



RTM Ways & Means Committee

TOWN OF BRANFORD

Judith Barron * Peter Black * Don Conklin * Linda Erlanger * Kevin Healy, Chair

M. E. Spina
BRANFORD TOWN CLERK

2022 APR -5 P 12:26

RECEIVED

WAYS AND MEANS REGULAR MEETING AGENDA Wednesday, April 6, 2022 @ 7:00 p.m.

REVISED TO ADD # 6

There will be a regular meeting of the RTM Ways and Means Committee on Wednesday, April 6, 2022 at 7:00 p.m. at the Community House, 46 Church Street, Branford, CT.

1. To review budgets from the following departments:

	<u>Page #</u>	
Branford Cable Television.	28	Jamie Cosgrove
Principal Debt Service }	53	
Interest Debt Service }	54	Jim Finch
Contingency }	59	
Board of Finance.	13	Jim Finch
Fiscal Services.	14	Jim Finch
Public Celebration.	49	Jim Finch
Sewer Assessment Fund.	64	Jim Finch
Pensions & Contributions.	56	Jim Finch/Margaret Lubarda
Employee Group Insurance.	57	Jim Finch/Margaret Lubarda
Municipal Insurance.	58	Jim Finch/Margaret Lubarda
Conservation & Environment.....	50	Dan Fitzgerald & Heather Wells-Sweeney
Recreation Department.	46	Alex Palluzzi
Parks & Open Space Authority.	47 & 61	Richard Shanahan

2. To consider and if appropriate, approve the following transfer request for Parks & Open Space Budget:

From:	20545050-566900	Other Supplies	(\$3,000)
	20545050-579400	Capital Outlay – Improvements	(4,000)
		Total	(\$7,000)
To:	20545050-544300	Purchases, Services, Repair	\$7,000

3. To consider and if appropriate, approve a transfer request from the First Selectman for the Branford Cable TV budget as follows:

From:	10141180-533605	Sub-Contracting	(\$ 3,500)
To:	10141180-518250	Seasonal & Part-Time Help	3,500

4. To consider and if appropriate, approve a transfer request from the First Selectman for the Public Celebration budget as follows:

From:	10149040-588802	Contingency	(\$11,829)
To:	10145080-544420	Equipment Rental	11,829

5. To consider and if appropriate, approve the Board of Finance recommended FY22 ARPA Fund appropriations and resolution:

From:	TBD	ARPA Fund	(\$380,000)
To:	TBD	I.T. SAN Storage Device	\$160,000
	TBD	Recreation Dept. – Showmobile	<u>220,000</u>
		Total	\$380,000

RESOLVED: That the RTM approves an appropriation of \$380,000 to the ARPA Fund budget for the fiscal year 2021-2022.

6. To consider and if appropriate, approve an FY22 transfer to support cuts in the requested FY23 GGB budget:

From:	10149040-588802	Contingency	(\$53,000)
To:	10150000-599110	Transfer Out Capital Fund-Orchard	
		House Roof	28,000
To:	10150000-599110	Transfer Out Capital Fund-MUA	
		Volunteer Services Center	<u>25,000</u>
		Total	\$ 53,000

7. Adjournment

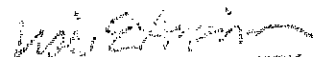
Respectfully submitted,

Kevin Healy, Chair

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ITEM #2

2022 MAR 25 A 10:52


BRANFORD TOWN CLERK

Date: March 25, 2022

To: Joseph Mooney, Chairman
Board of FinanceFrom: Richard Shanahan
Parks & Open Space

Re: Budget Transfers - FY 2021/2022

Hurricane Ida made landfall in Louisiana on August 30, 2021 as a Category 4 hurricane. While downgraded to a tropical depression by the time it hit Connecticut on September 1st, it still dumped approximately 7 to 8 inches of rain in southern Connecticut, breaking numerous rainfall records. The rain caused severe erosion damage to trails in several areas throughout various open space properties, but primarily in the Supply Ponds Preserve. In addition to trail damage, over 2 feet of fresh sediment was deposited in the sedimentation pond at the base of Pine Gutter Brook.

The transfer requests are being done to cover the estimated costs associated with the excavation of the sedimentation pond and the regrading and repair the damaged trails.

Parks & Open Space Budget for 2021-2022

FROM:		AMOUNT
20545050-566900	Other Supplies	\$3,000
20545050-579400	Capital Outlay - Improvements	\$4,000
TO:		
20545050-544300	Purchases, Services, Repair	\$7,000

Thank you for your consideration of this request.

ITEM #3
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MAR 23 REC'D

BOARD OF SELECTMEN

BRANFORD, CONNECTICUT



JAMES B. COSGROVE
First Selectman

ANGELA M. HIGGINS
RAYMOND E. DUNBAR, JR

BRANFORD TOWN CLERK

1019 MAIN STREET
POST OFFICE BOX 150
BRANFORD, CT 06405
(203) 488-8394
FAX: 481-5561
www.branford-ct.gov

DATE: March 23, 2022
TO: Joseph Mooney, Chairman, Board of Finance
FROM: James B. Cosgrove, First Selectman *JLC*
RE: Budget Transfer

Please include the following request for transfer on the agenda of the Board of Finance meeting scheduled for March 28, 2022:

From: Subcontracting	10141180 533605	(\$3,500.00)
To: Seasonal & Part Time Help	10141180 518250	\$3,500.00

A recent review indicated that the part time videographer position does not satisfy 1099 tax requirements therefore, it is recommended that this position is changed to part time employee status.

If any further information is required please feel free to contact me.

BOARD OF SELECTMEN

BRANFORD, CONNECTICUT



JAMES B. COSGROVE
First Selectman

ANGELA M. HIGGINS
RAYMOND E. DUNBAR, JR

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BRANFORD, CT 06405
(203) 488-8394
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www.branford-ct.gov

DATE: March 25, 2022
TO: Joseph Mooney, Chairman, Board of Finance
FROM: James B. Cosgrove, First Selectman *JB*
RE: Budget Transfer

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2022 MAR 25 P 2:25
BRANFORD TOWN CLERK

Please include the following request for transfer on the agenda of the Board of Finance meeting scheduled for March 28, 2022:

From: Contingency	10149040 588802	(\$11,829.00)
To: Equipment Rental	10145080 544420	\$11,829.00

The town owned staging normally set up on the front of Town Hall for the Branford Festival and High School Graduation ceremonies has been inspected and determined to be unsafe when used at its full size for these events.

This transfer is necessary for the cost of rental, shipping, set- up and removal of temporary staging for the events scheduled in June.

Please feel free to contact me if you need additional information.

Thank you for your consideration.

**TOWN OF BRANFORD
ARPA FUND
FISCAL YEARS 2022-2025**

Department	Requested	BOF Recommended FY 2022	BOF Recommended FY 2023	RTM Approved FY 2022	RTM Approved FY 2023	FY 2024	FY 2025	3 YEAR REQ.
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GENERAL GOVERNMENT

Cybersecurity		25,000	0	25,000	0	0	0	25,000
SAN Storage Device	Information Technology	160,000	160,000	0	0	0	0	160,000
	Information Technology							
Total General Government Services		185,000	160,000	25,000	0	0	0	185,000

PUBLIC SAFETY

Lucas CPR Device	Fire Department	32,000	0	32,000	0	0	0	32,000
Gear Extractor Dryer	Fire Department	30,000	0	30,000	0	0	0	30,000
Ambulance Equipment	Fire Department	75,000	0	75,000	0	0	0	75,000
Ambulance Purchase	Fire Department	220,000	0	220,000	0	0	0	220,000
	Fire Department							
Total Public Safety Services		357,000	0	357,000	0	0	0	357,000

ENGINEERING/PUBLIC WORKS/SEWERS

Paving	Public Works	1,000,000	0	1,000,000	0	0	0	1,000,000
Street Lining	Public Works	125,000	0	125,000	0	0	0	125,000
	Public Works							
Meadow Street Boardwalk - Engineering Services	Engineering	75,000	0	75,000	0	0	0	75,000
Sidewalks	Engineering	550,000	0	550,000	0	0	0	550,000
	Engineering							
Total Public Works & Highway Services		1,750,000	0	1,750,000	0	0	0	1,750,000

TOWN OF BRANFORD

ARPA FUND

FISCAL YEARS 2022-2025

Department	Requested	BOF Recommended FY 2022	BOF Recommended FY 2023	RTM Approved FY 2022	RTM Approved FY 2023	FY 2024	FY 2025	3 YEAR REQ.
HEALTH & HUMAN SERVICES								
Basic Needs								
	Counseling Center	100,000	0	100,000	0	0	0	100,000
	Total Health & Human Services	100,000	0	100,000	0	0	0	100,000
RECREATION & LIBRARIES								
Showmobile								
	Recreation	220,000	220,000	0	0	0	0	220,000
	Total Recreation & Library Services	220,000	220,000	0	0	0	0	220,000
TOTAL ARPA FUNDING REQUEST								
		2,612,000	380,000	2,232,000	0	0	0	2,612,000

RECONCILIATION OF ARPA FUNDING

Opening ARPA Fund Balance	8,257,021
Total Recommended Appropriations	<u>2,612,000</u>
Closing Balance	5,645,021
Percent Allocated	31.63%

OFFICE OF THE TREASURER

BRANFORD, CONNECTICUT



1019 MAIN STREET
POST OFFICE BOX 150
BRANFORD, CT 06405

TEL: (203) 488-8394
FAX: (203) 315-3736
www.branford-ct.gov

Date: March 29, 2022

To: Joseph Mooney
Chairman, Board of Finance

From: James P. Finch
Finance Director

Re: Transfers

Please find attached a series of actions which can be characterized as cuts (contingency transfer to support GGB reductions in the requested budget, closeouts and consolidations.

TRANSFERS TO SUPPORT CUTS IN THE REQUESTED BUDGET

**Ways & Means
Committee**

FROM

ORG	OBJ	PROJECT	ACCOUNT DESCRIPTION
10149040	588802		CONTINGENCY

TO

ORG	OBJ	PROJECT	ACCOUNT DESCRIPTION
10150000	599110		TRANSFER OUT CAPITAL FUND - ORCHARD HOUSE ROOF
10150000	599110		TRANSFER OUT CAPITAL FUND - MUA VOLUNTEER SERVICES CENTER
TOTAL			

AMOUNT

53,000

AMOUNT

28,000

25,000

53,000

CLOSEOUTS

FROM

ORG	OBJ	PROJECT	ACCOUNT DESCRIPTION
70043010	579480	11310	HICKORY HILL DRAINAGE-PHASE II -DPW
70043010	579250	21315	QUICKVIEW POLE CAMERA - DPW
70043050	579400	17318	SUPPLY POND REPAIRS & IMPROVEMENTS -ENG
70042040	579250	20307	FIRE DEPT - HYDRAULIC TOOLS
70042040	579250	21309	FIRE DEPT - CARDIAC MONITORS
70042040	579250	22304	FIRE DEPT - CARDIAC MONITORS
70042010	579250	22223	SPEED DETECTION & WARNING DEVICES - POLICE

AMOUNT

2,233

1,250

66

1,476

669

1,397

18

TOTAL

7,109

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BRANFORD TOWN CLERK

TO

<u>ORG</u>	<u>OBJ</u>	<u>PROJECT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
	599100		TRANSFER OUT TO GENERAL FUND	7,109

CONSOLIDATIONS

FROM

<u>ORG</u>	<u>OBJ</u>	<u>PROJECT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
70045070	579480	10236	SEAWALL REPAIRS -DOCKS AND RECREATION	10,362

TO

<u>ORG</u>	<u>OBJ</u>	<u>PROJECT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
70043010	544300	22236	SEAWALL REPAIRS -DPW	10,362