

WAYS & MEANS COMMITTEE

RECEIVED

REPRESENTATIVE TOWN MEETING

2018 SEP -4 P 2: 51

TOWN OF BRANFORD, CONNECTICUT

TOWN CLERK'S OFFICE
BRANFORD, CONNECTICUT

MEETING WARNING, CALL & AGENDA

September 5, 2018

The Ways and Means Committee of the Representative Town Meeting will hold a regular meeting on Wednesday, September 5, 2018 at 7:00 p.m. at Canoe Brook Senior Center, Cherry Hill Rd, Branford, CT.

1. To consider, and if appropriate, approve a request from the Board of Fire Commissioners for the following FY2018 budget transfers:

From:	10142040-517000	Regular Wages & Salaries	(\$48,000)
	10142040-517530	Utility Personnel	(2,723)
	10142040-517670	Medic 2 Shifts	(22,000)
	10142040-518010	Overtime-Public Events	(13,500)
	10142040-518050	Vacation	(2,000)
	10142040-518150	Holiday Pay	(16,000)
	10142040-518500	Special Detail	(1,000)
	10142040-519000	Vol. Officer Stipend	(2,240)
	10142040-519050	Stipends	(12,300)
	10142040-533300	Professional Development	(2,000)
	10142040-533520	Ambulance Billing	(8,900)
	10142040-533530	Employment Testing	(15,497)
	10142040-533600	Fire Prevention/Investigations	(2,118)
	10142040-544130	Other Fuel	(3,500)
	10142040-544170	Hydrants	(48,000)
	10142040-544300	Purch. Serv. Repairs/Maint.	(8,903)
	10142040-544410	Building Rental	(1000)
	10142040-555300	Communications	(6,000)
	10142040-555320	Postage	(400)
	10142040-566650	Safety Supplies	(662)
	10142040-566900	Other Supplies	(2,400)
	10142040-578000	Equipment Replacement	(1,800)
	10142040-578010	Vol. Fire Equipment Replacement	(378)
	10142040-588050	CMED	(460)
	10149040-588802	Contingency Transfer	(39,425)
		Total	(\$261,206)
To:	10142040-517600	Asst. Chief – Fire Marshal	\$2400
	10142040-518000	Overtime	156,223
	10142040-518200	Sick	78,325
	10142040-519010	Stewards	378
	10142040-519025	Education Incentive	7,651
	10142040-526100	Uniform/Clothing Allowance	2,118
	10142040-566600	Medical Supplies	8,306
	10142040-579300	Furniture & Fixtures	662
	10142040-588030	Misc. Volunteer Fire Expenses	2,240
	10142040-599102	Transfer to Fund 203	2,903
		Total	\$261,206

2. To consider, and if appropriate, approve a request from the Fire Chief for the following transfer to fulfill the Town's obligation pursuant to the Staffing for Adequate Fire and Emergency Response (SAFER) Grant. (Follow-up to the 3/26/18 and 4/9/18 Board of Finance meetings.)

From:	10149040-588802	Contingency	(\$279,630)
To:	1042040-517000	Regular Wages & Salaries	\$205,380
	10142040-518050	Vacation	19,300
	10142040-518200	Sick Pay	12,850
	10142040-518150	Holiday Pay	16,100
	10142040-519050	Stipends	20,000
	10142040-526100	Uniform/Clothing Allowance	6,000
		Total	\$279,630

3. , To consider, and if appropriate, approve a request from the Finance Director, departmental budget transfers as part of the FY2018 closeout process:

Cable TV

From:		
10149040-588802	Contingency	(\$250)
To:		
10141080-533605	Subcontracting	250

4. To consider, and if appropriate, approve a request from the Finance Director, departmental budget transfers as part of the FY2018 closeout process:

Tax Appeals and Other Legal

From:		
10149040-588802	Contingency	(\$177,000)
10141090-529420	Expenses & Claims	(13,000)
	Total	(190,000)
To:		
10141090-533550	Legal	\$168,000
10141090-533660	Tax Appeals	22,000
	Total	\$190,000

5. To consider, and if appropriate, approve a request from the Finance Director, departmental budget transfers as part of the FY2018 closeout process:

Debt Service

From:		
10147020-588960	Bond Payments Interest	(\$228,500)
To:		
10147020-589500	Interest General Purpose	\$75,050
10147020-589520	Interest Schools	140,050
10147020-589540	Interest Sewers	13,400
	Total	\$228,500

6. To consider, and if appropriate, approve a request from the Finance Director, departmental budget transfers as part of the FY2018 closeout process:

Finance and Board of Finance

<u>From:</u>		
10141040-518000	Overtime	(\$1,000)
10141040-588200	Membership Conference Meetings	(1,000)
10141040-566100	Office Supplies	(2,000)
10141030-533270	Audit (Board of Finance)	(2,830)
	Total	(\$6,830)
<u>To:</u>		
10141030-533260	Actuarial Service (Board of Finance)	\$5,980
10141030-555400	Advertising (Board of Finance)	150
10141040-544300	Equipment Leased	50
10141040-579250	Equipment	650
	Total	\$6,830

7. To consider, and if appropriate, approve a request from the Finance Director to reduce existing debt authorizations and offset some of the reductions through a general fund transfer:

Debt Reduction \$181,106 for various capital improvements

<u>From</u>		
10147010 589110	Principal Schools	(\$181,106)
<u>To:</u>		
10150000 599133	Transfer Out – BOE Facilities Fund	\$51,106
10150000 599121	Transfer Out – Municipal Facilities Fund	<u>130,000</u>
	Total	\$181,106

Corresponding Fund Transfers

<u>From</u>		
72090000 490040 14354	Bond Proceeds – Counseling Center Windows	(\$2,000)
72090000 490040 14357	Bond Proceeds – PD Pitched Roof Replacement	(1,000)
72090000 490040 14358	Bond Proceeds – PD Exterior Stucco Repairs	(28,265)
72090000 490040 14361	Bond Proceeds – Town Hall Boiler Replacement	(16,000)
72090000 490040 14364	Bond Proceeds – Town Hall Generator Replace	(1,000)
72090000 490040 14366	Bond Proceeds – TS Overhead Door Replace	(6,735)
72090000 490040 14369	Bond Proceeds – VNA Building Roof Replace	(5,000)
72090000 490040 17322	Bond Proceeds – Restroom Trailer	(70,000)

To:		
72090000 490010 14354	Transfer In – Counseling Center Windows	\$2,000
72090000 490010 14357	Transfer In – PD Pitched Roof Replacement	1,000
72090000 490010 14358	Transfer In – PD Exterior Stucco Repairs	28,265
72090000 490010 14361	Transfer In – Town Hall Boiler Replacement	16,000
72090000 490010 14364	Transfer In – Town Hall Generator Replace	1,000
72090000 490010 14366	Transfer In – TS Overhead Door Replacement	6,735
72090000 490010 14369	Transfer In – VNA Building Roof Replacement	5,000
72090000 490010 17322	Transfer In – Restroom Trailer	\$70,000

From		
72590000 490040 15415	Bond Proceeds – BHS Track & Field	(\$51,106)
To:		
72590000 490010 15415	Transfer In – BHS Track & Field	\$51,106

8. To consider a request from the First Selectman to fund the purchase of the ZuWalick Tabor Drive property.

Dated this 4th day of September 2018
Peter L. Black, Chair