

REPRESENTATIVE TOWN MEETING MEETING MINUTES

May 8th, 2018

RECEIVED

2018 MAY 23 A 9:47

TOWN CLERK'S OFFICE
BRANFORD, CONNECTICUT

MODERATOR
Dennis Flanigan

PRO TEMPORE CLERK
Jessica Buchanan



MAJORITY LEADER
Ray Ingraham

MINORITY LEADER
Chris Sullivan

The meeting was called to order by: Moderator Flanigan at 8:02p.m. The Moderator led the body in the Pledge of Allegiance. The Meeting was held at Branford Fire Headquarters, 45 North Main Street.

Rep. Sullivan motioned to elect Rep. Buchanan as Clerk pro tempore for the meeting. Second by Rep. Jackson. No discussion. Motion passed unanimously.

1. Role Call

Members Present: Rep. Adelman, Rep. Alfone, Rep. Anderson, Rep. Black, Rep. Brockett, Rep. Buchanan, Rep. Conklin, Rep. DiAdamo, Rep. Dockenvich, Rep. Dunbar, Rep. Flanigan, Rep. Hall, Rep. Hentschel, Rep. Lawler, Rep. Ingraham, Rep. Jackson, Rep. Leonard, Rep. Prete, Rep. Riccio, Rep. Sandler, Rep. Sullivan, Rep. Torelli, Rep. Twohill, Rep. Walker, Rep. Wells, Rep. Zambrano.

Members Absent: Rep. Kelly, Rep. Stepanek

Ex Officios Present: Selectman: Cosgrove, Ahern **Town Clerk:** Arpin

Ex Officios Not Present: Selectman: Higgins, **Treasurer:** Nardella,

Town Attorney: Aniskovich

(See Attachment)

2. Approval of the previous meeting. Motion by Rep. Ingraham to approve the minutes, 2nd by Rep. Sullivan. No discussion. Motion approved unanimously.

Rep. Sullivan requested a moment of silence to honor the passing of former Rep. Hansen's father and Superintendent Hernandez's father and their service.

3. The Moderator read the following resolution from Chairman of Board of Finance, Joe Mooney:

To the Representative Town Meeting of The Town of Branford

Attention: Dennis Flanigan, Moderator

At a special meeting of the Board of Finance held December 18, 2017, the following resolution was adopted:

RESOLVED: That the resolution entitled: "RESOLUTION APPROPRIATING \$5,245,000 FOR THE BLACKSTONE MEMORIAL LIBRARY RENOVATION (2018) AND AUTHORIZING THE ISSUE OF \$5,245,000 BONDS OF THE WON TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE" is hereby adopted and recommended for approval by the Representative Town Meeting.

The Moderator read a letter from Finance Director Finch that the town will be participating in the Neighborhood Assistance Act Tax Credit Program and referred the item to the Administrative Services Committee.

Rep. Walker requested the body of the RTM to offer thanks to former Rep. Hansen through a round of applause.

4. The Board of Finance approved the following budget for fiscal year 2018-2019

Board of Education: Operating Budget	\$56,024,747
Board of Education: Special Education	\$754,476
Board of Education Capital & Leases	<u>\$483,620</u>
Subtotal Board of Education	\$57,262,843
Town Departments:	<u>\$54,924,109</u>
Total	\$112,186,952

Rep. Ingraham motioned to approve the Board of Finance budget as presented, 2nd by Rep. Sullivan

Committee Reports:

(EDUCATION COMMITTEE REPORT)

- Motion by Rep. Twohill to approve the recommendation of the Board of Finance of an appropriation of \$57,262,843 to the Board of Education (Operating Budget + Capital) for fiscal year 2018-2019. No discussion. Vote unanimous, item approved.
- Motion by Rep. Twohill to approve Willoughby Wallace Library budget as presented.
- Motion by Rep. Twohill to reduce James Blackstone Memorial Library Budget (JBML) by \$19,703. Amended by Rep. Prete to restore \$9,852 to JBML Budget. 2nd by Rep. Sandler. Rep. Jackson provided a minority report.

(ADMINISTRATIVE SERVICES COMMITTEE REPORT)

- Motion by Rep. Alfone to increase IT Budget by \$38,000 (\$37,000 for Munis System Updates, \$1000 for Police Department Software Upgrades) and decrease the Human Services budget by \$37,775 to maintain FY 2017-2018 budget. Rep. Hentschel motions to split motion items into two motions.
 - IT Budget motion passed with 1 no vote.
 - Human Services Budget: Several Representatives engaged in discussion. Rep. Ingraham requested a recess. Recess granted by the Moderator. Rep. Alfone amended the motion on the floor to reduce \$37,775 from Regular Wages and Salaries. 2nd by Rep. Twohill. Motion passes with several no votes.

(RULE AND ORDINANCES COMMITTEE REPORT)

- Rep. Leonard motioned to approve Rules and Ordinances budgets as recommended by Board of Finance. Motion passes unanimously.

(PUBLIC SERVICES COMMITTEE REPORT)

- Rep. Conklin motions to approve Public Services Committee budgets as recommended by Board of Finance. Amended by Rep. Riccio to reduce the Police Overtime budget by \$20,000. 2nd by Rep. Brockett. Amendment carries unanimously. Motion as amended carries unanimously

(WAYS AND MEANS COMMITTEE REPORT)

- Rep. Black motions to reduce contingency budget by \$76,955. Motion passes unanimously.

RECESS

The Moderator summarized the proposed changes to the budget from the committee reports.

Rep. Jackson makes an amendment to reinstate the JBML budget by \$9,852 to restore the full requested amount. 2nd by Rep. Adelman. The amendment is defeated by role call vote YES (11), NO (15). (See Attached)

Rep. Comey made an amendment to restore \$20,000 to the Regular Salaries and Wages line item of the Human Services Budget. 2nd by Rep. Hentschel. Amendment defeated.

Rep. Sullivan made an amendment to restore \$18,625 to the IT budget to purchase new computer hardware for the Police Department. 2nd by Rep. Hentschel. Amendment defeated.

Rep. Brockett made an amendment to restore the \$66,922 cut by the Board of Finance to fund Police Captain position. 2nd by Rep. Sullivan. Amendment defeated

Rep. Sullivan made an amendment to eliminate the Salary and Wages of the Public Works Director (\$100,066), reduce the Human Resources Director Salary by \$42,025, and reduce the Assistant Human Resources Director salary by \$60,193 for

a total reduction of \$202,884. 2nd by Rep. Hentschel. Role call vote defeated YES (12) NO (14). (See Attachment)

5. To consider and, if appropriate, approve the recommendation of the Board of Finance of an appropriation of \$57,262,843 to the Board of Education (Operating Budget + Capital) for fiscal year 2018-2019.

Item is approved through role call vote. YES (24). NO(1). (See attached.)

6. To consider and, if appropriate, approve the recommendation of the Board of Finance of an appropriation of \$54,924,109 for all other Town Departments (Operating Budget + Capital) for fiscal year 2018-2019. Item is approved as amended with an adjusted amount of \$54,817,528. Item is approved through a role call vote: YES (21) NO (5). (See Attached)

7. To consider and, if appropriate, approve the recommendation of the Board of Finance of appropriation of \$59,283 to the Open Space Fund Budget for fiscal year 2018-2019. Rep. Black motion to approve as presented by Board of Finance. Motion approved with NO(1) vote.

8. Rep. Black motioned to approve the recommendation of the Board of Finance of an appropriation of \$167,904 to the Sewer Assessment Fund Budget for fiscal 2018-2019. Motion approved unanimously

9. Rep. Twohill motioned to approve the recommendation of the Board of Finance of an appropriation of \$60,000 to the Board of Education Special Fund Budget for fiscal year 2018-2019. Motion approved unanimously.

10. Rep. Twohill motions to approve the recommendation of the Board of Finance of an appropriation of \$665,250 to the Board of Education Daycare Fund Budget for fiscal 2018-2019. Motion approved unanimously.

11. Rep. Leonard motioned to approve the recommendation of the Board of Finance of appropriation of \$4,384,295 to the Wastewater Treatment Plant Budget for fiscal year 2018-2019. Motion Approved unanimously.

12. Rep. Conklin motions to approve the recommendation of the Board of Finance of an appropriation of \$291,459 to the Animal Control Fund Budget for fiscal year 2018-2019. Approved unanimously.

13. Rep. Alfone motioned to reduce the recommendation of the Board of Finance appropriation of \$1,518,432 Human Services Special Revenue Fund Budget for fiscal year 2018-2019 by \$37,775 to \$1,480,657. Motion approved with several no votes.

The Moderator noted that there was no item 14 on the agenda.

15. Rep. Alfone motioned to waive rule 441 since this item was not heard in committee. 2nd by Rep. Sullivan. Motion approved with NO(1) vote.

Rep. Alfone motions to approve the recommendation of the Board of Finance to the RTM that salaries for the Registrar of Voters increase by 2.5% for each year of their two year term of office. 2nd by Rep. Twohill. Motion approved.

16. Rep. Leonard motions to re-refer this item: To consider and if appropriate, create Ordinance that enables Tax exemptions for Gold Star Parents and Spouses. Motion approved. The item was re-referred.

17. Rep. Leonard motions to re-refer this item: To consider, and if appropriate, create Ordinance for Tax exemption for Handicap equipped vehicles. Motion approved. The item was re-referred.

18. Rep. Conklin motioned to approve a request from the Department of General Government Buildings for the following budget transfers. Motion approved unanimously.

Capital Fund Accounts:

From:	70041170-579410-11306	Adult Day Care, Boiler Replacement	(\$1,595)
	70041170-579410-15314	Senior Center, Entrance Door Repl.	(306)
	70041170-579410-16312	Police Garage, Unit Heater Repl.	(1,271)
	70041170-579250-11303	Stony Creek Fire, AC Unit Repl.	(1,335)
	70041170-579410-15316	Stony Creek Museum, Roof Repl.	(12,815)
	70041170-579410-17312	Transfer Station, Overhead Doors Repl.	(116,276)
	70041170-579410-13317	Transfer Station, Rear Garage Doors & Bldg. Repair	(7,433)
	70041170-579410-17314	Volunteer Service Center, Roof Repl.	(7,125)
	70041170-579410-16306	VNA Building, Roof Repl.	<u>(8,406)</u>
		Total	(\$156,562)
To:	70041170-579410 xxxxx	Transfer Sta. Roof Repl. & Bldg. Repair	\$156,562
From:	72041170-544300-14352	Counseling Center, Railing Repl.	(\$120)
	72041170-579410-14353	Counseling Center, Roof Repl.	(1,531)
	72041170-579410-14357	Police Dept., Pitched Roof Repl.	(205)
	70041170-579250-11303	Stony Creek Fire, AC Unit Repl.	(1,335)
		Total	(\$1,856)
To:	72041170-579410-14367	Transfer Station, Roof Replacement	\$1,856

*duplicate
L Arpin*

19. Rep. Conklin motioned to approve a request from the Town Engineer for the following transfer. Motion approved unanimously.

From:	10143050-533280	Consulting Services	(\$1,820)
To:	10143050-518250	Part-Time/Seasonal Help	1,820

20. Rep. Alfone motioned to approve a request from the Tax Collector for the following budget transfer. Motion approved unanimously.

From:	10141070-555325	Resident Stickers	(\$514)
To:	10141070-588200	Memberships, Conf. & Meetings	514

21. Rep. Black motioned to amend the FY 2018 budget to account for the salary changes pursuant to the collective bargaining agreements for the Town Employees Union and Waste Water Treatment Plant employees. Motion approved unanimously.

FY2018 Town of Branford Employees

From:	10149040-588802	Contingency	(\$28,560)
To:	10140210-517000	Wages & Salaries - Executive	\$2,418
	10141130-517000	Wages & Salaries -Planning	3,171
	10141190-517000	Wages & Salaries -IT	3,445
	10141200-517000	Wages & Salaries -Human Resources	1,056
	10142010-517000	Wages & Salaries - Police	1,058
	10142060-517000	Wages & Salaries - Building	1,792
	10142060-599104	*Transfer Out - Animal Control	2,294
	10143030-599105	*Transfer Out - Sewer Utility	2,022
	10144010-599130	*Transfer Out - Human Services	4,599
	10144020-517000	Wages & Salaries – Elderly Services	5,842
	10146020-517000	Wages & Salaries - WWL	<u>863</u>
		Total	\$28,560

*Corresponding fund transfer required—See below.

FY2018 Town of Branford Employees

From:	10149040-588802	Contingency	(\$23,053)
To:	10143030-599105	Transfer Out - Sewer Utility (Wages)	\$19,195
	10143030-599105	Transfer Out - Sewer Utility (OT)	<u>3,858</u>
		Total	\$23,053

***Corresponding Fund Transfers**

Animal Control Fund

Increase Revenue:			
	20690000-490010	Transfer In – General Fund	\$2,294
Increase Expenditures:			
	20642060-517000	Wages & Salaries	2,294

Sewer Utility Fund

Increase Revenue:			
	21090000-490010	Transfer In – General Fund	\$25,075
Increase Expenditures:			
	21043030-517000	Wages & Salaries	21,217
	21043030-518000	Overtime	<u>3,858</u>
		Total	\$25,075

Human Services Fund

Increase Revenue:			
	21890000-490010	Transfer In – General Fund	\$4,599
Increase Expenditures:			
	21844010-517000	Wages & Salaries	4,599

22. Other business to come before the RTM:

Rep. Hentschel commented on the current budget and expressed concern about the lack of planning for coastal resiliency. Rep. Adelman agreed.

First Selectman Cosgrove announced Department of Transportation will hold a public information meeting regarding the Limewood Road seawall improvement on May 24, 2018 beginning at 6:30p.m at Branford Fire Headquarters. The meeting is open to the public.

23. Motion by Rep. Torelli to adjourn the meeting. 2nd by Rep. Anderson, motion passed unanimously.
The meeting was adjourned at 10:10pm.

Dated this 21st Day of May, 2018
Respected Submitted,
Jessica L. Buchanan
Clerk Protempore- Branford RTM

