

TOWN OF BRANFORD, CONNECTICUT 06405
RTM Public Services Committee Meeting

Public Services Committee

Marc Riccio
Ram Shrestha
Jim Stepanek
Clare Torelli
Rich Aitro
DeeDee Hakun
Don Conklin, Chair

Regular Meeting Minutes
September 2, 2021

The Public Services Committee of the Branford Representative Town Meeting met in regular session on Thursday, September 2, 2021 at the Branford Community House located at 46 Church Street, Branford, CT at 7:00 P.M.

In attendance were committee members Representative Shrestha, Stepanek, Aitro, Hakun and Conklin. Also in attendance were RTM members Twohill and Syres. Finally in attendance were GGB Department Head, Brian Drony and Public Works Department Head, Gary Zielinsky.

A quorum being achieved the meeting was called to order at 7:04.

To review and if appropriate recommend approval to the full RTM of the following.

1. To consider, and if appropriate, approve a request from the Lead Tradesman for the following budget transfer for General Government Buildings (GGB) for FY21:

<u>From:</u>		
10141170-517000	Regular Wages & Salaries	(\$16,120)
10141170-526100	Uniform & Clothing	(2,800)
10141170-544300	Purchased Services-R&M	(25,000)
10141170-579250	Equipment	(2,000)
10141170-588200	Memberships & Conferences	(1,142)
	Total	(\$47,062)
<u>To:</u>		
10141170-544100	Utilities-Water	\$47,062

Moved by Representative Aitro, seconded by Representative Hakun Approved unanimously.

2. To consider, and if appropriate, approve a request from the Board of Fire Commissioners for the following budget transfer for FY21:

<u>From:</u>		
10142040-517000	Regular Wages & Salaries	(\$97,044)
10142040-518010	O/T Public Events	(11,600)

10142040-588050	CMED	(500)
10142040-533300	Professional Development	(10,700)
10142040-533530	Employment/Testing	(18,100)
10142040-544170	Hydrants	(15,000)
10142040-544130	Other Fuel	(1,461)
10142040-544300	Purchased Services R & M	(9,137)
10142040-566900	Other Supplies	(3,000)
10142040-518500	Special Detail	(756)
10142040-517600	Fire Marshal Stipend	(6,600)
10142040-518050	Vacation	(6,200)
10142040-518150	Holiday	(7,400)
10142040-519000	Volunteer Stipend	(4,950)
10142040-519020	Longevity	(1,500)
10142040-519040	Accrued Payroll Expense	(3,700)
10142040-519050	Stipends	(4,999)
10142040-526100	Uniform Allowance	(1,300)
10142040-533520	Ambulance Billing	(15,000)
10142040-533600	Fire Prevention	(2,800)
10142040-533970	Administrative Costs	(1,000)
10142040-555300	Communications	(1,900)
10142040-578010	Vol Equipment Replacement	(6,000)
10142040-588200	Membership & Meetings	(1,300)
10149040-588802	Contingency	<u>(11,815)</u>
	Total	(\$243,762)

<u>To:</u>		
10142040-518000	Overtime	\$82,258
10142040-517670	Medic Shift/Part-Time	17,186
10142040-519025	Educational Incentive	43,800
10142040-566600	Medical Supplies	6,759
10142040-519010	Stewards	756
10142040-518200	Replace Sick	<u>93,003</u>
	Total	\$243,762

Moved by Representative Aitro, seconded by Representative Hakun Approved unanimously.

3. To consider, and if appropriate, approve a request from Public Works for the following budget transfer for FY21:

<u>From:</u>		
10143010-517000	Regular Wages & Salaries	(\$24,563)
10143010-545000	Road Materials	<u>(243)</u>
	Total	(\$24,806)

<u>To:</u>		
10143010-518000	Overtime	\$18,831
10143010-545010	Road Painting & Signs	243

10143010-519030	Accumulated Sick		<u>5,732</u>
		Total	\$24,806

Moved by Representative Aitro, seconded by Representative Hakun Approved unanimously.
 During the discussion Representative Stepanek commended the work of the department.

- To consider, and if appropriate, approve a request from the Human Resources Department for budget transfers for FY21 and FY22 to account for salary changes pursuant to the collective bargaining agreements for the Branford Employees union contract.

From:

10149040	588802	Contingency		(\$25,996)
			Our Portion	(\$4935)

To:

10142010	517000	Wages & Salaries - Police	1,129	
10143050	517000	Wages & Salaries - Engineering	1,999	
10142060	599104	Transfer Out - Animal Control Fund	1,807	

\$4935

Moved by Representative Aitro, seconded by Representative Hakun Approved unanimously.
 During the discussion Representative Aitro questioned why this was done globally and not within each department's committee.

Corresponding Animal Control Fund Transfer & Resolution:

Appropriation Increase:

20690000	490010	Operating Transfer In	\$1,807
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Appropriation Increase:

20642060	517000	Wages & Salaries	\$1,800
20642060	519040	Accrued Payroll Expense	7

Resolved: The Public Services Committee recommends to the full RTM a transfer out of \$1,807 to the Animal Control Fund to fund salary changes pursuant to the collective bargaining agreement for the Town of Branford Employees Union. This transfer will increase the Fiscal Year 2021 budget in the Animal Control Fund from \$468,658 to \$470,465.

Moved by Representative Hakun seconded by Representative Aitro, Approved unanimously.

5. To consider, and if appropriate, approve various budget transfer requests for FY21

Police Special Detail

Increase:

10142010-420450	Special Wages Police	\$160,000
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Increase:

10142020-518500	Police Special Detail	\$160,000
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Resolved: The Public Services Committee recommends to the full RTM an increase in appropriations for the Fiscal Year 2021 General Fund Budget from \$119,517,730 to \$119,677,730. This increase will be funded through increased estimated revenue resulting from special detail receipts.

Moved by Representative Aitro, seconded by Representative Hakun Approved unanimously.

Emergency Management

From:

10149040-588802	Contingency	(\$13,000)
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To:

10142030-519050	Stipends	13,000
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Moved by Representative Aitro, seconded by Representative Hakun Approved unanimously.

Having reached the end of the agenda the committee chair declared the meeting adjourned at 7:27.

Respectfully,

Don Conklin, Chair Public Services Committee

September 3, 2021