

## TOWN OF BRANFORD

### DAN COSGROVE ANIMAL COMMISSION MINUTES

JANUARY 19, 2021

**Present:** Commission members Marilyn Valette, Gretchen Dale, Eunice Lasala, Stephanie Malkin, Eric Maass, Melodie O'Connor Laurie VanWilgen

**Guests:** Laura Burban, Jamie Cosgrove, DeeDee Hakun, Tracy Everson, Greg Ames

The meeting was called to order at 6:02 PM

**Minutes of the last meeting:** Eunice Lasala made a motion to approve the minutes of the last meeting. Melodie O'Connor seconded the motion. The motion was unanimously approved.

#### **Update on Shelter Project:**

Laura Burban announced we had met our Capital Campaign fund raising goal. 65% of the donations came from outside the Town of Branford with donations coming from as far away as California.

Laura reported that we are looking at a March April time frame of moving staff and cats and small animals to the old Canoe Brook building. Dogs will be housed at the Guilford Shelter, but will be brought to Canoe Brook for the day for exercise and socialization.

Marilyn Valette and Jamie Cosgrove brought the Commission up to date on the progress on the search for the Construction Manager by the Public Building Commission. Eleven companies bid on the project. 4 were selected and all had animal shelter experience and qualifications. Each of the 4 companies will have 20-minute interviews with The Public Building Commission who will then select the final candidate for the CM. The CM will work with the building design team to develop the design project and then a bid package will go out to each trade to begin their bidding process.

Pledges: Letters will go out to people who have pledged to the Capital Campaign but were waiting till a groundbreaking was in sight to send in their pledges. These will go out in the next few weeks asking for them to make their donation now that we are close to breaking ground.

Fundraisers: The Polar Bear event on January 1, 2021 raised \$5,000. May become an annual event.

The Commission Members discussed what a great job Jennifer Aniskovich did in organizing the Capital Campaign.

Eunice Lasala made a motion to adjourn the meeting. Melodie O'Connor seconded the motion. The motion was unanimously passed.

The meeting was adjourned at 6:40 PM

Respectfully submitted,

Gretchen Dale

Secretary

Dan Cosgrove Animal Shelter Commission