

SOLID WASTE MANAGEMENT COMMISSION
MEETING MINUTES
September 13, 2023

Present: Chairman Muniz, Commissioners Rollo, Plunkett, Heyman, Galambos, Aitro, and Sustainability and Compliance Manager Bowne

1. Chairman Muniz called the meeting to order at 6:01 pm.
2. The minutes of the July 27 Special Meeting were approved as follows: Commissioner Galambos moved to approve, Commissioner Heyman seconded, the motion passed unanimously. The minutes of the July 12 meeting were approved as follows: Commissioner Heyman moved to approve, Commissioner Aitro seconded, the motion passed unanimously.
3. Chairman Muniz moved to amend the agenda to include a discussion of the bid results for the RFP for collection of leaves and yard waste, and including a recommendation to award the contract if appropriate. Commissioner Aitro seconded, the motion passed unanimously.
 - a. Three bids were received. For Year One, BRS Services bid \$198,000, DGCI bid \$194,200, and ACA Landscaping bid \$74,700.
 - b. Chairman Muniz and Manager Bowne met with ACA today to confirm they can provide the service for this price. There would be mandatory collection for 11 weeks at four collection days/week, which totals 44 days of leaf collection per year. The RFP calls for a new more sustainable service for collection of yard waste. Traditionally sticks & twigs were included in trash and/or leaves collection, but now the Town is requesting that yard waste be collected separately so that we can get higher quality compost. The RFP specifies that "Yard Waste" (i.e. sticks & twigs) will have 16 days of collection, and this new service will include a reservation system. A resident with bundles and/or paper bags of sticks & twigs will call or email the Town and that yard waste will be picked up on one of the specified 16 days. The new contract will begin on October 23, 2023 but the reservation system would not be fully implemented until the spring. No yard waste would be rejected until the spring, even if not called in. Commissioner Aitro made a motion to recommend the Board of Selectmen to award the RFP for collection of leaves and yard waste to ACA Landscaping. Commissioner Rollo seconded, the motion passed unanimously.
4. Chairman Muniz made a motion to amend the agenda to include a discussion of waiver of bid formality regarding proposals received for the RFP for collection of leaves and yard waste. Commissioner Aitro seconded, the motion passed unanimously.

- a. In ACA's bid proposal, they forgot to sign the amendment stating that they looked at a certain document. This oversight would have no impact on the contract. Commissioner Heyman moved to approve, Commissioner Aitro seconded, the motion passed unanimously.

5. Program Operations:

- a. Recycling Material Costs and Metrics

- i. Manager Bowne reported that the new trash and recycling bins rollout is proceeding well. We are still collecting old recycling bins and looking at options for their reuse.
- ii. In a review of the past two months, only one recycling load was considered contaminated
- iii. Under our current processing rate of \$95/ton, in August the market result was \$7.28 of cost additional to the rate. But since we budgeted for \$145, we are doing well under the new contract.

- b. Curbside Collection Performance Update

- i. Municipal solid waste collection is going well with minimal complaints. Commissioner Heyman asked for an update on solid waste volume and Manager Bowne stated he would be providing that.

- c. Transfer Station Performance and Practices Update

- i. Since Sept 1 the new prices for demolition debris have been in place. We will see results in a few months.

6. New Business

1. Non-resident stickers for Transfer Station: Manager Bowne is meeting with the Tax Collector and plans to have a proposal within the month.
2. We may begin to evaluate options for collection of food waste.
3. We need to evaluate the existing contractor services to condos, including RFPs and ordinances for condo credits. What they are entitled to bring to the Transfer Station regarding quantities and sources?

7. Commissioner Aitro moved to adjourn the meeting, Commissioner Heyman seconded, the motion passed unanimously. Chairman Muniz adjourned the meeting at 6:47 pm.

The next meeting of the SWMC is scheduled for October 11 at 6:00 pm via Zoom.