-526100 Uniform/Clothing Allowance	\$1,700
Total	\$141,107

11. To consider and if appropriate, approve a request from Fire Chief to appropriate an additional \$210,000 to the FY22 apparatus sinking fund as follows:

Rep. Healy provided brief summary and reported this item passed Ways and Means 4-0 and he put it forward for approval. After a brief discussion, the transfer passed unanimously in a voice vote.

Fund 101 General Fund FY22:

From:

10149040-588802 Contingency	(\$60,000)
10147020-589500 Interest General Purpose	(\$46,000)
10147020-589520 Interest General Schools	(\$104,000)
Total	(\$210,000)

To:

10150000-599110 Transfer Out 700 Fund	\$210,000
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Fund 700 Capital Fund FY22

Increase:

70090000-490010 Transfer in General Fund	\$210,000
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Increase:

70042040-599111-22201 Transfer Out to Fire Apparatus Fund 709	\$210,000
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12. To consider and if appropriate, approve an appropriation for FY23 from the Coastal Resiliency Fund to conduct a climate resilience engineering evaluation of the wastewater treatment plant and collection system, and approve the following resolution:

Rep. Healy stated this was heard in Ways and Means and it was approved 4-0 and he put it forward for approval. After a brief discussion the item was unanimously approved in a voice vote.

RESOLVED: The RTM approves an appropriation of \$75,000 in the Coastal Resiliency Fund. This appropriation will be funded through an appropriation from fund balance.

Increase:

740-90000-480296-xxxx Fund Balance Transfer	\$75,000
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Increase:

740-41020-533280-xxxx Consulting Services	\$75,000
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13. To consider and if appropriate, approve a transfer request from the Finance Director for FY22 as follows:

Rep. Healy reported this passed Ways and Means 4-0 and after giving a brief overview he put this item forward for approval. The item passed unanimously in a voice vote.

Fund 101 General Fund FY22

From:

10149040-588802 Contingency	(\$39,000)
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To:

10150000-599110 Transfer Out 700 Fund	\$39,000
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Fund 700 Capital Fund FY22

Increase:

70090000-490010 Transfer in from General Fund \$39,000

Increase:

70041040-579200-xxxx Software – Cleargov Budgeting Solutions \$39,000

14. To consider and if appropriate, approve the Board of Finance recommended Capital Fund 700, 720 and 730 Reports pursuant to the Capital Projects Ordinance Sec. 47-4-Expiration of Funds. The moderator sent this to the chairs of appropriate committees for future discussion.

15. Any other business to come before the RTM:

Rep. Ingraham reminded of the Veterans Day Parade on Nov. 6th @ 1:00 on the Town Green.

16. Adjournment: 10:25

Motion to adjourn made by Rep. Healy, 2nd by Rep. Witkowski and unanimously approved in voice vote.

See the BCTV recording of this meeting for details of the conversations.

Donna Laich, RTM Clerk

Dated this 18th day of October 2022

**REPRESENTATIVE TOWN MEETING
BRANFORD, CONNECTICUT
LEGAL NOTICE AND CALL
October 12, 2022 8:00 p.m.**

RECEIVED

2022 SEP 30 P 4:22

Wai E. Arpin
BRANFORD TOWN CLERK

The RTM will be convened on Wednesday, October 12, 2022 at 8:00 p.m. to consider and act upon the following matters:

1. Roll Call.
2. Approval of minutes of previous meetings.
3. Reception of communications, reports of committees, and citizen petitions.
4. To consider, and if appropriate, adopt a Ordinance for Golf Carts for Town of Branford.
5. To consider, and if appropriate, approve the recommendation of the Board of Finance that the RTM evaluate the request to fund the positions of Registrar of Voters on a full-time basis beginning January 1, 2023 for each year their two-year term of office at a rate of pay recommended by the Human Resources Department and approved by the RTM. This recommendation will be made pursuant to an analysis of the department's operations and staffing requirements
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		\$ 9,187

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To:

10141200-533530	Employment Testing	\$6,290
10141200-519020	Longevity	<u>250</u>
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To:

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Fund 700 Capital Fund FY22

Increase:

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Increase:		
740-41020-533280-xxxx	Consulting Services	\$75,000

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Fund 101 General Fund FY22

From:		
10149040-588802	Contingency	(\$39,000)
To:		
10150000-599110	Transfer Out 700 Fund	\$39,000

Fund 700 Capital Fund FY22

Increase:		
70090000-490010	Transfer In from General Fund	\$39,000
Increase:		
70041040-579200-xxxx	Software – Cleargov Budgeting Solutions	\$39,000

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Increase:		
260-90000-480296	Fund Balance Transfer	\$95,000

Increase:		
260-41020-588301	BACA	\$70,000
260-41020-588291	Shoreline Chamber of Commerce	25,000

14. To consider and if appropriate, approve the Board of Finance recommended Capital Fund 700, 720 and 730 Reports pursuant to the Capital Projects Ordinance Sec. 47-4-Expiration of Funds.

15. Any other business to come before the RTM,

16. Adjournment

Dennis T. Flanigan, Moderator
 Dated this 28th day of September, 2022

Item #3a

Dennis T. Flanagan, Moderator
Branford RTM

October 10, 2022

The Branford Board of Finance has approved a grant of \$70,000 to the Branford Arts & Cultural Alliance, BACA. The funds are to be drawn from the town's Federal ARPA funding which is available to support such initiatives as enhancing the economic development growth of the community.

"American Rescue Plan funding enables EDA to provide larger, more transformational investments across the nation while utilizing its greatest strengths, including **flexible funding to support community-led economic development**".

We believe that the funds, if approved, will support that goal.

The grant that is before you will provide financial assistance to the BACA Gallery on 1004 Main St during its period of growth and development. The existence of the gallery has already proved to be a significant economic driver to Branford center, with visitors to the gallery also engaging with other downtown businesses, such as restaurants and retail stores.

Over twenty of our business neighbors on Main Street have signed a letter of support which we believe is an indication of their recognition of our value to them.

But BACA is more than the gallery, BACA has offered, free to the public, numerous opportunities for the community to participate in arts-based experiences such as art exhibits, musical entertainment, artisan markets on the green, Painted Doors, a grand event at the Armory celebrating Branford's 375th, and our involvement with the Branford Festival has proved to be very successful. We also engage Branford students as exhibitors in the gallery as a commitment to supporting young artists.

We believe that all of these activities have enhanced the quality of life for our community's residents.

The growth and development of the gallery will be well served with the resources that will be available through the grant. Meanwhile BACA will continue to raise funds to supplement the revenue from sales and artist's rental income. We have already raised over \$30,000 this year from activities which we organized and we will continue to do that in our ongoing effort to support the gallery.

We are asking the RTM to approve this grant as an investment in the future development of the town center as a destination for visitors who want to enjoy a visit to the gallery and everything else our town has to offer..

Sincerely,
Frank Carrano, President
Branford Arts & Cultural Alliance

RECEIVED
OCT 20 2022
BRANFORD TOWN CLERK

Item #3b

RECEIVED

OCT 2 6 REC'D

BRANFORD TOWN CLERK

Jerry C. Shaw
188 Thimble Islands Rd.
Branford, CT 06405
October 2, 2022

Mr. Dennis Flannagan, Moderator
Branford RTM
Branford, CT 06405

To the RTM and appropriate RTM committees for further review and action:

Recently, my wife, Jane, escaped death and serious injury when the car she was driving along Leetes Island Road was struck by a falling tree during a minor windstorm. The falling tree totaled the car.

Was it a totally random and unavoidable event or can preventative maintenance and the deployment of professional arborists at least reduce the odds of a recurrence?

We cannot underestimate the importance of a Tree Warden particularly with global climate change producing higher wind velocities. In a Connecticut Superior Court opinion 17 CS 108, the court states that the Tree Warden has exclusive control of all trees standing in whole or in part within limits of a highway even though the trees stand on private grounds. This means that the tree that struck our car could have been legally cut down if detected by the Tree Warden aided by a licensed arborist.

We have in Branford's town government, professional managers of the various town departments - except for Public Works. The position has been vacant for years. Gary Zielinski wears three hats: 1) Acting

Director of Public Works for which he receives a stipend, 2) Highway Supervisor for which he receives a salary and 3) Tree Warden for which Mr. Zielinski also gets a stipend.

What we do not have are professional arborists conducting periodic public safety assessments of Branford's tree-lined highways as required by town statute. Please note the Branford statute, Sec 16-8: **In order to make informed and knowledgeable decisions concerning public safety and the health of municipal trees, a licensed arborist shall be a part of the decision making process for all town trees. If the Tree Warden does not possess a current Connecticut arborist license, the town shall be required to contract the services of a Connecticut Licensed Arborist to work in a consulting role with the Tree Warden.**

But first Branford needs a qualified Tree Warden.

State requirements in Conn Gen Stat 23-59 require all towns to designate a town official to assume the duties of Tree Warden. These duties are laid down in state statutes. The requisite training is likewise codified in 23-59a.

I have submitted an FOIA request to determine whether Mr. Zielinski has completed the latter training. I've yet to receive a response.

A query of the DEEP has confirmed that Mr. Zielinski is not a Connecticut licensed arborist.

It is well past the time to provide Branford citizens with a full-service administration, including a new full-time Director of Public Works and a new Tree Warden.

Sincerely,

Signed

Jerry C. Shaw



PLANNING AND ZONING COMMISSION

Item #3c

1019 Main Street, PO Box 150, Branford, CT 06405
Tel: (203) 488 - 1255, Fax: (203) 315 - 2133

October 4, 2022

Dennis T. Flanigan
Moderator, Representative Town Meeting
Town of Branford
1019 Main Street
Branford, Connecticut 06405

Mai Stephen
BRANFORD TOWN CLERK

2022 OCT -4 P 4: 13

RECEIVED

Re: P.A. 21-29 Accessory Dwelling Units (a.k.a. Accessory or In-law apartments)

Dear Mr. Flanigan:

I am writing on behalf of the Planning and Zoning Commission Public Act 21-29 included many changes to state statutes regarding municipal zoning authority. One of them affects how the Town may regulate Accessory Dwelling Units (ADU's). Currently, these are only allowed in the residential zoning districts with larger lot requirements R-3, R-4, and R-5 zoning districts (see annotated Zoning Map attached) after issuance of a Special Exception (requires notice to the neighbors, a Public Hearing, and the approval by the Planning and Zoning Commission). In the other residential zones with smaller lot size requirements (R-1 and R-2) accessory apartments are not allowed, but in these districts two, three, and four unit dwellings are allowed as long as sufficient land area is provided on the property involved and after a Public Hearing.

The changes to state law regarding ADU's made by PA 21-29 mandate that municipalities must allow them on all properties that contain a single family dwelling (regardless of the zoning district within which the properties are located) as-of-right (no notice to the neighbors, no Public Hearing, and no consideration by the Planning and Zoning Commission allowed). No consideration can be given to the density of existing development, existing parking concerns that may be exacerbated by the ADU, or any needs for additional fencing or landscaping to offset impacts of the parking or access to the ADU on abutting residents/properties.

However, PA 21-29 did contain a provision for municipalities to "opt-out" of the above mandates, allowing the municipalities to prohibit ADU's or control them and the locations where they would be allowed to a greater extent that would otherwise be allowed. **The process must be completed by December 31, 2022 or the Town loses the option to opt-out.** The opt-out process requires action by both the Planning and Zoning Commission and a municipality's legislative body (in Branford, of course, the RTM).

Planning and Zoning Commission action:

P.A. 21-29 requires that a Public Hearing be held by the Planning and Zoning Commission before at least a two-thirds vote of the Commission to opt-out. The Commission has held the public hearing and voted unanimously to opt-out and forward this decision to the RTM for its review and, hopefully, concurrence.

RTM action:

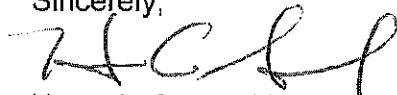
The process provided in P.A. 21-29 also requires at least a two-thirds vote of the municipality's legislative body (RTM) to complete the opt-out process.

Why the Planning and Zoning Commission voted to opt-out:

In making its decision to "opt-out" the Planning and Zoning Commission cited the following reasons:

- 1) ADU's are already allowed in the majority of the area of Town zoned residential.
- 2) The Planning and Zoning Commission wanted to retain the ability to determine what provisions the Zoning Regulations should contain regarding ADU's.
- 3) The Planning and Zoning Commission wanted to retain the Public Hearing (including the notification of neighbors) that was part of the Special Exception process which would be prohibited if the Town did not "opt-out." The Commission felt this process provided for the airing of any concerns that the proposed ADU may create and allow the Commission to ensure adequate parking was available and require landscaping/fencing if screening of parking etc. was needed.
- 4) The current Special Exception process (in place since the 1990's) had not resulted in the denial of proposals for ADU's.
- 5) The R-2 zoning (where ADU's are not currently allowed) allows very small lots (4,500 sq. ft. – approx. 1/10 acre).

Sincerely,



Harry A. Smith, AICP
Town Planner

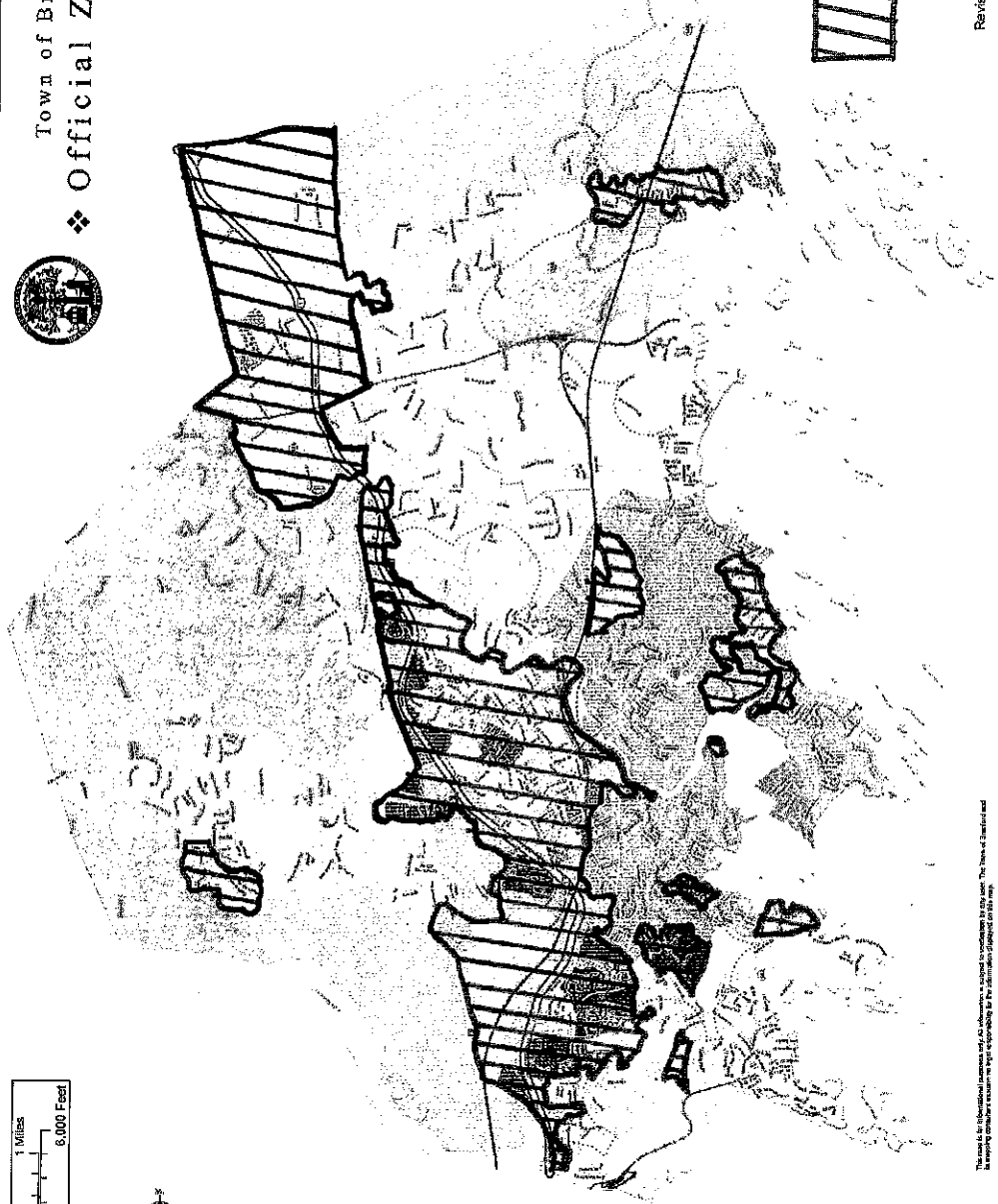
p.c. Charles R. Andres, Chairperson – Planning and Zoning Commission
James B. Cosgrove, First Selectman
Lisa E. Arpin, Town Clerk

Town of Branford, CT ❖ Official Zoning Map ❖



- Branford Zoning**
- Residential Business (RB)
 - Mixed Use (MU)
 - Local Business (BL)
 - Unified Business / Hybrid Rural District (UB-1RB)
 - Business Center (BC)
 - Community Park & (CP)
 - General Industrial (IG-1)
 - General Industrial 2 (IG-2)
 - Rural Residential 1 (RR-1)
 - Rural Residential 2 (RR-2)
 - Rural Residential 3 (RR-3)
 - Rural Residential 4 (RR-4)
 - Rural Residential 5 (RR-5)
 - Multi-Family Residential (MF)
 - Age Restricted Housing District (ARHD)
 - Periodic Attached Housing (PAH)
 - Planned Development District (PDD)
 - Pine Orchard Zoning
 - Jones Corner Village District
 - Stony Creek Village District
 - Short Beach Zoning
 - Access Management Overlay
 - Intensive Planning Overlay District (IPOD)
 - Coastal Boundary
 - Railroad

**AREAS
WHERE
ADUS
ARE
NOT
ALLOWED**



Revised September 1, 2022



ANNISTATION BY
H. SMITH
TOWN PLANNER 10/1/22

RECEIVED

Item # 7

2022 SEP 23 A 11:32

Wendy Arpin
BRANFORD TOWN CLERK

Date: September 23, 2022
To: Joseph Mooney, Chairman
Board of Finance
From: Diana McCarthy-Bercury, Sustainability and Compliance Manager
Re: Budget Transfer FY 2022

I am requesting the following transfers be placed on the agenda for the Board of Finance September 26, 2022 meeting:

Solid Waste

<u>From:</u>		
10143040-518000	Overtime	6,349
<u>To:</u>		
10143040-544130	Other Fuel	5,517
10143040-555400	Advertising	832

The shortfall in expenses \$6,349 is largely attributable to the increase cost of fuel in 2022 and additional communication mailings to residents to notify of a route change for curbside collection.



tel (203) 481-4248 | fax (203) 483-7727
342 Harbor Street, Branford, CT 06405

September 23, 2022

To: Joseph Mooney
Board of Finance

From: Peter Cimino
Human Services Director

Re: Budget Transfer FY 2022 Human Services

FY 2022 Transfer Request

I am requesting the following transfers to be approved:

From:		
21844010 517000	Regular wages & salaries	9187
To:		
21844010 533650	Credit Card Processing Fees	2000
21844010 555200	Property, general liability insurance	6079
21844010 555320	Postage	103
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21844010 579300	Furniture & fixtures	242
21844010 518000	Overtime	106

Peter Cimino
BRANFORD TOWN CLERK

2022 SEP 23 P 12:56

RECEIVED

HUMAN RESOURCES DEPARTMENT

BRANFORD, CONNECTICUT



MARGARET LUBERDA
Director of Human Resources

1019 MAIN STREET
POST OFFICE BOX 150
BRANFORD, CT 06405
(203) 315-0629
FAX: (203) 889-3316
www.branford-ct.gov

September 23, 2022

Dear Mr. Mooney,

I would request that the below transfer request for the 2021-22 fiscal budget year be placed on the Finance Committee agenda for review and approval. The below transfer requests are due to recruitment and pre-employment testing requirements for hiring Town employees. The Longevity amount was not previously included in the 2021-22 fiscal year budget.

Human Resources Budget

Transfer From:

ORG	Object	Description	Amount
10141200	533510	HRIS Services	\$6,540

Transfer To:

10141200	533530	Employment Testing	\$6,290
10141200	519020	Longevity	\$250

RECEIVED
 2022 SEP 23 A 10:23
 Mai E. Appin
 BRANFORD TOWN CLERK

In addition, I am requesting the following transfers to amend the 2022-23 Fire department budget to account for the salary and other financial changes pursuant to the collective bargaining agreement for the Fire Fighters Local #2533 International Association of Fire Fighters AFL-CIO effective July 1, 2022

General Fund

Transfer From:

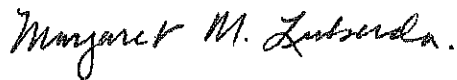
10149040	588802	Contingency	(\$141,107)
----------	--------	-------------	-------------

To:

10142040	517000	Regular Wage	\$91,691
10142040	518000	Overtime	\$6,750
10142040	518010	OT/Public	\$450
10142040	518050	Vacation	\$7,505
10142040	518150	Holiday	\$6,009
10142040	518200	Sick	\$3,552
10142040	519025	Educational	\$3,597
10142040	519040	Accrued Pay	\$353
10142040	519050	Stipends	\$19,500
10142040	526100	Uniforms	\$1,700

Thank you for your review and consideration.

Sincerely,



Margaret M. Luberda

Copy to: Jamle Cosgrove, First Selectman
James Finch, Finance Director
Kathryn, LaBanca, Asst. Finance Director
Lisa Arpin, Town Clerk

Item #10

RECEIVED

2022 SEP 22 P 12:37

Kari E. Arpin
BRANFORD TOWN CLERK



BRANFORD FIRE DEPARTMENT
45 NORTH MAIN STREET
BRANFORD, CONNECTICUT 06405
OFFICE OF FIRE CHIEF/DEPUTY FIRE MARSHAL

September 21, 2022

Mr. Joseph Mooney, Chairman
Board of Finance
Town of Branford
1019 Main Street
Branford, CT 06405

Dear Chairman Mooney,

Due to severe supply chain issues and the on-going inflationary environment we are asking the Board of Finance to appropriate additional money to the apparatus sinking fund in the amount of \$210,000.00.

There has been a 27% increase in the cost of fire apparatus since 2019 and we are looking at an additional 7% increase for orders placed after November. This is compounded by delivery dates going out as far as three years for orders placed today. While we can hope it gets better, I feel we need to get ahead of it and place our order for a new E1 before November.

I discussed this with both Finance Director Jim Finch and First Selectman Cosgrove and they are supportive of reconfiguring the apparatus replacement plan and requesting the additional funds. They will be submitting a letter to you identify the funding source for your consideration.

No actual money would be spent until we receive the apparatus (with exception of a down payment), but of course we still need approval of the full amount to place an order. I have included a copy of our updated replacement plan for reference.

Sincerely,

Thomas F. Mahoney, Jr.
Thomas F. Mahoney, Jr.
Chief of Department
Cell (203) 996-5297

Cc: Jim Finch, Robert Massey, James Cosgrove

PHONE (203) 488-7266
FAX (203) 315-3349

Vehicle Replacement Plan

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
Opening Fund Reserve Balance	\$ 6,281.34	\$ 541,281.34	\$ 16,281.34	\$ 266,281.34	\$ 416,281.34	\$ 766,281.34	\$ 162,281.34
Budgeted Appropriation	\$ 325,000.00	\$ 375,000.00	\$ 250,000.00	\$ 300,000.00	\$ 350,000.00	\$ 350,000.00	\$ 450,000.00
Additional Appropriation	\$ 210,000.00	\$ -					
Grants	\$ -						
Total Funding Sources	\$ 541,281.34	\$ 916,281.34	\$ 266,281.34	\$ 566,281.34	\$ 766,281.34	\$ 1,116,281.34	\$ 612,281.34
1997 Engine 2							\$ -
2001 Engine 9						\$ (954,000.00)	
2005 Engine 7 (E1)	\$ -	\$ (900,000.00)		\$ -	\$ -		
2012 Chevy Tahoes	\$ -						
2018 Chev Tahoes			\$ -	\$ (150,000.00)			
2009 Ladder Truck 1							Bonded
Closing Balance	\$ 541,281.34	\$ 16,281.34	\$ 266,281.34	\$ 416,281.34	\$ 766,281.34	\$ 162,281.34	\$ 612,281.34

Estimated
 6% Escalation per year beginning FY-23
 \$ 900,000.00 \$ 54,000.00

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 2022 SEP 22 P 12:37
Kaci Estepin
 BRANFORD TOWN CLERK

OFFICE OF THE TREASURER BRANFORD, CONNECTICUT



1019 MAIN STREET
POST OFFICE BOX 150

(203) 315-0663
Fax: (203) 315-3736
www.branford-ct.gov

Date: September 22, 2022

To: Joseph Mooney
Chairman, Board of Finance

From: James P. Finch
Finance Director

Re: Transfer to support the Fire Department's Apparatus Fund Request

Neil Estepin
BRANFORD TOWN CLERK

2022 SEP 23 11:41:15

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Pursuant to the request from the Fire Commission I have prepared a FY 2021-22 transfer of unexpended balances to supplement the balances in the Fire Apparatus Fund to enable the department to order a replacement engine. The funds in the debt service account(s) reflect savings derived from the refunding we completed last November. The remainder of the funds are from the Contingency balance.

Fund 101 General Fund (FY 2021-22)

<u>From:</u>		
10149040-588802	Contingency	60,000
10147020-589500	Interest General Purpose	46,000
10147020-589520	Interest General Schools	104,000
	Total	210,000
<u>To:</u>		
10150000-599110	Transfer Out 700 Fund	210,000
	Total	

Fund 700 Capital Fund (FY 2021-22)


<u>Increase:</u>		
70090000-490010	Transfer In from General Fund	210,000
<u>Increase:</u>		
70042040-599111-22201	Transfer Out to Fire Apparatus Fund 709	210,000

OFFICE OF THE TREASURER
BRANFORD, CONNECTICUT



1019 MAIN STREET
POST OFFICE BOX 150

(203) 315-0663
Fax: (203) 315-3736
www.branford-ct.gov

Date: September 20, 2022
To: Joseph Mooney
Board of Finance
From: James Finch
Finance Director 
Re: Evaluation of WWTP and Collection System

Maia Estepin
BRANFORD TOWN CLERK

2022 SEP 23 A 11:15

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I am writing on behalf of the First Selectman to request an appropriation to utilize funds from the Coastal Resiliency Fund to conduct a climate resilience engineering evaluation of the wastewater treatment plant and collection system.

As the Board may recall, the Coastal Resiliency Fund (CRF) was established to supplement the town's efforts in addressing the needs of the community as outlined in Branford's Coastal Resiliency Plan (CRP).

Additionally, in establishing the CRF we identified scenarios using drawdowns/appropriations of up to 15% of the prior year's fund balance. These appropriations are to be determined pursuant to approvals from the Board of Finance and RTM.

I anticipate the First Selectman, Town Engineer and members of the Coastal Vulnerability Working Group will provide you with additional background and context at your meeting. Therefore, my letter will solely focus on the actions that require your approval.

Required Actions:

If the Board concurs with the First Selectman's approach the following action is required:

- Create an appropriation in the CRF to fund the study.

Coastal Resiliency Fund

Resolved: The Board of Finance recommends to the RTM an appropriation of \$70,000 in the Coastal Resiliency Fund. This appropriation will be funded through an appropriation from fund balance.

Increase		
740 -90000-480296-xxxx	Fund Balance Transfer	\$70,000
Increase		
740-41020-533280-xxxx	Consulting Services	\$70,000

Dollar amount revised to \$75,000 and approved at the 9/26/2022 BOF meeting.

OFFICE OF THE TREASURER
BRANFORD, CONNECTICUT



1019 MAIN STREET
POST OFFICE BOX 150

(203) 315-0663
Fax: (203) 315-3736
www.branford-ct.gov

Date: September 22, 2022
To: Joseph Mooney
Chairman, Board of Finance
From: James P. Finch
Finance Director
Re: Transfer to support the purchase of budgeting software

Mari Estep
BRANFORD TOWN CLERK

2022 SEP 23 11:15

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Earlier this month many town department heads viewed a demonstration by Cleargov, a company that offers budget cycle management systems to municipalities. While the focus of the demonstration was on capital budgeting, I along with Jamie and Kathryn see the benefits of using this system for the entire budget cycle. The system includes modules in the following areas.

- Operational Budgeting
- Capital Budgeting
- Personnel Budgeting (For Future Years)
- Digital Budget Book

I am hopeful that you will be able to participate in a demonstration prior to the meeting, and that you support the following transfer request:

Fund 101 General Fund (FY 2021-22)

<u>From:</u>		
10149040-588802	Contingency	39,000
<u>To:</u>		
10150000-599110	Transfer Out 700 Fund	39,000

Fund 700 Capital Fund (FY 2021-22)

<u>Increase:</u>		
70090000-490010	Transfer In from General Fund	39,000
<u>Increase:</u>		
70041040-579200-xxxx	Software - Cleargov Budgeting Solutions	39,000

BOARD OF SELECTMEN

BRANFORD, CONNECTICUT



JAMES B. COSGROVE
First Selectman

ANGELA M. HIGGINS
RAYMOND E. DUNBAR, JR

1019 MAIN STREET
POST OFFICE BOX 150
BRANFORD, CT 06405
(203) 488-8394
FAX: 481-5561
www.branford-ct.gov

Date: September 22, 2022
To: Joseph Mooney
Board of Finance
From: James Cosgrove *J.C.*
First Selectman
Re: ARPA Appropriations

RECEIVED
2022 SEP 23 P 4: 27
Maia Skypin
BRANFORD TOWN CLERK

I am requesting the Board of Finance consider appropriations from the ARPA Fund to fulfill previous appeals from BACA and the Shoreline Chamber of Commerce.

Background:

Last May the Board heard a presentation from the Branford Arts and Cultural Alliance (BACA) and the Shoreline Chamber of Commerce asking for the Board to consider their requests in future ARPA allocations. The Board did not take any action on these requests and highlighted the need to develop a framework for allocating future ARPA dollars.

Philosophy and Framework:

As the Board may recall we discussed a framework at the last meeting in which the Board would consider earmarking 95 percent of ARPA funding for items related to government services which for practical purposes relates to items in the town's operating budget and pay as you go funded capital items. This framework also reflected the town's decision to claim the standard allowance.

Recommendations:

One approach to take with regard to these requests is to view them independently of ARPA. Under this methodology, one might anticipate a request from the town's Economic Development Commission (EDC) since both programs have economic considerations through direct assistance or bringing visitors to our area. Moreover, the activities of the EDC are funded through the general fund, which as previously noted, aligns with the regulatory description of government services.

Required Actions:

If the Board concurs with the recommendation to fund these requests then the following actions are required; amend (increase) the ARPA fund budget and create appropriations in the fund. Below is the resolution to amend the ARPA fund, and corresponding appropriations.

ARPA Fund

Resolved: The Board of Finance recommends to the RTM an increase in the ARPA fund budget from \$2,232,000 to \$2,327,000. This appropriation will be used to fund a subsidy to the Branford Arts and Cultural Alliance and the Shoreline Chamber of Commerce and will be funded through an appropriation from the ARPA fund balance.

Increase		
260-90000-480296	Fund Balance Transfer	\$95,000
Increase		
260-41020-588301	BACA	\$70,000
260-41020-588291	Shoreline Chamber of Commerce	\$25,000

OFFICE OF THE TREASURER
BRANFORD, CONNECTICUT



1019 MAIN STREET
POST OFFICE BOX 150

(203) 315-0663
Fax: (203) 315-3736
www.branford-ct.gov

Date: September 20, 2022
To: Joseph Mooney
Board of Finance
From: James Finch
Finance Director
Re: Capital Projects Ordinance - BOF Recommendations

Mari Estepin
BRANFORD TOWN CLERK

2022 SEP 23 11:15

RECEIVED

Background:

As you may recall from the February meeting we discussed an ordinance approved by the RTM which requires a review of capital project balances on or around September 30th for previous fiscal years. The Board has essentially two options 1) act to extend the projects, 2) take no action which would require the balances be swept and transferred to the general fund. A copy of the ordinance is attached which outlines the process for pay as you go capital projects and those projects which were bonded. Bonded projects that experienced activity in the prior fiscal year are excluded from the review.

Implementation

As we contemplated a process for presenting a list to the Board of Finance we determined it would be time consuming and tedious for each department to individually submit their extension requests to the Board. Alternatively we believe a more preferable option is for the administration to reach out to departments and then submit one comprehensive recommendation to the Board on behalf of all town departments. This list excludes projects appropriated to the Board of Education (BOE) and as a result we have recommended that the BOE submit their own list.

A secondary goal of the ordinance was to assist the Finance Department by reducing the number of capital projects active in the financial system. One way to accomplish this is to consolidate projects with related uses. Essentially this process would function similar to what one experiences when defragging a

computer hard drive. Therefore, the administration will provide recommendations to consolidate projects later this fall.

I anticipate bringing a spreadsheet to with the list of recommendations to the meeting.

RECEIVED

2011 OCT -1 A 10:09

Wesley E. Thompson
BRANFORD TOWN CLERK

CAPITAL FUNDS ORDINANCE – RTM Rules & Ordinances Committee

Sec 47-4. Expiration of Funds.

(a) All appropriations for operating funds shall transfer to the undesignated general fund balance when the fiscal year for which they were appropriated is closed.

(b). All funds derived from sources other than the issuance of bonds, notes, or other obligations (such "bonds, notes, or other obligations, hereafter "bonded funds", appropriations for capital funds not derived from bonded funds hereafter "non-bonded funds") shall remain available for two fiscal years beyond the year in which appropriated, unless such time is extended by the Board of Finance and approved by the RTM. At the end of the third fiscal year after their appropriation, where legally possible, any unobligated funds will be transferred to the undesignated general fund, unless specifically extended by the Board of Finance and RTM.

Example: funds appropriated for or in year "x" shall expire and be transferred to the undesignated fund balance when year "x + 2" is closed out by the finance department, generally by September 30 following the end of the fiscal year on June 30. If funds are appropriated on April 1 of year x, those funds will expire when year x+2 is closed out. If funds are appropriated in the annual budget for year X in May of the prior fiscal year, those funds will expire when year X + 2 is closed out.

(c) All "bonded funds" remaining unobligated at six years after the fiscal year of their authorization shall expire unless those funds had financial activity in the past year, or unless such time is extended by the Board of Finance and approved by the RTM. At the end of the sixth fiscal year after their authorization, any unobligated funds shall be used to pay debt service or, if approved by the Board of Finance and RTM, reallocated to another project.

Example: Bonded funds authorized in year "x" shall expire and be used to pay down debt when year "x + 6" is closed out by the finance department, (generally by September 30 following the end of the fiscal year on June 30. If funds are authorized on April 1 of year "x", those funds shall expire and shall be used to pay debt service or, if approved by the Board of Finance and RTM, reallocated to another project when year "x + 6" is closed out.

(d) Capital Projects Balance Report – At least once per year on a recurring schedule to be established by the Finance Department a report will be generated listing the current balances for all of the Town's capital projects. The report shall include the fund number, project number, project name, and current balance. The report will be posted on the Town website and accessible to the public. Nothing in this section shall preclude a request at any time for timely provision of this information.

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SEP 23 REC'D

Item #14

BRANFORD TOWN CLERK

BUDGET REPORT - CAPITAL FUND 700

ORIG	OBJ	PROJECT	ACCOUNT DESCRIPTION	REQUEST	ORIGINAL BUDGET	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
70041170	544800	11314	TOWN CLERK VAULT	Transfer/Combine	10,000.00	-	10,000.00	3,000.00	-	7,000.00
70041170	544900	12815	TOWN CLERK VAULT	Transfer/Combine	15,000.00	-	15,000.00	-	-	15,000.00
70041170	544300	13307	TOWN CLERK VAULT UPGRADE	Transfer/Combine	15,000.00	-	15,000.00	-	-	15,000.00
70041170	544300	14365	TOWN CLERK VAULT UPGRADES	Transfer/Combine	15,000.00	-	15,000.00	-	-	15,000.00
70041170	544300	15319	TOWN HALL-EXT FRONT STEPS MAIN	Transfer/Combine	15,000.00	-	15,000.00	6,920.00	-	8,080.00
70041170	544800	15320	TOWN CLERK VAULT UPGRADES	Transfer/Combine	15,000.00	-	15,000.00	-	-	15,000.00
70041170	544300	15905	PD - CARPET REPLACEMENT	Extend	15,000.00	-	15,000.00	8,588.00	-	6,412.00
70041170	544300	16320	TOWN HALL-EXT FRONT STEPS MAIN	Transfer/Combine	35,000.00	-	35,000.00	-	-	35,000.00
70041170	544300	16320	TOWN CLERK VAULT UPGRADES	Transfer/Combine	15,000.00	-	15,000.00	-	-	15,000.00
70041170	544300	17310	TOWN CLERK VAULT UPGRADES	Transfer/Combine	15,000.00	-	15,000.00	-	-	15,000.00
70041170	579410	17319	TOWN HALL ROOF & GUTTERS	Close	98,200.00	-	98,200.00	-	-	98,200.00
70041170	544300	18303	TOWN CLERK VAULT UPGRADES	Transfer/Combine	15,000.00	-	15,000.00	-	-	15,000.00
70041170	579410	18310	TRANS STATION ROOF REP/BLD REP	Transfer/Combine	156,562.00	-	156,562.00	11,020.00	-	145,542.00
70041170	579410	19312	TOWN BLDGS - HVAC EQUIP REPL	Transfer/Combine	20,371.00	-	20,371.00	20,371.00	-	0.00
70041170	544300	19315	FUTURE ENERGY SAVING PROJECTS	Transfer/Combine	25,000.00	-	25,000.00	21,676.85	-	3,323.15
70041170	579350	20220	VEHICLES	Extend	7,500.00	-	7,500.00	-	-	7,500.00
70041170	579250	20306	HYAC EQUIPMENT REPLACEMENT	Transfer/Combine	25,000.00	-	25,000.00	16,700.00	-	8,300.00
					517,262.00	-	517,262.00	88,276.85	-	428,985.15
70041190	575200	08319	NEW TAX/FINANCIAL SYSTEM	Transfer/Combine	2,240.00	78,176.47	80,416.47	64,359.29	15,610.74	446.44
70041190	575200	09310	MUNIS - PROJECT ACCOUNTING MODULE	Transfer/Combine	3,332.00	27,717.00	31,049.00	21,100.00	7,318.00	2,681.00
70041190	579450	14304	TCM UPGRADE EQUIPMENT	Transfer/Combine	9,800.00	-	9,800.00	7,995.35	-	1,804.65
70041190	579200	17302	ONLINE PERMITTING SOFTWARE	Extend	75,000.00	-	75,000.00	47,515.69	10,100.00	17,384.31
70041190	579150	17303	BODY CAMERAS - PD	Extend	53,000.00	-	53,000.00	52,660.00	-	340.00
70041190	579150	20318	TECHNOLOGY ACQUISITIONS - PHONE SYSTEM	Extend	40,000.00	-	40,000.00	39,963.15	-	36.85
					183,422.00	105,893.47	289,315.47	233,593.48	33,028.74	27,693.25
70042060	579350	14371	VEHICLES (Animal Shelter)	Transfer/Combine	5,000.00	-	5,000.00	3,786.45	-	1,213.55
70042060	579350	15303	VEHICLES	Transfer/Combine	5,000.00	-	5,000.00	180.00	-	4,820.00
					10,000.00	-	10,000.00	3,966.45	-	6,033.55
70043010	579300	19301	CENTER DECORATIVE LIGHTS	Extend	20,000.00	-	20,000.00	-	-	20,000.00
70043010	579480	19302	PAVING - TOWN PARKING LOTS	Extend	60,000.00	-	60,000.00	54,390.96	-	5,609.04
70043010	579480	20311	PAVING - TOWN PARKING LOTS	Extend	60,000.00	-	60,000.00	2,350.00	-	57,650.00
					140,000.00	-	140,000.00	56,740.96	-	83,259.04
70043030	579480	10309	RELINING SEWER LINE-HARBOR ST	Transfer/Combine	120,000.00	-	120,000.00	79,690.20	-	40,309.80
70043030	544300	19229	GENERATOR RESTORATION PROGRAM	Transfer/Combine	2,957.32	-	2,957.32	-	-	(2,957.32)
70043030	579250	19229	GENERATOR RESTORATION PROGRAM	Transfer/Combine	50,000.00	-	50,000.00	18,296.34	-	31,703.66
70043030	579480	19230	MANHOLE & SEWER LINE REPAIR	Transfer/Combine	50,000.00	-	50,000.00	15,836.35	760.00	33,403.65
70043030	579250	20229	GENERATOR RESTORATION PROGRAM	Transfer/Combine	50,000.00	-	50,000.00	-	-	50,000.00
70043030	579480	20230	MANHOLE & SEWER LINE REPAIR	Transfer/Combine	100,000.00	-	100,000.00	20,354.02	-	79,645.98
					370,000.00	-	370,000.00	137,114.23	760.00	232,125.77
70043040	544300	11319	TIP FLOOR REPAIR-TRANSFER STAT	Transfer/Combine	65,000.00	-	65,000.00	38,922.18	-	26,077.82
70043040	579400	14311	TRANSFER STATION IMPROVEMENTS	Transfer/Combine	50,000.00	247,842.00	297,842.00	151,160.70	-	136,681.30
70043040	579400	16311	TRANSFER STATION IMPROVEMENTS	Transfer/Combine	15,000.00	-	15,000.00	-	-	15,000.00
					130,000.00	247,842.00	377,842.00	200,082.86	-	177,759.14
70043050	579480	12321	ROSE HILL RD/PENT RD SEWER EXT	Extend	1,100,000.00	-	1,100,000.00	-	-	1,100,000.00
70043050	533900	14308	GIS DATABASE UPDATE	Extend	27,000.00	-	27,000.00	24,338.75	3,241.25	(580.00)
70043050	579480	19308	CAP OUTLAY-RIVERVIEW AVE SEWER	Close	150,000.00	50,000.00	200,000.00	196,490.00	-	3,510.00
					1,277,000.00	50,000.00	1,327,000.00	220,828.75	3,241.25	1,102,930.00
70045050	579480	20316	PISSAIA BROOK PRESERVE IMPROVEMENTS	Extend	39,950.00	-	39,950.00	35,999.95	3,700.00	250.05
					39,950.00	-	39,950.00	35,999.95	3,700.00	250.05
70045100	533900	20317	NATURAL RESOURCE INVENTORY	Extend	10,000.00	10,000.00	20,000.00	-	-	20,000.00
					10,000.00	10,000.00	20,000.00	-	-	20,000.00
			Total 700 CAPITAL PROCUREMENT FUND		2,677,634.00	413,535.47	3,091,169.47	976,609.53	40,729.99	2,073,834.95

BUDGET REPORT - MUNICIPAL FACILITIES FUND 720

ORG	OBI	PROJECT	ACCOUNT DESCRIPTION	NOTES	ORIGINAL BUDGET	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
72041170	579410	14355	BUILDING IMPROVEMENTS TOTAL SENIOR CENTER - EXTERIOR BLDG REPAIRS	Closeout	25,000.00 25,000.00	-	25,000.00	16,605.94 16,605.94	-	8,394.06 8,394.06
72041170	579410	14358	BUILDING IMPROVEMENTS TOTAL POLICE DEPT - EXTERIOR STUCCO REPAIRS	Transfer/Combine	75,000.00 75,000.00	-	75,000.00	-	-	75,000.00 75,000.00
72041170	579410	14359	BUILDING IMPROVEMENTS TOTAL POLICE DEPT - GARAGE DOOR REPAIRS	Transfer/Combine	17,000.00 17,000.00	-	17,000.00	13,000.00 13,000.00	-	4,000.00 4,000.00
72041170	544300	14363	PURCHASED SVCS - REPAIRS/MAINTENANCE TOTAL TOWN HALL - FRONT STEP MAINTENANCE	Extend	15,000.00 15,000.00	-	15,000.00	1,980.00 1,980.00	-	13,020.00 13,020.00
72041170	579410	14364	BUILDING IMPROVEMENTS TOTAL TOWN HALL - GENERATOR INSTALLATION	Extend	73,703.00 73,703.00	-	73,703.00	-	-	73,703.00 73,703.00
72041170	579410	14367	BUILDING IMPROVEMENTS TOTAL TRANSFER STATION - ROOF REPLACEMENT	Transfer Combine	105,000.00 105,000.00	1,856.00 1,856.00	106,856.00	19,903.53 19,903.53	-	86,952.47 86,952.47
72041170	579410	14368	BUILDING IMPROVEMENTS TOTAL TRANSFER STATION - VINYL SIDING REPL	Transfer Combine	35,000.00 35,000.00	-	35,000.00	-	-	35,000.00 35,000.00
Total 720 MUNICIPAL FACILITIES FUND					345,703.00	1,856.00	347,559.00	51,489.47	-	296,069.53

RECEIVED

SEP 26 2022

BRAINFORD TOWN CLERK

Item # 14

BUDGET REPORT - INFRASTRUCTURE ENHANCEMENT FUND 730

ORG	OBJECT	PROJECT	ACCOUNT DESCRIPTION	REQUEST	ORIGINAL BUDGET	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
73043010	533280	15323	CONSULTING SERVICES		10,000.00		10,000.00	8,015.00		1,985.00
73043010	579480	15323	CAPITAL OUTLAY - INFRASTRUCTURE		(10,000.00)		205,000.00	181,493.96		23,506.04
			TOTAL DRAINAGE IMPROVEMENTS	Redesignate	215,000.00	-	215,000.00	189,508.96		25,491.04
73043050	533960	15372	ENGR/ARCHITECTURAL FEES		166,500.00	232,850.00	399,350.00	225,444.40	12,075.60	161,830.00
73043050	555400	15372	ADVERTISING, PRINTING, BINDING		-	500.00	500.00	1,539.51		(1,039.51)
73043050	579480	15372	CAPITAL OUTLAY - INFRASTRUCTURE		350,000.00	1,438,067.00	1,788,067.00	1,711,830.98		76,236.02
73043050	588000	15372	MISCELLANEOUS EXPENSES		-	-	-	1,097.93	857.26	(1,955.19)
73043050	588802	15372	CONTINGENCY		-	12,083.00	12,083.00	-		12,083.00
			TOTAL HARBOR STREET CULVERT REPAIRS	Redesignate	516,500.00	1,683,500.00	2,200,000.00	1,939,912.82	12,932.86	247,154.32
73043050	533960	16521	ENGR/ARCHITECTURAL FEES		128,400.00	-	128,400.00	114,716.45	13,871.05	(187.50)
73043050	579480	16521	CAPITAL OUTLAY - INFRASTRUCTURE		1,071,600.00	-	1,071,600.00	-	-	1,071,600.00
73043050	589550	16521	BOND ISSUANCE COSTS		-	-	-	-	-	-
			TOTAL LINDEN AVE SHORELINE STABILIZATION	Extend	1,200,000.00	-	1,200,000.00	114,716.45	13,871.05	1,071,412.50
			Total 730 INFRASTRUCTURE ENHANCEMENT FUND		1,931,500.00	1,683,500.00	3,615,000.00	2,244,138.23	26,803.91	1,344,057.86

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Item #14