

**WAYS & MEANS**  
**SPECIAL MEETING**  
**JOINTLY WITH**  
**PUBLIC SERVICES COMMITTEE**  
**TOWN OF BRANFORD RTM, BRANFORD, CONNECTICUT 06405**



**MEETING AGENDA**  
**September 3, 2020**

The Branford RTM, Ways & Means will have a Special Meeting regularly Thursday, September 3, 2020, 7:00 p.m. via Zoom in joint session with the Public Services Committee, for which this is a Regular Meeting. The primary purpose of this meeting is to discuss and act upon funding proposals for renovation and expansion of the Animal Shelter.

To Join Zoom Meeting

<https://us02web.zoom.us/j/85144619560?pwd=aXpqN1J1UzIjZURMaHhZRlczTnU0Zz09>

Or dial in: 1-646-558-8656

Meeting ID: 851 4461 9560      Passcode: 146055

- I. To consider, and if appropriate, approve various requests from the Finance Director for budget transfers. (This item may be acted on by Ways & Means at its regular meeting September 2, but is listed here in case further discussion is needed, and because cognizance is shared with Public Services.)

**General Fund**

**A. FY 2020 Dispatchers**

<u>From:</u>		
10149040-588802	Contingency	83,586
<u>To:</u>		
10142010-517000	Wages & Salaries	38,719
10142010-519070	Retroactive Wages	44,493
10142010-519040	Accrued Payroll Expense	374

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**B. FY 2020 Town Hall Union**

<u>From:</u>		
10149040-588802	Contingency	26,350
<u>To:</u>		
10142010-517000	Wages & Salaries (Police)	2,213
10141040-517000	Wages & Salaries (Finance)	4,005
10141050-517000	Wages & Salaries (Assessor)	4,980
10141070-517000	Wages & Salaries (Tax Collector)	2,576
10141080-517000	Wages & Salaries (Town Clerk)	3,780
10141130-517000	Wages & Salaries (P & Z)	1,186
10141160-517000	Wages & Salaries (Inland Wetlands)	1,309
10143030-599105	Transfer Out Sewer Utility	1,380
10143010-517000	Wages & Salaries (DPW)	1,355
10143040-517000	Wages & Salaries (Solid Waste)	1,174
10143050-517000	Wages & Salaries (Engineering)	2,239
10142010-519040	Accrued Payroll Expense	18
10141040-519040	Accrued Payroll Expense	31
10141050-519040	Accrued Payroll Expense	38
10141080-519040	Accrued Payroll Expense	29
10143010-519040	Accrued Payroll Expense	10
10143040-519040	Accrued Payroll Expense	9
10143050-519040	Accrued Payroll Expense	18

**C. Transfers for Accumulated Sick Payouts (Contractual)**

<u>From:</u>		
10149040-588802	Contingency	34,992
<u>To:</u>		
10141020-519030	Accumulated Sick (Executive)	4,808

10141070-519030	Accumulated Sick (Tax Collector)	1,263
10141170-519030	Accumulated Sick (GGB)	4,783
10143010-519030	Accumulated Sick (DPW)	24,138

This transfer covers the contractually mandated payout of accumulated sick time.

Department	Hours
Executive	96
Tax	40.75
General Government Buildings GGB	160
Public Works	816

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- To discuss the Dan Cosgrove Animal Shelter facility expansion appropriation, and consider, and if appropriate, approve the following transfer requests and resolution:

**Animal Control Fund**

<b>Increase:</b>	20690000-480296	Fund Balance	\$100,000
<b>Increase:</b>	20642060-599124	Transfer Out Municipal Facilities Fund	100,000

**Municipal Facilities Fund**

<b>Increase:</b>	72090000-480296-xxxx	Transfer In	\$100,000
<b>Increase:</b>	72042060-533950-xxxx	Animal Shelter Renovation & Expansion	100,000

**RESOLVED:** That the committee concurs with the Board of Finance recommendation to the RTM to transfer out of \$100,000 to the Municipal Facilities Fund to fund a portion of the animal shelter renovation. This transfer out will be funded from the Animal Control Fund's undesignated fund balance and increase the fiscal year 2021 Animal Control Fund budget from \$367,026 to \$467,026.

- To consider the following proposed resolution:

"RESOLUTION APPROPRIATING \$2,895,000 FOR THE RENOVATION AND EXPANSION OF THE BRANFORD ANIMAL SHELTER AND AUTHORIZING THE ISSUE OF \$2,895,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE"

and to recommend the resolution for adoption by the full Representative Town Meeting.

Dated this 2nd day of September 2020

Respectfully,

Peter Black, Chair