

WATER POLLUTION CONTROL AUTHORITY MINUTES

**Canoe Brook Senior Center, 11 Cherry Hill Road, Branford, CT
Regular Meeting
Tuesday, February 14, 2017 – 7:00 P.M.**

Chairman Mark Winik called the meeting to order at 7:00 P.M.

Roll Call: Chairman Mark Winik, Ryan Sullivan, Robert Imperato, and Joseph Herget

Also Present: Engineer Janice Plaziak, and Superintendent Dan Gregory

Absent: Mike Tamsin, Yvette Larrieu, and David Steinhardt

Approval of Minutes – January 10, 2017

A motion was made to approve the minutes as presented by Mr. Imperato, and seconded by Mr. Sullivan. Motion carries unanimously.

Correspondence:

No Correspondence at this time.

Sewer Access Application – 26 Cherry Hill Road

The WPCA Board has a packet with an application form and a cover letter from Milone & MacBroom. Mr. Van Hopson, Civil Engineer, from Milone & MacBroom, is present to discuss Sewer Access Application at 26 Cherry Hill Road.

Ms. Plaziak explains, the property is directly across the street from Canoe Brook Senior Center. The application is for 8 residential units, 4 duplexes. They did an estimation of flow for the development with peaking factor of 4.2, coming up with 6,800 gallons per day. This was originally a proposed development back on March 13, 2007, as a 10 residential unit complex. We did require a capacity impact study to be performed by our consultants. We did approve this back then, because there was adequate capacity in our system.

This development already had an approval, but since it was 2007, this is being brought back to you to be reconsidered, and if it is approved, we will proceed for this to go to Planning & Zoning for approval and have an agreement executed.

A motion was made by Imperato to approve from the original 10 units to 8 units, sewer access application, and seconded by Mr. Sullivan. Motion carries unanimously.

WPCA Budget for FY 2018

Mr. Gregory presented his budget for the 2017-2018 Fiscal Year.

There are no changes to last year's budget, and this was approved last year.

Salaries are still in negotiations so we cannot include them.

The salaries also include fringe benefits and insurance which is determined by Finance.

Mr. Winik would like for the WPCA to be present at negotiations for the next contract, and be a voice at the table.

The Commission is requesting this be an agenda item at the next meeting.

Mr. Winik will contact Diane Scalziano, Human Resources Director, to see where they stand in regards to negotiations. They are not sure if the Town allows this.

Mr. Imperato questions the revenue side of the budget is trending downwards, ie: North Branford decreasing, waste decreasing.

Mr. Gregory said North Branford Sewer Fees is his estimation and doesn't get much higher than that. Mr. Gregory gives Jim Finch his annual numbers for the year, which he puts into his formula. This is just a forecast. Jim bases it on numbers given.

We are taking in less septic due to Sani-Can, not bringing in as much septage as they did. We are keeping the nutrient credits low. This year may be a little lower, because this is now self-funded. The State will no longer back this.

There was discussion on overtime, which has not changed since last year, it is normal.

Some Capital expenses increased like advertising, printing, binding, postage. Our State reports no longer go out by Fed-Ex, but by US Mail, which will decrease our costs here.

The utility fund is staying the same. A call was made to Eversource.

The Capital Sinking Fund at \$150,000.00 was taken in place of vehicle fund. If I need a pump out truck or a large piece of equipment is needed, we can go here.

I want to go out to bid for truck chassis for the Plant.

The collection on Sewer Use Fee is about 98%.

Discussion on Fund balance brought forward. This is also put in the formula when put in the budget. Kathryn checks it and it is an automatic calculation. Mr. Imperato will check with Kathryn. The fund balance transfer that was done a few years ago, to fund 6 years of Capital improvement projects at the Plant. Some was Fund Balance, some Sewer Reserve.

Mr. Gregory is still putting away \$50,000.00 for upgrade of pump station generators and transfer switches. Sewer line manhole repairs, the same I have been doing at \$20,000.00 per year. The Apparatus fund is new. We did this last year, but it is continuing. Regarding manhole covers and rings, we have quotes to raise a few manholes or a problem with a leaking manhole that we can repair. We can take from Capital Funds. If not used for that particular year, it stays in that fund.

Regarding the Plant Generator, that was from last year.

The Sewer Reserve fund was already approved from the WPCA and Finance. The money sits in that fund for specific projects.

The Septic building has money set aside as well.

There is discussion when the Septic Building will be ready. Mr. Gregory is not sure, but they are designing it. It has shifted gears from the existing building to a new building which will be about 50 Ft. long x 20 Ft. wide.

AECOM is our design engineer. We meet with them monthly for pump station upgrades.

A motion was made by Mr. Imperato to approve the 2017-2018 Budget as presented, and seconded by Mr. Sullivan. Motion carries unanimously.

WPCA Ordinance Revisions:

Ms. Plaziak has not heard anything from Atty. Peter Berdon.

Mr. Winik requests this to be put on the Agenda for next month, and he will contact Atty. Berdon.

Approval of Vouchers:

One voucher was brought forward for \$285.00.

A motion was made by Mr. Sullivan to approve the voucher, and seconded by Mr. Imperato. Motion carries unanimously.

Superintendents Report:

Mr. Gregory reports the sewage processed for December 3.1 mg/d, avg MGD 96.6 Septage processed 793,750 with an income of \$52,209.60. BOD removal 98.7%, suspended solids 98.2%, phosphorus 57.8%, ammonia 98.7%, and total nitrogen avg; 83.0%.

I have gotten the Confined Space Entry procedures in place. I'm waiting for OSHA to meet with us to approve.

The Main sewage pump was rebuilt and on line. We have one more to rebuild.

A main breaker was 26,000. Got repaired and running fine.

We've rebuilt at Damascus Pump Station. All three pumps repaired.

Sybil pump station had a rebuilt impellor problem.

Kovacs Construction is all done with Harbor Street Pump Station, Ludlow Pump Station, Burban Drive Pump Station, and Shopping Center Pump Station. The last Pump Station they are working on is South Montowese.

We had 2 blockages in December. One was at Turtle Bay with a grease problem. We jettted the problem, which was running to Hospice. It was not from Hospice, but Dan will have to inspect Hospice to see if they have a grease trap.

The second blockage was at Ludlow Pump Station. This was mechanical. We did a separate bypass.

December overtime was 130.72 hours.

Mr. Sullivan asked about Winter snow removal. Mr. Gregory said the crew comes in, and handles the plowing of the 50 pump stations, as well as the plant. They keep up with it.

Mr. Winik questioned an odor at Riverview. He said it comes and goes.

Mr. Gregory told him to call us, and one of the Road workers can come check it out to see if it is sewer or possibly a septic tank problem in the area.

Engineers Report:

Ms. Plaziak said she and Mr. Gregory met with the EPA and DEEP regarding the consent decree. It was a good meeting.

After reviewing all the paperwork that had been submitted, they were satisfied. We have to take care of raising several manholes. Once this is done they will work on bringing this to court to be lifted.

The EPA gave them a list of items to take care of. This is being addressed.

Adjournment:

A motion was made by Mr. Herget to adjourn the meeting, and seconded by Mr. Sullivan at 7:50 P.M. Motion carries unanimously.

Respectfully submitted,

Camille Linke, Clerk