



# RTM Ways & Means Committee

## TOWN OF BRANFORD

Judith Barron \* Peter Black \* Don Conklin \* Linda Erlanger \* Kevin Healy, Chair

*Margret Lubberda*  
BRANFORD TOWN CLERK

2022 MAR -4 A 9 38

RECEIVED

### WAYS AND MEANS REGULAR MEETING MINUTES MARCH 2, 2022 @ 7:00 p.m.

A regular meeting of the Ways and Means committee was held on Wednesday March 2, 2022 at 7:00 p.m. at Branford Community House, 46 Church Street, Branford, CT. In attendance were Chairman Kevin Healy, members Judith Barron, Peter Black, Don Conklin and Linda Erlanger. Also in attendance were RTM representatives Ray Ingraham and Tracey Everson, Director of Human Resources Margret Lubberda and Assistant Finance Director Katherine LaBanca.

- I. To consider, and if appropriate, approve a request from the Director of Human Resources to amend the FY20, FY21 and FY22 budgets to account for salary changes pursuant to the collective bargaining agreement for the Public Works Union Contract (includes General Government Buildings, Transfer Station and Public Works personnel) as follows:

#### General Fund Transfers

##### General Government Buildings

###### From:

10149040-588802      Contingency      (\$21,686)

###### To:

10141170-519070      Retro Wages & O.T. FY20 & FY21      \$9,941

10141170-517000      Wages      FY22      8,809

10141170-519040      Accrued Payroll      FY22      34

10141170-518000      Overtime      FY22      2,902

\$ 21,686

##### Transfer Station

###### From:

10149040-588802      Contingency      (\$26,143)

###### To:

10143040-519070      Retro Wages & OT      FY20 & FY21      \$ 10,704

10141170-517000      Wages      FY22      12,454

10141170-519040      Accrued Payroll      FY22      48

10143040-518000      Overtime      FY22      2,937

\$ 26,143

Public Works

From:

10149040-588802	Contingency		(\$140,641)
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To:

10143010-519070	Retro Wages & O.T. FY20 & FY21		71,276
10143010-517000	Wages	FY22	62,124
10143010-519040	Accrued Payroll	FY22	239
10143010-518000	Overtime	FY22	<u>7,002</u>
			\$ 140,641

2. To consider, and if appropriate, approve a request from the Director of Human Resources to amend the FY22 budget to account for salary changes pursuant to the collective bargaining agreement for the Supervisor's Union Contract. This contract effective July 1, 2021 as approved by the RTM, will increase salary budgets this fiscal year by 2.0%.

**General Fund Transfer**

From:

10149040-588802	Contingency		(\$ 21,262)
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To:

10141040-517000	Wages & Salaries – Finance		\$ 1,909
10141050-517000	Wages & Salaries – Assessor		1,893
10141130-517000	Wages & Salaries – Planning & Zoning		2,295
10141160-517000	Wages & Salaries – Inland/Wetlands		1,519
10142050-517000	Wages & Salaries – Building		1,838
10143010-517000	Wages & Salaries – Public Works		1,445
10143040-517000	Wages & Salaries – Solid Waste		1,386
10143050-517000	Wages & Salaries – Engineering		2,383
10144020-517000	Wages & Salaries – Senior Center		1,929
10145010-517000	Wages & Salaries – Recreation		1,435
10146020-517000	Wages & Salaries – Willoughby Wallace Library		1,818
10141040-519040	Accrued Payroll Expense		8
10141050-519040	Accrued Payroll Expense		8
10141130-519040	Accrued Payroll Expense		9

**General Fund Transfer**

To: (continued)

10141160-519040	Accrued Payroll Expense		6
10142050-519040	Accrued Payroll Expense		10
10143010-519040	Accrued Payroll Expense		6
10143040-519040	Accrued Payroll Expense		6
10143050-519040	Accrued Payroll Expense		10
10144020-519040	Accrued Payroll Expense		8
10145010-519040	Accrued Payroll Expense		6
10146020-519040	Accrued Payroll Expense		7
10142060-599104	Transfer Out - Animal Control Fund		<u>1,328</u>
			\$21,262

Corresponding Animal Control Fund Transfer & Resolution:

Appropriation Increase:

20690000-490010	Operating Transfer In	\$1,328
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Appropriation Increase:

20642060-517000	Wages & Salaries	1,322
20642060-519040	Accrued Payroll Expense	6

**RESOLVED:** That the RTM recommends a transfer out of \$1,328 to the Animal Control Fund to fund salary changes pursuant to the collective bargaining agreement for the Supervisor's Union. This transfer will increase the Fiscal year 2022 budget in the Animal Control Fund from \$388,547 to \$389,875.

A motion by Representative Peter Black was made to vote on Agenda items 1 and 2 together as fulfilling already approved contracts. This motion was seconded by Representative Linda Erlanger. No discussion was had and was approved 5-0.

A motion by Representative Peter Black was made to approve the transfers and was seconded by Representative Linda Erlanger. The motion was approved by a vote of 5-0.

3. To consider, and if appropriate, approve a request from the Assistant Finance Director for the following budget transfer:

Legal Services

From:

10149040-588802	Contingency	(\$ 1,900)
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To:

10141090-529420	Expenses and Claims	\$ 1,900
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A summary was given by Katherine LaBanca that the \$1,900 was being utilized to correct accounting issues of the sewer billing from years past of credits to both the Town of Branford and its residents. The motion to approve was made by Representative Peter Black and seconded by Representative Judith Barron. The motion was passed 5-0.

A motion for adjournment was made by Representative Peter Black and seconded by Representative Don Conklin. The motion passed 5-0. The meeting ended at 7:25pm

Respectfully submitted,

Kevin Healy  
Chair