

**Branford School Readiness Council  
Minutes**

February 21, 2020

**Present:** Dale Izzo, Carole Weisberg, Lauren Skultety, Robin Comey, James Cosgrove, Michelle Krumenacker, Anne Adinolfi, Alison Tyliszczak and

Meeting was called to order by Dale Izzo at 9:35.

**Motion:** A motion was made to approve the January 17<sup>th</sup> meeting minutes, with a few changes, Michelle's name was corrected for spelling and the extra James Cosgrove was removed and the name of the film was "Raising of America".

1<sup>st</sup>: James Cosgrove      2<sup>nd</sup>: Alison Tyliszczak

Motion passed

A motion was made to change the agenda around to address the old business first.

1<sup>st</sup>: James Cosgrove      2<sup>nd</sup>: Alison Tyliszczak

**Bylaws Update:** A motion was made to approve the By-Laws as presented.

1<sup>st</sup>: James Cosgrove      2<sup>nd</sup>: Anne Adinolfi

**School Readiness Liaison Report:**

- **SR Grant:** Carole updated the council about the new guidelines for FY 2020-21. The grant is due May 15<sup>th</sup>. This year they are looking for an update on the last grant cycle in 3000 words. Dale and Carole will be working on the grant to have it ready for review and to submit by the due date. The grant does not require for us to do an RFP. If we want to apply for the QE portion of the grant and are using the same venue, we just need to request a statement of need and budget. The council agree that we wanted to continue the same focus and have the Behavioral Specialist stay on. It has been very beneficial for our sites. We will have the same requirements of staff professional development of 15 hours, NAEYC requires 18 so we are ok.
- **Waitlist:** We have a total of 23 on the list; 12 who are not yet eligible.

**Committee Reports:**

- **Kindergarten Transition:** This committee met on 2/5/2020 and these are the items that were discussed. 1. Pre-school & K teachers meet 1-2x per year outside the classroom. 2. Have K teachers meet with new parents, 3. Have Pre-K teacher visit K teacher classrooms. 4. A Picnic on the Green, grouping pre-k kids by their Elementary Schools maybe the PTO can help (ice cream social) for the new Pre-K students 5. Have table at the Branford Festival sponsored by BECC ~ Ask a Teacher? Overall the committee wants to support parents in the pre-school transition to K. We also would like to begin to collect data to see how we are doing? How can we evaluate this process?
- **Special Events:** BECC will be hosting another round table. TBD, Week of the

Young Child is in the planning stages, Robin will be asking folks how many books they will need.

- **Professional Development: Parent Forum:** tabled at this time. May look to do it at another time in the year.

**Old Business:**

Dale reached out to Hamlet and he is going to speak with the IT department so we can begin building the SR webpage.

- **Update BSRC Policy and Procedures Manual:** Update the State GP was discussed and will be finalized.
- **Conflict of Interest:** Council members were asked to read and sign the Conflict of Interest form and those members who were not present in January read and signed them.

A motion was made to adjourn: 1<sup>st</sup>: James Cosgrove 2<sup>nd</sup>: Alison Tyliszczak  
The next meeting will be April 3, 2020

Meeting Adjourned at 10:35 am

Respectfully submitted,

Dale Izzo  
Carole Weisberg