

Branford RTM Rules & Ordinances Committee Regular Meeting

May 18, 2021

Seven o'clock p.m.

In accordance with Governor Lamont's Executive Order No. 7B for the Protection of Public Health and Safety during COVID-19 Pandemic and Response, the public meeting will be held remotely. Members of the public may attend the meeting via Zoom remote access by computer or telephone as follows:

<https://us02web.zoom.us/j/84372598025?pwd=aFNkTUtiSjNOB2pkVVV3WkdDMzI3Zz09>

1-646-558-8656 Meeting ID: 843 7259 8025 Passcode: 201548

All attendees must follow "Town Meeting Rules" as cited in Chapter A236 of the "Code of the Town of Branford," speak when recognized by the Chair, and "speak on the subject under discussion or debate." To announce your intent to communicate during public comment, use the "raise hand" feature or press *9 if attending via telephone, then *6 to unmute when recognized by the Moderator. All those recognized to speak must state their name each time they speak. **Personal attacks on any person will not be tolerated and will be cause for removal from the meeting without warning.**

The RTM Rules & Ordinances Committee will meet Tuesday, May 18, 2021, at 7:00 pm via zoom remote meeting application.

1. To review and consider, recommending appropriate action, if any, to the full RTM regarding revision to Code of Ethics.
2. To review and consider adoption of an ordinance creating time-limits for capital fund expenditures. Proposed draft:

Sec 47-4. (a) All appropriations for operating funds shall transfer to the undesignated general fund balance when the fiscal year for which they were appropriated is closed.

(b). All unbonded appropriations for capital funds shall remain available for two fiscal years beyond the year in which appropriated. unless such time is extended by the Board of Finance and approved by the RTM.

At the end of the third fiscal year after their appropriation, any unexpended funds will be transferred to the undesignated general fund, unless specifically extended by the Board of Finance and RTM. Example: funds appropriated for or in year "x" shall

expire and be transferred to the undesignated fund balance when year “x + 2” is closed out by the finance department, generally by September 30 following the end of the fiscal year on June 30. If funds are appropriated on April 1 of year x, those funds will expire when year x+2 is closed out. If funds are appropriated in the annual budget for year X in May of the prior fiscal year, those funds will expire when year X + 2 is closed out.

(c). All bonded funds shall expire at seven years after authorization and returned to the undesignated general fund, unless such time is extended by the Board of Finance and approved by the RTM. **At the end of the sixth year fiscal year after their appropriation, any unexpended funds will be transferred to the undesignated general fund, unless specifically extended by the Board of Finance and RTM. Example: funds appropriated for or in year “x” shall expire and be transferred to the undesignated fund balance when year “x + 2” is closed out by the finance department, generally by September 30 following the end of the fiscal year on June 30. If funds are appropriated on April 1 of year x, those funds will expire when year x+6 is closed out. If funds are appropriated in the annual budget for year X in May of the prior fiscal year, those funds will expire when year X + 6 is closed out.**

3. Any other business may be added by 2/3 vote of committee members.

Respectfully submitted,

Peter Black, Chair