



RTM Ways & Means Committee

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TOWN OF BRANFORD

Noel Espino
BRANFORD TOWN CLERK

Judith Barron * Peter Black * Don Conklin * Linda Erlanger * Kevin Healy, Chair

WAYS AND MEANS REGULAR MEETING AGENDA – MINUTES Wednesday September 7, 2022 @ 7:00 p.m.

A regular meeting of the Ways and Means committee was held on Wednesday September 7, 2022, at 7:01 p.m. at Branford Community House, 46 Church Street, Branford, CT. In attendance were Chairman Kevin Healy, members Judith Barron, and Peter Black. Also, in attendance was RTM representative Tracey Everson, and First Selectman Jamie Cosgrove.

1. To accept and approve the minutes from the July meeting.

A motion to accept the minutes was made by Representative Barron and seconded by Representative Black. The motion to accept the minutes passed 3-0.

2. To consider and if appropriate, approve a transfer request for FY22 from the First Selectman as follows:

Fund 700

From:

70090000-490010 Transfer In (\$25,000)

To:

70041020-579350-22301 EV Charging Stations/Vehicles 25,000

General Fund (Executive)

From:

10149040-588802 Contingency (\$25,000)

To:

10150000-599110 Transfer Out 700 Fund 25,000

Representative Black made a motion to accept the transfer request and seconded by Representative Barron. The motion passed 3-0.

3. To consider and if appropriate, approve a transfer request from the Board of Fire Commissioners for the following end of year transfers to close out the FY21-22 budget:

From:

10142040-579250	Equipment	(\$200)
10142040-588030	Misc. Vol. Expenses	(200)
10142040-517000	Regular Wages & Salaries	(127,500)
10142040-517670	Medic Shift PT	(19,700)
10142040-518010	Overtime Public Events	(8,100)
10142040-518050	Vacation	(10,500)
10142040-518150	Holiday Pay	(17,600)
10142040-518500	Special Detail	(1,016)
10142040-519040	Accrued Payroll Expense	(4,200)
10142040-519050	Stipends	(19,300)
10142040-533300	Professional Development	(2,500)
10142040-533520	Ambulance Billing	(14,200)

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10142040-533530	Employment Testing	(13,000)
10142040-544300	Purchased Services – R & M	(7,410)
10142040-566900	Other Supplies	(295)
10142040-533600	Fire Prevention/Investigation	(815)
10142040-555320	Postage	(500)
10142040-588050	CMED	(840)
10142040-578000	Equipment Replacement	(432)
10142040-578010	Volunteer Equipment	(8,069)
10142040-566600	Medical Supplies	(7,200)
10142040-544130	Other Fuel	(2,319)
10142040-555300	Communications	(6,500)
10142040-588200	Memberships-Conf. & Meetings	(319)
10149040-588802	Contingency	<u>(40,148)</u>
		(\$312,863)

To:

10142040-517600	Deputy Fire Marshal Stipend	\$ 400
10142040-518000	Overtime	245,026
10142040-519020	Longevity	295
10142040-526100	Uniform and Clothing	2,155
10142040-566650	Safety Supplies	432
10142040-579300	Furniture and Fixtures	5,969
10142040-519025	Educational Incentive	2,245
10142040-519030	Accumulated Sick Pay	7,774
10142040-544170	Hydrants	8,419
10142040-518200	Replace Sick	<u>40,148</u>
		\$312,863

Representative Black made a motion to accept the transfer request and seconded by Representative Barron. The motion passed 3-0.

4. To consider and if appropriate, approve a request from the Emergency Management Director for the following FY22 transfers:

From:		
10149040-588802	Contingency	(\$1,824)
To:		
10142030-518000	Overtime	\$247
10142030-544300	Purchased Services – R & M	<u>\$1,577</u>
		\$1,824

Representative Barron made a motion to accept the transfer request and seconded by Representative Black. The motion passed 3-0.

5. To consider, and if appropriate, approve a request from the Building Department for the following transfers:

FY2022

From:		
10149040-588802	Contingency	(\$4,484)
To:		
10142050-519050	Stipends	4,484

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FY2023

From:		
10149040-588802	Contingency	(\$4,484)
To:		
10142050-519050	Stipends	4,484

Representative Black made a motion to accept the transfer request and seconded by Representative Barron. The motion passed 3-0.

6. To consider, and if appropriate, approve the following FY22 transfers from the Finance Director:

Board of Finance

From:		
10141030-533260	Audit	(\$1,435)
To:		
10141030-555400	Advertising, Printing & Binding	\$1,435

Municipal Insurance

From:		
10149030-588140	Insurance Damage	(\$14,202)
To:		
10149030-555200	Property Insurance	14,202

Expenses and Claims and Legal Fees

From:		
10149040-588802	Contingency	(\$44,000)
10141070-588620	Tax Appeals	<u>(37,000)</u>
		(\$81,000)
To:		
10141090-533550	Legal	\$23,000
10141090-533660	Expenses & Claims	<u>58,000</u>
		\$81,000

Representative Black made a motion to accept the transfer request and seconded by Representative Barron. The motion passed 3-0.

7. Motion for adjournment.

Motion was made for adjournment by Representative Barron and seconded by Representative Black at 7:40 p.m.

Respectfully submitted,
Kevin Healy
Chair