

# REPRESENTATIVE TOWN MEETING MEETING MINUTES

February 13th, 2019

**MODERATOR**  
Dennis Flanigan

**MAJORITY LEADER**  
Ray Ingraham



**CLERK**  
Jessica Everlith

**MINORITY LEADER**  
Chris Sullivan

TOWN CLERK'S OFFICE  
BRANFORD, CONNECTICUT

2019 FEB 26 P 1:12

RECEIVED

The meeting was called to order by: Moderator Flanigan at 8:01p.m. The Moderator led the body in the Pledge of Allegiance. The Meeting was held at Branford Fire Headquarters, 45 North Main Street.

1. Roll Call

**Members Present:** Rep. Adelman, Rep. Alfone, Rep. Anderson, Rep. Black, Rep. Brockett, Rep. Comey, Rep. Conklin, Rep. Diadamo, Rep. Dunbar, Rep. Everlith, Rep. Flanigan, Rep. Gordon, Rep. Healy, Rep. Ingraham, Rep. Lawler, Rep. Leonard, Rep. Lombardi, Rep. Riccio, Rep. Stepanek, Rep. Sullivan, Rep. Torelli, Rep. Twohill, Rep. Walker, Rep. Wells

**Members Absent:** Rep. Hentschel, Rep. Jackson, Rep. Prete

**Ex Officios Present: Selectman:** Cosgrove, **Town Clerk:** Arpin

**Ex Officios Not Present:, Selectman:** Higgins, Ahern

**Treasurer:** Nardella,

**Town Attorney:** Aniskovich

(See Attachment)

2. **Approval of the previous meeting.** Rep. Ingraham made a motion to approve the minutes from the December 12, 2018 meeting. 2<sup>nd</sup> Rep. Brockett. Approved unanimously.

3. The Moderator read a letter from Town Engineer, John M. Hoefflerle requesting approval of a revised Floodplain Management Ordinance. The Moderator sent this item to the Rules and Ordinances Committee.

The Moderator read a letter from First Selectman Cosgrove requesting approval from the RTM for requests from the Carrie P. Chandler Housing Development Corporation and the Branford Interfaith Housing Corporation to extend a tax abatement of real property taxes held on several properties. The moderator sent this item to the Administrative Services Committee.

The Moderator made note of a request from Town Clerk Arpin for RTM members to fill out a form indicating desired format of the 2019-2020 budget booklets: digital, hard copy, or both.

The Moderator read a notice from the Shoreline Chamber of Commerce announcing their annual awards dinner on February 21, 2019 at 5:30pm. Tickets available online at [shorelinechamberct.com](http://shorelinechamberct.com) or by calling 203-488-5500

Rep. Sullivan and Rep. Ingraham made remarks thanking former Rep. Docknevich and former Rep. Hall for their many years of service to the RTM.

4. Rep. Leonard explained that the Rules and Ordinances committee recommended to approve an ordinance that would create tax exemptions for handicap vehicles, but upon further discussion he motioned to re-refer the matter for further review. 2<sup>nd</sup> by Rep. Brockett. Motion approved unanimously.
5. Rep. Leonard made a motion to re-refer the item regarding the review and revise (if appropriate) the limits of the Branford Town Dock Ordinance. Motion to re-refer the item approved unanimously.
6. Rep. Leonard made a motion to take no action on the item to consider, review, and propose changes to the Town of Branford Noise Ordinance. However, he did indicate that the Rules and Ordinance committee would send a letter to the Dan Cosgrove Animal Shelter urging them to review their policies and procedures as they relate to barking dogs. Rep. Riccio made a motion to re-refer the item. 2<sup>nd</sup> by Rep. Twohill. Elector Vincent Cirillo of 28 Valley Brook Road South remarked on his hardships of living next door to barking dogs. The motion to re-refer was defeated by a show of hands with eight (8) yes and sixteen (16) no votes. The original motion to take no action was approved by voice vote.
7. Rep. Leonard made a motion to re-refer the item to consider, and if appropriate, create an ordinance restricting the use of plastic bags. The motion was approved.
8. Rep. Leonard made a motion to take no action on an item regarding ordinance banning the purchase, sale, and distribution of plastic helium balloons in Branford. The motion was approved unanimously.
9. Rep. Ingraham read a resolution pertaining to the flying of the American Flag and POW/MIA flags at public buildings. A motion was made by Rep. Brockett to approve the resolution. 2<sup>nd</sup> by Rep. Ingraham. The motion was approved.
10. Rep. Alfone made a motion to waive rule 4.4.1. 2<sup>nd</sup> by Rep. Sullivan. The motion was approved. Rep. Alfone made a motion to reapprove the reappointments of Dagmar Ridgway and Arthur Pappas to the Greater New Haven Transit District term to expire December 31, 2023. 2<sup>nd</sup> by Rep. Sullivan. The motion was approved.
11. Rep. Conklin made a motion to waive rule 4.4.1. 2<sup>nd</sup> by Rep. Dunbar. Rep. Conklin made a motion approve a request from the Board of Fire Commissioners for the

following budget transfer for FY2019. 2<sup>nd</sup> by Rep. Sullivan. The motion was approved unanimously.

From: 10142040-517000	Regular Wages & Salaries	(\$60,000)
To: 10142040-518000	Overtime	\$30,000
10142040-518200	Sick Pay	15,000
10142040-519025	Education Incentive	<u>15,000</u>
	Total	\$60,000

12. Rep. Black made a motion to approve a supplemental transfer request from the Finance Director on behalf of the Board of Fire Commissioners for an additional \$175,000 to initiate and complete the renovation of the Indian Neck Firehouse. (See fund transfers below) 2<sup>nd</sup> by Rep. Brockett The motion was approved.

General Fund Transfer:

From: 10149040-588802	Contingency	(\$175,000)
To: 10150000-599121	Transfer Out Municipal Facilities Fund	175,000

Corresponding Fund Transfer:

From: 72090000-490010-18512	Transfer In-Indian Neck Firehouse	(\$175,000)
To: 72042040-533950-18512	Construction	175,000

13. Rep. Black read a resolution and made a motion to approve: Resolved: The RTM increases in appropriations for the Fiscal Year 2019 General Fund budget from \$112,080,371 to \$113,080,371. This increase will be funded through an appropriation from fund balance and will be used to create a Coastal Resilience fund (see budget transfers below). The motion was approved with some dissenting votes.

General Fund

101190000-480296	Fund Balance	\$1,000,000
New Account	Transfer Out-Coastal Resiliency Fund	1,000,000

Coastal Resiliency Fund

New Account	Transfer In	\$1,000,000
New Account	Capital Contingency	1,000,000

14. Other business:

The Moderator made note that Rep. Lombardi submitted a request to have Bill Horne come to discuss the effects of climate change on our local environment at an upcoming RTM meeting. Rep. Lombardi will coordinate with Bill Horne to provide additional details to Moderator Flanigan.

15. Motion by Rep. Torelli to adjourn the meeting. 2<sup>nd</sup> by Rep. Lombardi, motion passed unanimously. The meeting was adjourned at 8:53pm.

Dated this 25 Day of February, 2019  
Respected Submitted,

Jessica L. Everlith  
Clerk- Branford RTM

## RTM Meeting of: 2/13/2019

[illegible]

**TOWN OF BRANFORD**  
**OFFICE OF THE TOWN ENGINEER**  
1019 MAIN STREET  
POST OFFICE BOX 150  
BRANFORD, CT 06405

**JOHN M. HOEFFERLE, PE, CFM**  
TOWN ENGINEER

**Tel. 203-315-0606**  
**Fax: 203-315-2188**

February 4, 2019

Mr. Dennis Flanagan  
RTM Moderator  
14 Brightwood Lane  
Branford, CT 06405

Re: Floodplain Management Ordinance Update

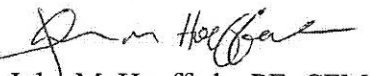
Dear Mr. Flanagan:

Enclosed please find a revised Floodplain Management Ordinance for approval by the RTM. The Connecticut State Building Code was recently revised and adopted to regulate a new flood zone, the Coastal AE zone, as defined by FEMA. The revisions to the enclosed Floodplain Management Ordinance mirror the regulations in the State Building Code and will allow the new regulations to be enforced by the Town's Floodplain Administrator. The edits have been reviewed by the State National Flood Insurance Program (NFIP) coordinator and the Town's Flood and Erosion Control Board.

Therefore, I request you make the attached edits to Chapter 161 of the Branford Code. The changes are written in red and reflect the addition of the Coastal AE zone. There are no other changes to the ordinance at this time. Please forward this to the Rules and Ordinance Committee for their consideration and action.

Thank you for taking the time to review this and please contact me with any questions or comments.

Very truly yours,



John M. Hoeffler, PE, CFM  
Town Engineer

Enclosure

cc: John Leonard, Chair R&O  
Lisa Arpin, Town Clerk  
James Cosgrove, First Selectman  
William Aniskovich, Town Attorney

# BOARD OF SELECTMEN

BRANFORD, CONNECTICUT



JAMES B. COSGROVE  
*First Selectman*

JOSEPH E. HIGGINS, JR.  
JOHN J. AHERN

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DATE: February 7, 2019  
TO: Dennis Flanigan, RTM Moderator  
FROM: James B. Cosgrove, First Selectman *J.B.C.*  
RE: RTM Agenda

At the Board of Selectmen's meeting held on February 6, 2019, the Board unanimously approved requests from the Carrie P. Chandler Housing Development Corporation and the Branford Interfaith Housing Corporation to extend a tax abatement of real property taxes on properties located at 13-29 Rogers Street and 142-190 Ivy Street for an additional ten years effective the October 1, 2019 Grand List as permitted by section 169-2(4) of the Code of the Town of Branford.

Attached please find a copies of complete Cooperation agreements between the Branford Interfaith Housing Corporation and the Carrie P. Chandler Housing Corporation and the Town of Branford as well as the draft "Rider to Cooperation Agreement Between Branford Interfaith Housing Corporation and the Town of Branford" and draft "Rider to Cooperation Agreement Between Carrie P. Chandler Housing Development Corporation, Inc. and the Town of Branford" to be considered for the extension of the current agreements.

Please refer these riders to the appropriate sub-committee for consideration at the next RTM meeting:

Thank you for your assistance in this matter.