

# TOWN OF BRANFORD, CONNECTICUT 06405

Marc Riccio  
Ram Shrestha  
Jim Stepanek  
Clare Torelli  
Chuck Witkowski  
Chris Sullivan  
Don Conklin, Chair



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2023 FEB -3 P 12:06  
TOWN OF BRANFORD, CT

## Public Services Committee Meeting Minutes February 02, 2023

The Public Services Committee of the Branford Representative Town Meeting met in regular session on Thursday, February 02, 2023 at 7:00 p.m. at the Branford Community House located at 46 Church Street, Branford, CT. Committee members in attendance were Representatives Riccio, Shrestha, Sullivan and Conklin. Representative Everson was also in attendance. Other town officials included Town Engineer John Hoefflerle, Police Chief Mulhern, Deputy Chief Alves, Solid Waste Commission Chair Muniz and First Selectman Cosgrove. A quorum was achieved at 7:18 and the meeting was called to order.

1. To consider, and if appropriate, approve a transfer request from the Town Engineer to increase the Main Street Reconstruction appropriation for Consulting Services from \$250,000 to \$650,000.
2. To consider and act on the following resolution:

"A RESOLUTION AMENDING "RESOLUTION APPROATING \$2,750,000 FOR MAIN STREET ROAD AND RELATED IMPROVEMENTS AND AUTHORIZING THE ISSUE OF \$2,750,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE" TO INCREASE THE SCOPE OF THE PROJECT AND INCREASE THE APPROPRIATION AND BOND AUTHORIZATION THEREIN BY AN ADDITIONAL \$5,550,000."

and to recommend the resolution for adoption by the full RTM.

John Hoefflerle presented both items 1 and 2. We combined items 1 and 2. Representative Sullivan moved to approve, second by Representative Riccio and approved unanimously.

3. To consider and if appropriate, act on the following proposed resolution:

"RESOLUTION AUTHORIZING AN APPROPRIATION OF \$325,000 FOR THR POLICE HEADQUARTERS RENOVATION PROJECT AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE TOWN AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$325,000 THEREFOR"

and to recommend the resolution for adoption by the full RTM.

Deputy Chief Alves made the presentation. Representative Sullivan moved to approve, second by Representative Riccio and approved unanimously.

4. To consider and if appropriate recommend to the full RTM a funding strategy for a Solid Waste Sinking Fund with commensurate transfers and resolutions:

Resolved: To recommend to the full RTM the establishment of a Solid Waste and Recycling Equipment Sinking Fund.

Resolved: To recommend to the full RTM an increase in the FY'23 **ARPA** Fund Budget from \$2,727,000 to \$3,652,000. This appropriation will be used to fund single stream recycling bins and will be funded through an appropriation from the **ARPA** fund balance.

Increase:

|                       |                       |           |
|-----------------------|-----------------------|-----------|
| 26090000-480296-23813 | Fund Balance Transfer | \$925,000 |
|-----------------------|-----------------------|-----------|

Increase:

|                       |                                   |           |
|-----------------------|-----------------------------------|-----------|
| 26041020-579250-23813 | Recycling & Solid Waste Equipment | \$925,000 |
|-----------------------|-----------------------------------|-----------|

Capital Transfer:

From:

|                       |                               |           |
|-----------------------|-------------------------------|-----------|
| 70043040-579400-22330 | Transfer Station Improvements | \$323,101 |
|-----------------------|-------------------------------|-----------|

To:

|                       |          |           |
|-----------------------|----------|-----------|
| 70043040-599139-22330 | Fund 721 | \$323,101 |
|-----------------------|----------|-----------|

From:

|                 |             |           |
|-----------------|-------------|-----------|
| 10194040-588802 | Contingency | \$100,000 |
|-----------------|-------------|-----------|

To:

|                 |          |           |
|-----------------|----------|-----------|
| 10150000-599139 | Fund 721 | \$100,000 |
|-----------------|----------|-----------|

Paul Muniz made the presentation. Representative Riccio moved to approve, second by Representative Shrestha and approved unanimously.

The chair adjourned the meeting at 8:31.

Respectfully,

Don Conklin, Chair  
February 3, 2023

RECEIVED

OFFICE OF THE TREASURER  
BRANFORD, CONNECTICUT

2023 JAN 27 A 10: 03

1019 MAIN STREET  
POST OFFICE BOX 150*Kai Arpin*  
BRANFORD TOWN CLERK(203) 315-0663  
Fax: (203) 315-3736  
www.branford-ct.gov

Date: January 26, 2023

To: Joseph Mooney  
Chairman, Board of Finance

From: James P. Finch  
Finance Director *JF*

Re: Resolution -Main Street Renovation

I attach for your review a resolution which supplements the request from the Town Engineer for an increase in the appropriation and debt authorization for the Main Street Improvement Project. Please note that the resolution (prepared by bond counsel) incorporates the expanded scope and funding requirements. The local share of the project is estimated at \$650,000. I should also underscore that nothing in the future precludes the town from funding the local share from non-debt sources.

Actions for Consideration:

Request a motion to waive the full reading of the resolution and I have attached a "First Person Version" for your use.

Approve the attached resolution.

Cc J. Cosgrove  
J. Hoefferrle  
L. Arpin

A RESOLUTION AMENDING "RESOLUTION APPROPRIATING ~~\$2,750,000~~ <sup>\$8,300,000</sup> FOR MAIN STREET ROAD AND RELATED IMPROVEMENTS AND AUTHORIZING THE ISSUE OF \$2,750,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE" TO INCREASE THE SCOPE OF THE PROJECT AND INCREASE THE APPROPRIATION AND BOND AUTHORIZATION THEREIN BY AN ADDITIONAL \$5,550,000

WHEREAS, a resolution entitled "Resolution Appropriating \$2,750,000 For Main Street Road and Related Improvements And Authorizing The Issue Of \$2,750,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose" adopted by the Representative Town Meeting on February 12, 2020 (the "Original Resolution"); and

WHEREAS, the Town of Branford (the "Town") would like to amend the project scope of the Original Resolution to include the addition of the description of streetscape and other improvements.

NOW THEREFORE BE IT RESOLVED:

**Section I.** The Original Resolution is hereby ratified, confirmed and adopted, and is amended to modify the scope of the Project, to increase the appropriation and bond authorization therein by \$5,550,000, from \$2,750,000 to \$8,300,000, and to make amendments to such resolution as set forth herein.

**Section II.** The caption of the Original Resolution is replaced in its entirety as follows:

RESOLUTION APPROPRIATING \$8,300,000 FOR MAIN STREET ROAD AND RELATED IMPROVEMENTS AND AUTHORIZING THE ISSUE OF \$8,300,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

**Section III.** Section 1 of the Original Resolution is replaced in its entirety as follows:

Section 1. The sum of \$8,300,000 is appropriated for the planning, acquisition and construction of Main Street road and related improvements, including but not limited to, streetscape improvements (including, but not limited to, replacement of brick sidewalks, additional lighting and conversions to LED, crosswalk signal upgrades, furniture such as benches), connection and relocation, horizontal and vertical realignment, drainage installation, reclamation, paving, curbing, milling, capping, utility relocation, ADA compliance, sidewalks, and for improvements to structures or utilities, incidental, appurtenant or encountered in the course of or necessary to such road improvements and for engineering, design, traffic control, administrative, advertising, printing, legal and financing costs, capitalized interest, and

appurtenances and services related thereto (the "Project"). The appropriation is inclusive of grants, and bond proceeds reallocated from the Gateway Project.

**Section IV.** The first sentence of Section 3 of the Original Resolution is replaced in its entirety as follows:

Section 3. To meet said appropriation, \$8,300,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the twentieth year after their date, or such later date as may be allowed by law.

**Section V.** Section 8 of the Original Resolution is replaced in its entirety as follows:

Section 8. It is hereby found and determined that it is in the public interest to issue all, or a portion of, the Bonds, Notes or other obligations of the Town authorized hereby as qualified private activity bonds, or with interest that is includable in gross income of the holders thereof for purposes of federal income taxation. The First Selectman and the Treasurer are hereby authorized to issue and utilize without further approval any financing alternative currently or hereafter available to municipal governments pursuant to law including but not limited to any "tax credit bonds," "tax-advantaged bonds," including direct payment and tax credit versions of such bonds.

**Section VI.** Sections 2 and 4 through 7 of the Original Resolution remain unchanged and are hereby ratified, confirmed and adopted.

OFFICE OF THE TREASURER  
BRANFORD, CONNECTICUT



1019 MAIN STREET  
POST OFFICE BOX 150

(203) 315-0663  
Fax: (203) 315-3736  
www.branford-ct.gov

Date: January 25, 2023  
To: Joseph Mooney  
Chairman, Board of Finance  
From: James P. Finch  
Finance Director  
Re: Resolution - Police Headquarters Renovation

RECEIVED  
2023 JAN 27 A 10:03  
JAMES P. FINCH  
FINANCE DIRECTOR

I attach for your review a resolution which supplements the renovation request for the police headquarters. This resolution (prepared by bond counsel) provides an authorization and appropriation for project. Please note that the resolution describes the activities associated with a complete renovation. However, the amount requested (\$325,000) intentionally restricts this phase to estimating the cost and scope of the renovation. The resolution was crafted in this manner to make it easier to execute future amendments should the town ultimately decide to proceed with the project.

Actions for Consideration:

Request a motion to waive the full reading of the resolution and I have attached a "First Person Version" for your use.

Approve the attached resolution creating an appropriation for \$325,000.

Cc J. Cosgrove  
J. Mulhern  
L. Arpin

RESOLUTION AUTHORIZING AN APPROPRIATION OF \$325,000 FOR THE POLICE HEADQUARTERS RENOVATION PROJECT AND THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE TOWN AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$325,000 THEREFOR

RECEIVED

2023 JAN 18 P 1:25

Main Selectman  
BRANFORD TOWN CLERK

Section 1. The sum of \$325,000 is appropriated by the Town of Branford (the "Town") for preliminary costs (including architectural and construction management fees) to determine the cost and scope of the renovation of the police headquarters located at 33 Laurel Street in the Town (the "Police Headquarters"), which will approximately include, planning, acquisition and construction of renovations to the Police Headquarters and a carport structure, improvements to the firearms training range, related site improvements, relocation and temporary facility expenses, communications and computer infrastructure and equipment, furniture, fixtures and equipment, utilities, HVAC systems, repair or improvement of structures affected by the construction, testing, remediation, surveying, and appurtenances related to the foregoing, or so much thereof or such additional improvements as may be accomplished within said appropriation, and for architectural, engineering, other consultant services as required, legal, printing, capitalized interest, financing and debt administration (the "Project").

Section 2. To meet said appropriation, \$325,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the twentieth year after their date, or such later date as may be authorized by law. Said bonds may be issued in one or more series as determined by the First Selectman and the Town Treasurer (the First Selectman and the Town Treasurer hereinafter referred to as the "Town Officials"), and the amount of bonds of each series to be issued shall be fixed by the Town Officials. Said bonds shall be issued in the amount necessary to meet the cost of the Project, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient, with other funds that may be available for the Project, to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. Capital project revenues, including bid premiums and income derived from the investment of proceeds from bonds issued pursuant to this resolution (and net investment income derived from the investment of note proceeds) are authorized to be credited by the Director of Finance to the project account and expended to pay project expenses customarily paid therefrom. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, or, be combined with other bonds of the Town and such combined issue shall be in the denomination per aggregate maturity of \$1,000 or a whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials, bear the Town seal or a facsimile thereof, be certified by a bank or trust company designated by the Town Officials, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company designated by the Town Officials and be approved as to their legality by bond counsel. They shall bear such rate or rates of interest as shall be determined by the Town Officials. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit

prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon and shall be paid from property taxation to the extent not paid from other funds available for the payment thereon. The aggregate principal amount of the bonds to be issued, the annual installments of principal, redemption provisions, if any, the date, time of issue and sale and other terms, details and particulars of such bonds, shall be determined by the Town Officials, in accordance with the General Statutes of the State of Connecticut, Revision of 1958, as amended (the "Statutes").

Section 3. Said bonds shall be sold by the Town Officials in a competitive offering or by negotiation, in their discretion. If sold at competitive offering, the bonds shall be sold upon sealed proposals, auction, or similar competitive process at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published (which may include electronic publication) at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds.

Section 4. The Town Officials are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials, bear the Town seal or a facsimile thereof, be payable at a bank or trust company designated by the Town Officials, be approved as to their legality by bond counsel, and be certified by a bank or trust company designated by the Town Officials, pursuant to Section 7-373 of the Statutes. They shall be issued with maturity dates which comply with the provisions of the General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon and shall be paid from property taxation to the extent not paid from other funds available for the payment thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the project. Upon the sale of said bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. Resolution of Official Intent to Reimburse Expenditures with Borrowings. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Treasury Regulations"), to reimburse expenditures paid sixty days prior to and any time after the date of passage of this resolution in the maximum amount and for the Project defined in Section 1 with the proceeds of bonds, notes, or other obligations ("Bonds") authorized to be issued by the Town. The Bonds shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the original expenditure or the substantial completion of the Project, or such later date the Treasury Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its

reasonable expectations as of this date. The Director of Finance, or designee, is authorized to pay Project expenses in accordance herewith pending the issuance of reimbursement bonds, and to amend this declaration. The Town Officials are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or other obligations authorized by this resolution, if issued on a tax-exempt basis.

Section 6. The Town Officials are hereby authorized to exercise all powers conferred by Section 3-20e of the Statutes with respect to secondary market disclosure and to provide annual information and notices of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution.

Section 7. It is hereby found and determined that it is in the public interest to issue all, or a portion of, the bonds, notes or other obligations of the Town authorized to be issued herein as qualified private activity bonds, or with interest that is includable in gross income of the holders thereof for purposes of federal income taxation. The Town Officials are hereby authorized to issue and utilize without further approval any financing alternative currently or hereafter available to municipal governments pursuant to law, including but not limited to any "tax credit bond," "tax-advantaged bond," including direct payment and tax credit versions of such bonds.