

# SOLID WASTE MANAGEMENT COMMISSION

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PAUL MUNIZ

DANIEL McGOWAN

CHAIRMAN

SOLID WASTE SUPERVISOR

## SOLID WASTE MANAGEMENT COMMISSION SPECIAL MEETING MINUTES WEDNESDAY, NOVEMBER 15, 2017 - 7:45 PM CANOE BROOK SENIOR CENTER NOT APPROVED

**Present:** Chairman Muniz, R. Lasky, M. Ricoszi, J. Rollo, and Solid Waste Supervisor D. McGowan

**Absent:** M. Barbour and A. St Thomas

Chairman Muniz called the meeting of the Solid Waste Management Commission to order at 7:50 p.m. M. Ricoszi made a motion to approve the minutes of the meeting of the SWMC held October 11, 2017. J. Rollo seconded. The motion carried unanimously.

### **Solid Waste Supervisor's Report:**

- **Scale Replacement Project**– Supervisor McGowan reported the scale replacement project began Monday, November 13th, and “is going smoothly,” noting “the traffic patterns are set up, as well as the signs and fencing, and the pit is empty and the new pit area is excavated.” He also noted the 3<sup>rd</sup> Party Weighing/Scale program at the Truck Stop is also “going well.”
- **Curbside Collection Contract** - Supervisor McGowan referred the Commissioners to the *Curbside Collection* RFP he had emailed the members earlier; a lengthy discussion took place.

M. Ricoszi questioned the language in the bid on page 7, Section D that speaks to the Stony Creek Dock trash container, noting that this section should be removed since the refuse collection there is under a private contract, and not part of the Town's curbside collection contract.

M. Ricoszi, also referring to page 8, above Roman Numeral 3 (III), noting the language “Town Hall shares its refuse dumpster,” stated that “we should adjust this language to be real.” Chairman Muniz stated the entire paragraph should be deleted and M. Ricoszi added the first sentence indicating the dumpster is shared with the church probably should remain just to be clear and “match what is actually happening out there.”

Chairman Muniz noted on page 10, Roman Numeral 6 (VI), Item C., under “Weekly Curbside Collection,” the language “tied in bundles or in brown grocery bags and loose in the blue bins” should be deleted.

Chairman Muniz questioned Item #19, regarding “Compensation: upon submission of an invoice,” suggesting the language be changed to read: “upon submission of *monthly* invoices.”

Chairman Muniz asked what the ultimate goal in requesting an alternate bid should be, and a lengthy discussion took place. In summation, Chairman Muniz stated the language in the contract RFP in terms of the Bid Alternate should be changed/added to read: “The evaluation of Bid Alternate 1 would include the variation of the price and consideration for the change value of the recyclable commodity.”

M. Ricoszi suggested an educational aspect as to recycling be included as part of the RFP and offered to email Supervisor McGowan his thoughts for specific language to be added in that regard.

Chairman Muniz addressed Commissioner Lasky's concern about the importance of including a basis for selection item in the RFP bid, and in response, R. Lasky suggested the wording to read “Alternate bids will be evaluated at the Town's discretion” replacing the wording in Section 13-B.

Chairman Muniz asked Supervisor McGowan to get the RFP ready to go out within a time frame that would facilitate bids due back in the first week of January 2018.

### **Chairman's Report**

- Chairman Muniz reported that he got a commitment from the First Selectman and the Finance Director to participate in the outcome of a Waste Zero evaluation which is a requirement to participate in the program. He also stated he notified Waste Zero's Kristen Brown that the Town of Branford would participate in Step 1/Phase 1. Ms. Brown then came to Branford two weeks ago to gather initial collection information to start the initial "economics of the proposal." M. Ricozzi stated he would be more comfortable if in pursuing the program that Waste Zero not include the pricing of the bags in their proposal, given that they are in partnership with the bag manufacturer. Chairman Muniz and R. Lasky were in agreement with M. Ricozzi on that point,

Chairman Muniz stated the next regularly scheduled SWMC meeting is scheduled for December 6, 2017. M. Ricozzi made a motion to adjourn. R. Lasky seconded. The motion carried. The meeting was adjourned at 10:17 pm.

Respectfully submitted,

Leslie J. Capezzone, Secretary