

**REPRESENTATIVE TOWN MEETING
MEETING MINUTES**

May 9th, 2017

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2017 MAY 23 P 12: 43

TOWN CLERK'S OFFICE
BRANFORD, CONNECTICUT

CLERK
Adam Hansen

MODERATOR
Dennis Flanigan



MAJORITY LEADER
Ray Ingraham

MINORITY LEADER
Chris Sullivan

DISTRICT 1

Lisa Ahern
John Carter
Claire Torelli
Frank Twohill
George Wells III
Jennifer Zambrano

DISTRICT 2

Joshua Brooks
Peter Hentschel
James Walker

DISTRICT 3

Ali Abulugma
Peter Black
Peter Jackson

DISTRICT 4

Maryanne Amore
Louis DeSerio
Adam Hansen
Robert Imperato
Darren Lawler

DISTRICT 5

Donald Conklin
Dennis Flanigan
Maryanne Hall
Raymond Ingraham
John Leonard

DISTRICT 6

Anthony Alfone
Edward Prete
Marc Riccio
Chris Sullivan

DISTRICT 7

Tricia Anderson
Lynda Mollow
Robin Sandler

The Meeting was called to order by: Moderator Flanigan at 8:01 p.m. The Moderator led the Body in the Pledge of Allegiance. The Meeting was held at Branford Fire Headquarters, 45 North Main St.

1. Roll Call

Members Present: Rep. Abulugma, Rep. Ahern, Rep. Alfone, Rep. Amore, Rep. Anderson, Rep. Black, Rep. Brooks, Rep. Carter, Rep. Conklin, Rep. Flanigan, Rep. Hall, Rep. Hansen, Rep. Hentschel, Rep. Imperato, Rep. Ingraham, Rep. Jackson, Rep. Lawler, Rep. Leonard, Rep. Mollow, Rep. Prete, Rep. Riccio, Rep. Sandler, Rep. Stepanek, Rep. Sullivan Rep. Torelli, Rep. Twohill, Rep. Walker, Rep. Wells Rep. Zambrano.

Members Absent: Rep. DeSerio.

Ex Officio's Present: Selectmen: Cosgrove. **Town Clerk:** Arpin.

Ex Officio's Not Present: Selectmen: Higgins, Ahern. **Town Treasurer:** Nardella.

Town Attorney: Aniscovich.

(See Attachment)

2. Approval of the minutes of the previous meeting

Motion by Rep. Ingraham, 2nd by Rep. Sullivan to approve the amended minutes of the previous meeting to include Rep. Walker as being present, motion passed without exception.

3. Reception of communications, reports of committees, and citizen petitions:

The Moderator read a letter from Finance Director Finch that the Town will be participating in the Neighborhood Assistance Tax Credit Program.

The Moderator read a letter from Karen Jensen out of concern that the Town of Branford's 2017-2018 budget contains a recommendation by the Education Committee to reduce the request for the Blackstone Library by \$20,000.

The Moderator addressed the "Branford Hills Property Usage Ad Hoc Committee". Chairman of Committee Rep. Ingraham gave a committee report; vote was taken in committee (5 - 0) to take no action on the matter, motion out of committee to take no action passed unanimously.

4. To consider and, if appropriate, approve a contract between the Town of Branford and the Branford Fire Fighters Local #2533-International Association of Fire Fighters AFL-CIO (JULY 1, 2016- JUNE 30,2019)

Motion by Rep. Imperato to approve the contract, Roll Call Vote recorded (28) YES, (0) NO, (0) Abstain, motion was approved.

5. To consider and, if appropriate, approve a contract between the Town of Branford and the United Public Services Employees Union Local #007 - Public Works Highway Employees (July 1, 2016-June 30, 2019)

Motion by Rep. Imperato to approve the contract, Roll Call Vote recorded (28) YES, (0) NO, (0) Abstain, motion was approved.

6. To consider and appropriate, approve, the Board of Finance resolution:

RTM increase in appropriations for the Fiscal Year 2017 General Fund Budget from \$105,891,217 to \$105,934,220. This increase will be funded through an appropriation from increased revenues as we anticipate receiving funds from the Body-Worn Recording Equipment Grant Program.

General Fund		
To (Increase):	Account	Amount
10142010 412060	Misc. State Grants	\$ 43,003
10150000 599110	Transfer Out -Fund 700	\$ 43,003

Capital Fund		
To (Increase):	Account	Amount
70042010 579250	Video Recording Equip - Car/Body Cameras	\$ 43,003

70090000 490010	Transfer In	\$ 43,003
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Motion by Rep. Imperato to approve the transfers, motion passed unanimously.

7. To consider, and if appropriate, approve a request from the Director of Information Technology for the following budget transfers:

From:	10141190-579150	Technology Acquisitions	(\$633)
To:	10141190-579300	Furniture & Fixtures	\$633

Motion by Rep. Alfine to approve the transfer, motion passed unanimously.

8. To consider, and if appropriate, approve a request from the Board of Police Commissioners for the following budget transfers:

From:	10142010-517000	Regular Wages & Salaries	(\$99,000)
To:	10142010-518010	Overtime-Special Events	\$15,000
	10142010-519030	Accumulated Sick	14,000
	10142010-518000	Overtime	70,000

Motion by Rep. Imperato to approve the transfers, motion passed unanimously.

9. To consider, and if appropriate, approve a request from the Human Resources Director for the following budget transfer relating to the Parks and Recreation and Custodians Local #010 UPSEU collective bargaining agreements approved at the 4/12/17 RTM meeting:

From:	10149040-588802	Contingency	(\$10,710)
To:	10145010-517000	Regular Wages & Salaries- Recreation	\$6,122
	10145010-519040	Accrued Payroll - Recreation	24
	10145010-518000	Overtime- Recreation	607
	10141170-517000	Regular Wages & Salaries - GGB	2,996
	10141170-519040	Accrued Payroll - GGB	11
	10141170-518000	Overtime - GGB	950
			\$10,710

Motion by Rep. Black to approve the transfers, motion passed unanimously.

10. To consider, and if appropriate, approve a request from the Human Resources Director for the following budget transfer relating to the Town Hall Local #405 UPSEU collective bargaining agreements approved at the 4/12/17 RTM meeting:

From:	10149040-588802	Contingency	(\$29,313)
To:	10141160-517000	Reg. Wages & Salaries-Inland Wetlands	1,257
	10141160-519040	Accrued Payroll - Inland Wetlands	5
	10143010-517000	Reg. Wages & Salaries- Public Works	1,257
	10143010-519040	Accrued Payroll - Public Works	5
	10143040-517000	Reg. Wages & Salaries-Solid Waste	1,090
	10143040-519040	Accrued Payroll - Solid Waste	4
	10142040-517000	Regular Wages & Salaries - Fire	1,257
	10142040-519040	Accrued Payroll - Fire	5
	10141050-517000	Regular Wages & Salaries - Assessor	5,926
	10141050-519040	Accrued Payroll - Assessor	23
	10141050-518000	Overtime - Assessor	185
	10141130-517000	Regular Wages & Salaries- P & Z	1,101
	10141130-519040	Accrued Payroll - P & Z	5
	10143050-517000	Regular Wages & Salaries -Engineering	5,015
	10143050-519040	Accrued Payroll - Engineering	19
	10141040-517000	Regular Wages & Salaries - Fiscal Serv.	3,717
	10141040-519040	Accrued Payroll - Finance	14
	10141040-518000	Overtime - Fiscal Services	45
	10141080-517000	Regular Wages & Salaries-Town Clerk	3,825
	10141080-519040	Accrued Payroll - Town Clerk	14
	10141080-518100	Expanded Hours - Town Clerk	63
	10142010-517000	Regular Wages & Salaries - Police	2,055
	10142010-519040	Accrued Payroll - Police	8
	10141070-517000	Regular Wages & Salaries - Tax	2,409
	10141070-519040	Accrued Payroll - Tax	9
		Total	\$29,313

Motion by Rep. Black to approve the transfers, motion passed unanimously.

11. To consider and if appropriate, approve the following transfers from Fund 700 as requested by the Finance Director.

From		
70043050-533900-13305	GIS Data Base Update	\$40,000
70041040-533280-12303	Branford Facility Study	10,225
70042010-579250-13304	Interview Room Video System (PD)	7,000
70041170-579410-06310	Senior Center Access Improvements	50,000

70041170-544300-15315	Senior Center Building Repairs	25,000
	Total	\$132,225
<u>To:</u>		
New Account	Supply Pond Repair and Improvements	17,000
New Account	Town Hall Roof and Gutters	98,200
New Account	Police Generator	17,025
	Total	\$132,225

Motion by Rep. Imperato to approve the transfers, motion passed unanimously.

12. This transfer reduces the tax requirements in the Requested Budget while fulfilling identified capital needs.

General Fund (Information Technology) and Leases

<u>From</u>		
101-49040-588802	Contingency	(\$18,700)
<u>To:</u>		
101-50000-599126	Transfer Out Lease Fund	10,000
101-41190-579150	Technology Acquisitions	8,700
		18,700

Note: This transfer will facilitate the purchase of a copier for the counseling center, which is in dire need of replacement. The transfer of the Lease Fund will provide funds to buy out the Dell laptops acquired in 2014.

Motion by Rep. Alfone to approve the transfers, motion passed unanimously.

Closeout the Fire Headquarters Project #11603

13. The Fire Headquarters project is complete and leaves a cash balance of \$143,640 which includes an appropriation balance of \$10,772 and grant proceeds.

<u>From</u>		
101-90000-490090	Other Financing Sources	(\$143,640)
<u>To:</u>		
New Account	Transfer Out Radio Sinking Fund	143,000
101-10143050-579300	Furniture (Engineering)	640
		143,640

Motion by Rep. Imperato to approve the transfers, motion passed unanimously.

14. To consider and, if appropriate, approve the closeout of Project #11603 Fire Headquarters use the remaining cash balance to increase appropriations for the Fiscal year 2017 General Fund budget from \$105,934,220 to \$106,077,860.

Motion by Rep. Imperato to approve the transfers, motion passed unanimously.

15. The Board of Finance approved the following budget for fiscal year 2017-2018:

Board of Education: Operating Budget	\$55,291,497
Board of Education: Special Education	\$507,889
Board of Education Capital & Leases	<u>\$488,120</u>
Subtotal Board of Education	\$56,287,506
Town Departments:	<u>\$55,688,410</u>
Total	\$111,975,916

Motion by Rep. Ingraham, 2nd by Rep. Imperato to approve the budget as recommended by the Board of Finance, motion was rescinded by Rep. Ingraham.

16. To consider and, if appropriate, approve the recommendation of the Board of Finance of an appropriation of \$56,287,506 to the Board of Education (Operating Budget + Capital) for fiscal year 2017-2018.

Board of Education (BOE)

Motion by Rep. Twohill to approve the (BOE Operating Budget/ Special Education) as recommended by the Board of Finance, motion passed with (1) No Vote by Rep. Riccio.

Motion by Rep. Twohill to reduce (BOE Capital & Leases) as recommended by the Board of Finance by \$43,000, reduction of \$13,000 out of (21st Century Tech) and \$30,000 out of (Dugouts/Press Box), motion passed unanimously.

17. To consider and, if appropriate, approve the recommendation of the Board of Finance of an appropriation of \$55,688,410 for all other Town Departments (Operating Budget + Capital) for fiscal year 2017-2018.

Motion by Rep. Ingraham, 2nd by Rep. Brooks to approve (Town Departments) as recommended by the Board of Finance:

(Administrative Services)

Motion by Rep. Alfone to approve the Administrative Services Budget as recommended by the Board of Finance, motion passed unanimously.

(Public Services)

Motion by Rep. Imperato to approve the (Operating Budget) as recommended by the Board of Finance, motion passed unanimously.

Motion by Rep. Imperato to reduce the (Capital Budget) as recommended by the Board of Finance; (Capital - Police Cars) reduction of \$30,388 and (Capital - Police Cars Related Equip and Setup) reduction of \$14,553, motion passed unanimously.

(Willoughby Wallace Library)

Motion by Rep. Twohill to approve the budget as recommended by the Board of Finance, motion passed unanimously.

(James Memorial Blackstone Library)

Motion by Rep. Twohill to reduce the (Operating Budget) as recommended by the Board of Finance by \$10,544, subsidiary motion by Rep. Amore, 2nd by Rep. Sandler to replace the \$10,544 and restore to the original amount as recommended by the Board of Finance, subsidiary motion passed by Show of Hands (21) YES, (7) NO, main motion as amended passed unanimously.

Motion by Rep. Twohill to reduce the (Capital Budget) as recommended by the Board of Finance; (Misc. Equipment Repair) reduction of \$8,500, subsidiary motion by Rep. Brooks, 2nd by Rep. Amore to restore the \$8,500 and place into the Contingency Line Item, Show of Hands recorded 15 (YES) 13 (NO), subsidiary motion passed, main motion passed unanimously.

(Rules and Ordinances)

Motion by Rep. Sandler to approve the Rules and Ordinances Committee Budget as recommended by the Board of Finance, motion passed unanimously.

(Ways & Means)

Motion by Rep. Black to reduce the (Operating Budget) as recommended by the Board of Finance; (Contingency) reduction of \$91,514 plus an additional \$75,000 for a total reduction of \$166,514 from Contingency, subsidiary motion by Rep. Sullivan, 2nd by Rep. Ahern to replace \$38,400 of the \$75,000 reduction and replace back into contingency, subsidiary motion failed by a Show of Hands, main motion passed by voice vote.

Motion by Rep. Black to approve the (Capital Budget) as recommended by the Board of Finance, motion passed unanimously.

Motion by Rep. Black to reduce the Pensions Teachers Retirement Board (TRB) from \$2,747,784 to \$1,370,000 and put the reduced monies into (Debt Payment Principal - General) \$1,010,000 and (Debt Payment Principal - Schools) \$360,000

Final Budget Numbers:

Board of Education: Operating Budget	\$55,291,497
Board of Education: Special Education	\$507,889
Board of Education: Capital & Leases	<u>\$445,120</u>
	\$56,244,506
Town Departments:	<u>\$55,568,469</u>
	\$111,812,975

Roll Call Vote for the final budget recorded 22 (YES) 6 (NO), budget approved.

18. To consider and, if appropriate, approve the recommendation of the Board of Finance of appropriation of \$58,526 to the Open Space Fund Budget for fiscal year 2017-2018.

Motion by Rep. Black to approve as recommended by the Board of Finance, motion passed unanimously.

19. To consider and if appropriate, approve the recommendation of the Board of Finance of an appropriation of \$16,082 to the Sewer Assessment Fund Budget for fiscal 2017-2018.

Motion by Rep. Black to approve as recommended by the Board of Finance, motion passed unanimously.

20. To consider and if appropriate, approve the recommendation of the Board of Finance of an appropriation of \$600,000 to the Board of Education Special Fund Budget for fiscal year 2017-2018.

Motion by Rep. Twohill to approve as recommended by the Board of Finance, motion passed unanimously.

21. To consider and if appropriate, approve the recommendation of the Board of Finance of an appropriation of \$670,363 to the Board of Education, Daycare Fund Budget for fiscal 2017-2018.

Motion by Rep. Twohill to approve as recommended by the Board of Finance, motion passed unanimously.

22. To consider and if appropriate, approve the recommendation of the Board of Finance of appropriation of \$4,252,026 to the Wastewater Treatment Plant Budget for fiscal year 2017-2018.

Motion by Rep. Sandler to approve as recommended by the Board of Finance, motion passed unanimously.

23. To consider and if appropriate, approve the recommendation of the Board of Finance of an appropriation of \$283,424 to the Animal Control Fund Budget for fiscal year 2017-2018.

Motion by Rep. Imperato to approve as recommended by the Board of Finance, motion passed with (1) NO vote by Rep. Black.

24. To consider and if appropriate, approve the recommendation of the Board of Finance of an appropriation of \$1,549,657 Human Services Special Revenue Fund Budget for fiscal year 2017-2018.

Motion by Rep. Alfone to approve as recommended by the Board of Finance, motion passed with (1) NO vote by Rep. Black.

25. To consider and if appropriate, approve the recommendation of the Board of Finance to the RTM, with the exception of the 1st Selectman who has elected to take a 0% increase, salaries for the following elected officials increase by 2% for each of their two year term of office: Second Selectman, Third Selectman, Treasurer, Board of Assessment Appeals, RTM Moderator, RTM Clerk and Finance Clerk.

Motion by Rep. Ingraham, 2nd by Rep. Stepaneck to approve as recommended by the Board of Finance, motion passed by voice vote with several NO votes.

26. To consider and if appropriate, approve the recommendation of the Board of Finance to the RTM that the salaries for the following elected officials increase by 2.5% for each year of their two year term of office: Town Clerk and Tax Collector.

Motion by Rep. Ingraham, 2nd by Rep. Amore to approve as recommended by the Board of Finance, motion passed with (1) NO vote by Rep. Black.

10. Any new business to come before the RTM
Selectman Cosgrove gave remarks about the budget process.

11. Adjourn

Motion by Rep. Torelli, 2nd by Rep. Amore to adjourn, motion passed unanimously. The meeting was adjourned @ 22:29.

Dated this 17th day of May, 2017

Respectfully Submitted,

Adam J. Hansen

Clerk-Branford RTM

