

SOLID WASTE MANAGEMENT COMMISSION

POST OFFICE BOX 150, BRANFORD, CONNECTICUT 06405

www.branford-ct.gov solidwaste@branford-ct.gov

(203) 315-0622

PAUL MUNIZ

DANIEL MCGOWAN

CHAIRMAN

SOLID WASTE SUPERVISOR

SOLID WASTE MANAGEMENT COMMISSION MEETING MINUTES WEDNESDAY, OCTOBER 11, 2017 - 7:45 PM CANOE BROOK SENIOR CENTER NOT APPROVED

Present: M. Barbour, Chairman Muniz, R. Lasky, M. Ricozzi, J. Rollo, and A. St Thomas

Absent: Solid Waste Supervisor D. McGowan

Public Present: Kristen Brown of WasteZero

Chairman Muniz called the meeting of the Solid Waste Management Commission to order at 7:52 p.m. M. Ricozzi made a motion to approve the minutes of the meeting of the SWMC held August 9, 2017. J. Rollo seconded. The motion carried unanimously.

Solid Waste Supervisor's Report – Chairman Muniz noted as Supervisor McGowan was absent he would review items discussed from the last SWMC meeting in need of attention.

Scale Replacement Project Contract Discussion – In the absence of Supervisor McGowan, Chairman Muniz referred to an email the Supervisor supplied outlining the current status of the project. Fairbanks Scale has had some setbacks with other projects, that is delaying the start date and the Supervisor will inform the commission when he has an update. Criscuolo Engineering, the Chairman reminded, is responsible for reviewing the submittals, and it was noted demolition cannot commence until all submittals are received. Chairman Muniz stated Supervisor McGowan also has a trial run scheduled with The Town's IT Department on Thursday, October 12th, to make certain all the temporary ticket hardware is fully functional.

Curbside Collection Contract - Chairman Muniz said Supervisor McGowan reported he is working on a draft of the *Curbside Collection* contract, and Chairman Muniz noted that as it is already October, and it had been discussed and decided that the contract should be prepared and completed by November. Chairman Muniz stated that it should be noted in the minutes that the Supervisor should have a draft of the contract completed by the end of October to ensure the SWMC can approve the package at the November SWMC meeting. Chairman Muniz stated that minutes should also reflect that by the end of October, and prior to the November SWMC meeting, the commission requires, and should establish and/or be in agreement as to whether the contract should include provision of the containers by the vendor, or if the Town should bear the container costs. A short discussion of the implications of the options took place, and Chairman Muniz stated "Let the minutes reflect the Solid Waste Management Commission's expectation of bidding the *Curbside Collection* contract in December, 2017, with contract bids due by mid-January 2018, and subsequently, a recommendation to award the contract to take place mid-February; a *Commodities* RFP should be ready for circulation by March 1, 2018, with contract bids due by March 30th, 2018. A budget reconciliation based on the outcome, would be completed by mid-April 2018.

- The discussion concluded the *Curbside Collection* contract will take the form of a RFP, encompassing two recycling options: Single Stream and Source Segregated. Ownership of (recycling) receptacles, it was noted, shall be an important consideration/stipulation in the RFP. The commission recommends that the vendor own the containers. Chairman Muniz stated it will be important to have a draft of the RFP by October 31st, 2017.

Annual Report – Chairman Muniz stated he will look for confirmation from the Supervisor that the Annual Report has been submitted to the Town Clerk.

- Chairman Muniz reported Supervisor McGowan completed a round of brush chipping at the Transfer Station, he ordered more recycling bins and moved a compost pile in preparation for the start of leaf collection next week.
- Supervisor McGowan reported to Chairman Muniz that the Solar Park Solar Project is "off the table."

Waste Zero "SMART" Program Presentation – Ms. Kristen Brown of WasteZero presented the SMART (save money and reduce trash) program to the Solid Waste Management Commission, including her background in waste diversion. Of note, it was explained that "unit based" pricing, whereby residents are partially responsible for the cost of their trash

disposal, generates less waste overall that requires removal /hailed away. Ms. Brown reported that this is the third year she is working with D.E.E.P in conjunction with the SMART program. Ms. Brown explained "Phase 1," which is a (free) analysis of a municipality's curbside collection/recycling system(s) and MSW tonnage. After explaining the SMART program, Ms. Brown indicated, conservatively speaking, that a municipality can expect an overall waste budget to be 11% less per year. Ms. Brown reviewed the entire program and a very lengthy discussion took place. M. Ricozzi stated that a big "push" in terms of recycling education out to the community, with particular emphasis on the condominium residents, has long been lacking, and might be a first step before considering the SMART program. In addition, M. Ricozzi stated focusing on enforcing the Town's recycling program and its objectives is another first consideration. R. Lasky expressed an interest in doing some independent research on the numbers presented, and he noted that a "pay as you throw" program can have a direct effect on people's behavior, as residents would most likely respond to the monetary incentive.

Chairman Muniz stated the next regularly scheduled meeting is scheduled for November 8, 2017. A. St. Thomas made a motion to adjourn. J. Rollo seconded. The motion carried. The meeting was adjourned at 10:01 pm.

Respectfully submitted,

Leslie J. Capezzone, Secretary