

**Branford RTM  
Rules and Ordinances Committee  
Regular Meeting  
May 18, 2021  
Minutes**

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*Noë Arpin*  
BRANFORD TOWN CLERK

The Branford RTM Rules & Ordinances Committee met remotely May 18, 2021. Meeting was called to order at 7:00 p.m. by Chairman Peter Black. Present were:

Committee members: Chair Peter Black, Rep Chris Sullivan, Rep Ray Ingraham, Rep Peter Hentschel, Rep David Wells, Rep Dan Adelman and Rep Tricia Anderson

Other RTM members in attendance: Ex Officio Lisa Arpin, Rep Don Conklin, Rep Frank Twohill and Rep Caroline Sires.

1.) **Revision to the Code of Ethics to include Code of Conduct.** No product to review from Reps. Sullivan & Ingraham, who had volunteered to draft a Code of conduct with members of Ethics Committee. They indicated they would be able to meet over the summer and might have a draft by September. Request to re-refer from prior meeting stands.

2.) **Adoption of an ordinance creating time-limits for capital fund expenditures.** Draft ordinance was reviewed. Following actions were taken:

- a. **Section 47-4 C, regarding bonded funds expiration:** Motion to amend by reducing the time of expiration to transfer funds to the undesignated fund from seven years to five years by Rep Peter Hentschel and Second by David Wells. Motion passed unanimously 7 - 0
- b. Motion to amend by adding new sections **D Capitol Funds List Report** and **E Capital Fund Balance Report** motion made by Rep Peter Hentschel and seconded by Rep Tricia Anderson. After discussion, Hentschel's motion to amend was withdrawn and a motion was made from Rep Ray Ingraham to re-refer and seconded by Rep Peter Hentschel. This item needs further consultation with Finance Director with regards to creating the Capitol

Funds List and Capital Funds Balance reports. Motion to re-refer passed unanimously 7-0.

- c. Rep Chris Sullivan moved to amend by **splitting the returned funds from section 47-4 B unbonded funds and C bonded funds to 50% to Costal Resilience fund and 50% to the undesignated fund** motion Second by Rep Dan Adelman. This motion failed 2 Yes votes from Rep Chris Sullivan and Rep Dan Adelman; 4 No votes from Rep David Wells, Rep Ray Ingraham, Rep Tricia Anderson and Chairman Peter Black; and 1 abstention from Rep Peter Hentschel. Item does not carry.

Motion to adjourn by Rep Tricia Anderson and second by Rep Dan Adelman., passed unanimously. Meeting adjourned at 8:18 p.m.

Minutes by Rep Tricia Anderson