

# SOLID WASTE MANAGEMENT COMMISSION

May 11, 2022

## MEETING MINUTES

Attendees: P Muniz (Chairman), J Cosgrove (First Selectman), J Brown, R Aitro, K Galambos, H Plunkett, R Murray

1. Chairman Muniz called the meeting to order at 5:34 pm.
2. The minutes of 4/13/22 were approved unanimously.
3. Chairman Muniz introduced the new SWMC Commissioner R Murray.
4. RFP for Curbside Collection and Recyclable Material Processing Contracting Status
  - a. An email was sent to the SWMC by a representative of Barton & Loguidice outlining their approach for creating an RFP for solid waste and recycling for the Town.
  - b. Members discussed the offer as well as an offer made to First Selectman by RRT, Inc.
  - c. After discussion, K Galambos made a motion to pursue an agreement with Barton & Loguidice to write the RFP. J Brown seconded and the motion passed unanimously.
5. Program Operations
  - a. Recyclable material cost and volume metrics: not reported due to absence of D McCarthy-Bercury
  - b. Transfer Station data collection and recordkeeping
    - a. J Cosgrove stated that data and oversight at the Transfer Station are ongoing, photographs are being logged, and materials are being tracked in/out at the scale.
    - b. Also, the Town IT staff performed a review and a new server will be installed.
    - c. Chairman Muniz shared a photo of a load of vegetative material that was dropped off at the Transfer Station this morning. Chairman Muniz and J Cosgrove will follow up to determine the origin.
    - d. Discussion about how outside contractors are allowed to purchase accounts at the Transfer Station, and how condo account credits are used to drop off non-condo materials
  - e. Curbside collection performance
    - a. Chairman Muniz reported there have been fewer customer complaints
    - b. J Cosgrove suggested the SWMC review rates for contractor accounts. This issue will be added to next month's agenda.

6. Contract Renewals:
  - a. In 2022, new contracts are needed for demolition disposal, demolition hauling, and solid waste hauling. However, some requirements may change once the new RFP bid proposals are developed.
  - b. Chairman Muniz made a motion to waive competitive bidding and support a one-year extension for C&D disposal & hauling, and MSW hauling for fiscal year 2022-2023. K Galambos seconded and the motion passed unanimously.
  - c. The company that provides Thimble Islands collection has requested a fee increase due to recent price increases but the new figure still does not exceed what the Town was paying four years ago. Chairman Muniz made a motion to support a one-year extension for the Thimble Islands collection contract that ends July 1, 2022, with the fee increase request to be approved by the Board of Selectmen. R Murray seconded and the motion passed unanimously.
7. Safety Improvements, Transfer Station –
  - a. Chairman Muniz contacted the Town Human Resources Department to check on progress following his referral of RRT’s findings last month. He has received no update as of today.
  - b. First Selectman Cosgrove stated he met with the staff in this regard.
8. Other Business:
  - a. The Town will be publishing an updated “Earth Matters” flyer. Chairman Muniz will review it but no edits will be made until we have a better idea about what we will be recycling. First Selectman Cosgrove stated the flyer will be a priority for D McCarthy-Bercury
9. A motion to adjourn was made by R Aitro, seconded by J Brown, and the meeting was adjourned at 6:44 pm. The next meeting of the SWMC is scheduled for June 8, 2022.